CONSOLIDATED EDISON OF NEW YORK, INC. WORK & STAFFING PLAN (000s)

.

RECAP

RECAP			
Sum of TOTAL			
Functional Organization	Total		Staff:
EMOS - Emergency Management Operations Services*	2492	1.30	1
EMOS Operational Risk Management & Benchmarking	6337	3.30	3
EMOS Planning (Document Control)	4336	2.26	2
EMOS Preparedness (Drills) & Liaison	7935	4.13	4
EMOS Strategic Planning	6430	3.35	3
EMOS Weather, Forensic Analysis & Technology	2606	-	
EOEM - Electric Operations Emergency Management*	5296	2.76	2
EOEM Bronx-Westchester	4219		
EOEM Brooklyn-Queens	4219		
EOEM Manhattan	3799	1.98	2
EOEM Staten Island	2575		
Executive & Staff	3925		
GCOEM - Gas & Central Operations Emergency Management*	2313		
GCOEM Gas Operations	2663	1.39	1
GCOEM Steam Operations	2663	1.39	1
GCOEM Substations Operations	2663		
GCOEM System & Transmission Operations	2667	1.39	1
OREM - Orange & Rockland	4151	2.16	2
Grand Total	71289	37	32

STATE OF NEW YORK DEPT. OF PUBLIC SERVICE CASE NO: 08-E-0539 Ex. 78

Available Hrs* 1920

* Available hours take into account that on average each employee has four weeks vacation and these are subtracted from the total available hours for an employee (2080 hrs). This number does not account for any other excused time (sick time, personal time) for an employee.

	CONSOLIDATED EDISON OF NEW YORK, INC									
	WORK & STAFFING PLAN								i	
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unctional Organization	Duties and Responsibilities	讀	Weeddy	,	ų	g	, E	ŝ	5	
MOS - Emergency Management Operations Services*	Admin activities (Director)	구							260	i
MOS - Emergency Management Operations Services*	Admin activities (Director) Develop, monitor and evaluate department budget and annual business plan	i						40	40	
MOS - Emergency Management Operations Services*		_				+		40	40	
MOS - Emergency Management Operations Services	Admin activities (Director) Participate and represent EP in the 2009 rate case.		_						40	
	Attend Strategic Issue Seminars, professional development training required for Emergency Management							44		
MOS - Emergency Management Operations Services*	Centified American Red Cross Instructor Visiting Professor at TLC to teach First Aid/CPR/AED							24	24	
MOS - Emergency Management Operations Services*	Develop and maintain all policies, procedures, etc. (guidelines, checklists, instructions, organize and		2						104	1
MOS - Emergency Management Operations Services*	Develop, coordinate, conduct, and evaluate monthly drills/exercises/meetings for 4IP and system wide				4				48	
MOS - Emergency Management Operations Services*	Ensure compliance with mandates and commission orders				8	I (96	
MOS - Emergency Management Operations Services*	External Stakeholder Liaison Activities		16						832	
MOS - Emergency Management Operations Services*	Incident Management Assist Team (IMAT) response for Operations serious level incidents and for any	1			16				457	
MOS - Emergency Management Operations Services*	Industry Affairs (conferences, etc) / Benchmarking (Director)		1			<u>1</u>		40	40	
MOS - Emergency Management Operations Services*	Meeting Administrative	- 1	8		8			İ	512	
MOS Operational Risk Management & Benchmarking	Analyze & Trend post storm job information	+	8						418)
IOS Operational Risk Management & Benchmarking	Develop and Maintain Benchmarking program		i						····	
IOS Operational Risk Management & Benchmarking	Complete lessons learned action items	4				i			1040	1
IOS Operational Risk Management & Benchmarking	Industry Affairs (conferences, etc) / Benchmarking		8.		40	40		40	1096	Į
IOS Operational Risk Management & Benchmarking	Conduct and maintain enterprise wide risk assessment	- 8							2080	
IOS Operational Risk Management & Benchmarking	Conduct and maintain emeriphise wide risk assessment		6			<u> </u>		·	312	
MOS Operational Risk Management & Benchmarking						⊢		17		
	Conduct quarterly Lessons Learned meeting				16				209	
IOS Operational Risk Management & Benchmarking	Trend Lessons Learned items and actions taken		4		4		_	16	272	
IOS Operational Risk Management & Benchmarking	Develop, maintain storm comparison statistics for predictive analyses and PSC requirements		4		4		8		272	
IOS Operational Risk Management & Benchmarking	Incident Management Assist Team (IMAT) response for Operations serious level incidents and for any				12				144	
IOS Operational Risk Management & Benchmarking	Meeting Administrative		2		4				152	ļ
IOS Operational Risk Management & Benchmarking	Post event scorecard		_		24	8	8	8	344	
IOS Planning (Document Control)	Coastal Storm Plan coordination	-				8			32	
IOS Planning (Document Control)	Corporate Coastal Storm Plan: Enhance & maintain contingency plans for each commodity to respond				4	12			96	ĺ
IOS Planning (Document Control)	Corporate IMS coordination		_		2				24	
MOS Planning (Document Control)	Corporate Policy Review Committee				3				36	l l
AOS Planning (Document Control)	Develop, maintain, modify and publish checklists for use during emergencies (CERC)		12						624	
AOS Planning (Document Control)	Develor, mannain, moshy and publish checklists for use during emergencies (EDEM)		16			 − −− 		—_i	832	
AOS Planning (Document Control)	Develop, maintain, modify and publish checktats for use during emergencies (200M)		12						624	
AOS Planning (Document Control)	Develop, maintain, modify and publish check sits for use during emergencies (DEM)		- 14			30				
MOS Planning (Document Control)	Develop, maintain, update and publish plans, guidelines and instructions (CERC)								120	i
	Develop, maintain, update and publish plans, guidelines and instructions (EOEM)	1				50			200	
IOS Planning (Document Control)	Develop, maintain, update and publish plans, guidelines and instructions (OEM)	1				30			120	1
IOS Planning (Document Control)	Develop, maintain, update and publish region specific procedures, guidelines, checklists and instructions;				88				96	
AOS Planning (Document Control)	EM Corporate Instructions & Operations Procedures: Develop, maintain, update and publish specific	!	<u>i</u>					_40	40	
AOS Planning (Document Control)	Incident Managem int Assist Team (MAT) response for Operations serious level incidents and for any	Ţ			12				404	1
IOS Planning (Document Control)	Maintain, enhance Storm Central Internet site		8						416	
IOS Planning (Document Control)	Maintain, enhance Storm Emergency intranet site		8						416	
IOS Planning (Document Control)	Manage all aspects of the Emergency Preparedness website. Keeping information updated in all sections.	ł	21			<u> </u>		I Í	104	
IOS Planning (Document Control)	Meeting Administrative		2		4			i t	152	
IOS Preparedness (Drills) & Liaison	Announce new IS-700, ICS-300 courses, schedule attendaes, Work with SEMC and NYC-OEM in	1				╞━━──┤			260	
IOS Preparedness (Drills) & Liaison	Audit TLC emergency training programs				8				96	1
IOS Preparedness (Drills) & Liaison					_				96	Ì
IOS Preparedness (Drills) & Liaison	Conduct external training courses				8					
	Conduct In house training courses i.e. ICS				16	40	12	350	726	
IOS Preparedness (Drills) & Liaison	Design, develop and facilitate Emergency response drills		16;					ļ	832	
10S Preparedness (Drills) & Liaison	Develop, maintain e-learning training modules (functional specific)				16		4		200	
IOS Preparedness (Drills) & Liaison	Develop, maintain training manuals and instructions		4'		0	-		<u>; [</u>	208	
	Incident Management Assist Team (IMAT) response for Operations serious level incidents and for any				12			T	144	
		2	1		4			8	576	
IOS Preparedness (Drills) & Liaison	Maintain, Action Tracking System Data	≤ 1						· · · · ·	257	
IOS Preparedness (Drills) & Liaison	Maintain, Action Tracking System Data Maintain, enhance System Emergency Assignment program				4	1		1	491 I	m
MOS Preparedness (Drills) & Liaison MOS Preparedness (Drills) & Liaison MOS Preparedness (Drills) & Liaison MOS Preparedness (Drills) & Liaison	Maintain, enhance System Emergency Assignment program		4							Г. Ұ
IOS Preparedness (Drills) & Liaison IOS Preparedness (Drills) & Liaison IOS Preparedness (Drills) & Liaison	Maintain, enhance System Emergency Assignment program				4				152	EXHIB
IOS Preparedness (Drills) & Liaison IOS Preparedness (Drills) & Liaison IOS Preparedness (Drills) & Liaison IOS Preparedness (Drills) & Liaison	Maintain, enhance System Emergency Assignment program Meeting Administrative OPA-90 PREP Exercise; Planning/facilitating the conduct of annual OPA-90 Exercise for Steam		4		4			120	152 120	Ē
AOS Preparedness (Drills) & Liaison AOS Preparedness (Drills) & Liaison AOS Preparedness (Drills) & Liaison AOS Preparedness (Drills) & Liaison AOS Preparedness (Drills) & Liaison	Maintain, enhance System Emergency Assignment program Meeting Administrative OPA-90 PREP Exercise: Planning/facilitating the conduct of annual OPA-90 Exercise for Steam Organize and chair emergency response personnel meetings and info sessions		4						152 120 240	AG
MOS Preparedness (Drills) & Liaison MOS Preparedness (Drills) & Liaison	Maintain, enhance System Emergency Assignment program Meeting Administrative		4		4			120	152 120 240 32	AG
IOS Preparedness (Drills) & Liaison IOS Preparedness (Drills) & Liaison	Maintain, enhance System Emergency Assignment program Meeting Administrative OPA-90 PREP Exercise; Planning/facilitating the conduct of annual OPA-90 Exercise for Steam Organize and chair emergency response personnel meetings and info sessions Produce, post to website and distribute Emergency Preparedness Newsletter Staff Development		4		20	8		120	152 120 240 32 64	AG
IOS Preparedness (Drills) & Liaison IOS Preparedness (Drills) & Liaison	Maintain, enhance System Emergency Assignment program Meeting Administrative		4		4	8		120	152 120 240 32	AGE 2 OF

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unctional Organization	Duties and Responsibilities	ä	3	đ	ž		<u></u>	×			
MOS Preparedness (Drills) & Liaison	Accounting for Generator deployment during outages					4	<u>i</u>		16		
MOS Preparedness (Drills) & Liaison	Assist and participate in annual regional New York SEMO exercises.	i				<u> </u>		16	16		
MOS Preparedness (Drills) & Liaison	Assist and participate in annual Westchester County run exercises.							24	24		
MOS Preparedness (Drills) & Liaison	Assist ERG's in presentations to outside agencies of PUE/Energy 101 courses. One hour each session,	ł			1		· _		12		
MOS Preparedness (Drills) & Liaison	Attend and participate in quarterly Regional New York SEMO meetings with area County Emergency				1	8;			32		
MOS Preparedness (Drills) & Liaison	Attend and participate in quarterly Westchester County OEM Municipal Emergency Managers meetings.					8;			32	1	
MOS Preparedness (Drills) & Liaison	Attend ERG Agency Classes				_	12			48		
MOS Preparedness (Drilis) & Liaison	Calls about CE Service Problems/Turn ons	t			2				24	i	
MOS Preparedness (Drills) & Liarson	Clean Harbors Cooperative Board Member and Operating Committee Member					10		-	40	j	
MOS Preparedness (Drills) & Liaison	Communicate plans and expectations with local public officials (city, county, municipal) and agencies		8		- í				416		
MOS Preparedness (Drills) & Liaison	Continued coordination & notifications with OEMs' during recovery from storms				,	40			160		
MOS Preparedness (Drills) & Liaison	Control room assistance - traffic, work schedules				2			\rightarrow	24		
MOS Preparedness (Drills) & Liaison	E-mail updates on storms to NYC & WCDES staff				4				48		
MOS Preparedness (Onits) & Liaison	Incident Management Assist Team (IMAT) response for Operations serious level incidents and for any	-			12	 _			144	1	
MOS Preparedness (Drills) & Liaison	Liaison outreach with NY City agencies		16		32		\rightarrow	+-	1216	1	
MOS Preparedness (Drills) & Liaison	Liaison outreach with Westchester		14		32			-+	384	1	
MOS Preparedness (Drills) & Liaison	Meeting Administrative		2		32	<u> </u>	-+	- <u></u>	152		
			2					<u> </u>	36	ł	
MOS Preparedness (Drills) & Liaison	NYPD duty liaison calls. NYPD meetings (including transformer moves)				3				24		
MOS Preparedness (Drills) & Liaison	NYPD notification of Oversize moves		!		2		<u> </u>	\rightarrow			
MOS Preparedness (Drills) & Liaison	OEM & NYPD Lieison Staffing Coordinator					4			16		
MOS Preparedness (Drills) & Liaison	OEM duty liaison calls				16				192		
MOS Preparedness (Drills) & Liaison	Other agency duty calls				2		_	1	24		
MOS Preparedness (Drills) & Liaison	Planned Event Prep - Parades, President visit, Pope Visit, New Years Eve					8			32		
MOS Preparedness (Drills) & Liaison	Political Visits to NYC (RNC, Pope, etc)				<u> </u>		'	80	80		
MOS Preparedness (Drills) & Liaison	Quarterly meeting with NYC OEM					20			80		
MOS Preparedness (Drills) & Liaison	Ready New York Presentations with American Red Cross and NYC-OEM					8			32		
MOS Preparedness (Drills) & Liaison	Storm Calls / standby and notifications to OEMs' prior to a storm]			40			160	i	
MOS Preparedness (Drills) & Liaison	Transmission outages for maintenance -notification to Munis' of contingency plans	:			2				24		
MOS Preparedness (Drills) & Liaison	USCG Area Maritime Security: Executive Board & Planning & Preparedness Committee					10			40		
MOS Preparedness (Orills) & Liaison	USCG TWIC Ruling					8			32		
MOS Strategic Planning	Attend company planning meetings and information sessions as necessary	Í	i i		12				144		
MOS Strategic Planning	Attend Contingency Planning Exchange meetings (business continuity benchmarking and continuing							40	40		
MOS Strategic Planning	Attend monthly VP staff meeting				6				72		
MOS Strategic Planning	Develor 2/isiness Continuity Plans for critical facilities		60						3120		
MOS Strategic Planning	Develop, coordinate, conduct; and evaluate annual Business Continuity Exercises	_					3	350	350		
MOS Strategic Planning	Incident Management Assist Team (IMAT) response for Operations serious level incidents and for any	1			12		<u> </u>	<u> </u>	404		
MOS Strategic Planning	Meeting Administrative	<u> </u>	6		<u>B</u>			<u> </u>	408		
MOS Strategic Planning	Observe Electric Control Center Heat Drills				U		<u> </u>	16	16	1	
MOS Strategic Planning								101			
	Ongoing maintenance of CEI Pandemic Flu Program		<u>16</u>		1		<u> </u>	+-	832	'	
MOS Strategic Planning	Ongoing development strategic response plan for emerging issues	<u> </u>			24				288		
MOS Strategic Planning	Participate in annusl CERC exercise for ter on team and involved in exercise)	<u> </u>			<u> </u>		<u>1</u>	100	100		
MOS Strategic Planning	Participate in Corporate Relocation Team efforts				4	<u> </u>			48		
MOS Strategic Planning	Participate in development and evaluation of Business Continuity Exercises							80	80		
MOS Strategic Planning	Participate in development and maintenance of CEI Pandemic Flu Program	Ļ,	4		,_				208		
MOS Strategic Planning	Participate in EEI Business Continuity work groups meetings and conference calls					4			16		
MOS Strategic Planning	Participate in meeting with Information Resources and Facilities for Business Continuity Planning		l,		5				60		
MOS Strategic Planning	Participation in EMS project (set up EMS drills, employee communications, drill follow-up)						10		20		
MOS Strategic Planning	Professional development seminars, conferences and webinars				i	24			96		1
IOS Strategic Planning	Set up and evaluate quarterly CNS business continuity drills					16			64		E D
MOS Strategic Planning	Set up and lead quarterly meetings with Pandemic Flu Team					16			64		Ŧ
	Compare weather forecast with historical event conditions and develop correlation models for future use				;-						EXHIBIT
MOS Weather, Forensic Analysis & Technology	and as part of the respective organizations plans	.	. 8		l				416	PA	-
MOS Weather, Forensic Analysis & Technology	Consolidate and manage CEI's weather services, DTN, Fleetweather, lightning datection, flooding				8:				96	PAGE	d.
	Coordinate with NWS personnel to further develop and coordinate our ability to predict certain	i i								د ن	Ê
MOS Weather, Forensic Analysis & Technology	information; (.e. storm surge, local flooding				8				96	<u>Ģ</u>	(EMP-
MOS Weather, Forensic Analysis & Technology	Deep Thunder Application Maintenance				6		-+		72	1	5
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Coordinate with NWS personnel to further develop and coordinate our ability to predict certain 96 72 EMOS Weather, Forensic Analysis & Technology information; (.e. storm surge, local flooding 8 6 EMOS Weather, Forensic Analysis & Technology Deep Thunder Application Maintenance Incident Management Assist Team (IMAT) response for Operations serious level incidents and for any ideclared full-scale CERC to assist in the implementation of the Incident Command System (ICS) EMOS Weather, Forensic Analysis & Technology 356 8.

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	CONSOLIDATED EDISON OF NEW YORK, INC.							
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Functional Organization	Duties and Responsibilities	Oaily	Š.	å	N.	a.	N N	6
	Interface with Control Center Managers and conimodity GMs on conditions that may impact the system		-					_
MOS Weather, Forensic Analysis & Technology	······································	2	:		i			520
MOS Weather, Forensic Analysis & Technology	Maintain daily, weekly and monthly records of actual weather conditions	0.5	0.5		05			162
MOS Weather, Forensic Analysis & Technology	Meeting Administrative	1	2		4			152
MOS Weather, Forensic Analysis & Technology	Monitor long term forecast and track potential storms	1			-			260
MOS Weather, Forensic Analysis & Fechnology	Monitor long term rorecast and track potential storms			~ ···		;		
	Monitor severe weather forecasts & evaluate compared to event declaration criteria	1						260
MOS Weather, Forensic Analysis & Technology	Prepare weather station monthly reports				2			24
	Work to develop methodologies to utilize the technology to improve our preparation and response -	1 1	i					
	udeally this would even help our ability to design our systems, i.e. lightning analysis, wind analysis,	! !			1	i		
EMOS Weather, Forensic Analysis & Technology	geography based analysis				8			96
	Work with non-operating groups to identify opportunities to capitalize on a dedicated weather person	7	i		i			
EMOS Weather, Forensic Analysis & Technology	forecasting, gas purchasing etc.	1	ĺ		8			96
	Admin activities (Director) Develop, monitor and evaluate department budget and annual business plan	i l					1	50
EOEM - Electric Operations Emergency Management*	ranni eaurnea (onectar) develop, montor and evaluate department obugot and annual business plan	Į į	ł		ļ		40	40
EOEM - Electric Operations Emergency Management*	Admin optivition (Duranter) Participate and concerned CD is the 0000 sets	+'			+		40	40
OEM Electric Operations Energency Management	Admin activities (Director) Participate and represent EP in the 2009 rate case		ļ		40			
EOEM - Electric Operations Emergency Management*	Admin activities (Secretary)	6	4		16		16	1976
	Develop, monitor and evaluate department budget and annual business plan. Participate and represent	- i			. 1			
EOEM - Electric Operations Emergency Management*	EP in the 2009 rate case.	1			2			2.4
EOEM - Electric Operations Emergency Management*	External Stakeholder Liaison Activities	1	24				i	1508
EOEM - Electric Operations Emergency Management*	Incident Management Assist Team (IMAT) response for Operations serious level incidents and for any				24			288
EOEM - Electric Operations Emergency Management*	industry Affairs (conferences, etc) / Benchmarking (Director)	+	_		24	20	40	408
EOEM - Electric Operations Emergency Management*	Manage the deployment of Mutual Assistance Crews				2			24
EQEM - Electric Operations Emergency Management*	Meeting Administrative		8		8			512
EOEM - Electric Operations Emergency Management*					- U	2	<u> </u>	8
EOEM - Electric Operations Emergency Management*	Mutual Assistance conference call participation				-	4	_	48
	Pre-storm / Interregional / Municipal / NYMAG conference call				4			
EOEM - Electric Operations Emergency Management*	Respond to CNS, Text Messages/BNN throughout the year	1						260
EOEM - Electric Operations Emergency Management*	Summer Preparation Schedule (March- June)						160	
EOEM Bronx-Westchester	Assist in developing Lessons Learned items					8		32
EOEM Bronx-Westchester	Assist in developing of training modules, manuals and instructions (functional specific)				16			192
EOEM Bronx-Westchester	Assist in the development. Emergency response drills	1		-	24	1		288
OEM Bronx-Westchester	Attend requiarly scheduled staff meetings (departmental, CCM, EM, EP, ERG)				2	4		4D
OEM Bronx-Westchester	Benchmarking						8	16
EOEM Bronx-Westchester	Complete lessons learned action items				40		 ,	480
EOEM Bronx-Westchester	Conduct pre-event strategy meetings and develop resource recommendations based projected impact	+	2			•••••••		104
EOEM Bronx-Westchester	Coordinate emergency petty cash custodial, EZ-pass & Emergency P-cards functions	-			2			24
EOEM Bronx-Westchester	Coordinate emergency percy cash dostobilar, E2-pass a Emergency P-caros functions	·		· -	- 2			
	Coordinate Logistical requirements with CFS including inventory levels, field drop protocol, LOCC	- <u> </u>	,				1	16
EOEM Bronx-Westchester	Coordinate process reviews and process owner responsibilities	<u> </u>				2	_	8
EOEM Bronx-Westchester	Coordination with Emergency Management Operational Support)			4			48
EOEM Bronx-Westchester	Corporate task forces (i.e. CERC drill team) participation	1				32	!	<u>1</u> 28
EOEM Bronx-Westchester	Develop and maintain "Key Contacts" report 24 hour availability for ICS Positions		2				- Internet of the	104
EOEM Bronx-Westchester	Develop and maintain crewing report weekly for all field crews indicating numbers available and shifts		2				i	104
EOEM Bronx-Westchester	Develop budget input	1	ì				16	16
EOEM Bronx-Westchester	Incident Management Assist Team (IMAT) response for Operations serious level incidents and for any	1	i		24			548
EOEM Bronx-Westchester	Inventory, storage, maintenance, assignment and cost tracking of equipment and supplies		i		24			288
EOEM Bronx-Westchester	Maintain CAT Tears readiness (rocker in the to to)				2			24
EOEM Bronx-Westchester	Maintain Mutual Assistance coordinition readiness (roster, training, etc)				2			24
EOEM Bronx-Westchester			2					
	Meeting Administrative	-			4			152
EOEM Bronx-Westchester	Monitor Outage Manager, Feeder Board, etc.	0.25	┝					65
OEM Bronx-Westchester	Office tasks (copying, filing, etc)	1					1	260
OEM Bronx-Westchester	Post event meetings participation				16			192
EOEM Bronx-Westchester	Special Projects (i.e. regulatory response)				48			576
EQEM Bronx-Westchester	Special requests for data and information (executive, customer ops, public affairs, etc)	[4			48
EOEM Bronx-Westchester	Staff Development				i	32	1	128
EOEM Bronx-Westchester	Support to the Control Center for Blue Sky events	İ	0.5					26
EOEM Bronx-Westchester	Train response personnel in use of: storm response related applications & processes	-	0.0	1	24	_		288
		-			24			
EOEM Brooklyn-Queens	Assist in developing Lessons Learned items	i				8		32
OEM Brooklyn-Queens	Assist in developing of training modules, manuals and instructions (functional specific)			!	16			192
EOEM Brooklyn-Queens	Assist in the development. Emergency response drills				24			288
EQEM Brooklyn-Queens	Attend regularly scheduled staff meetings (departmental, CCM, EM, EP, ERG)	1	. 7	. –	2	4		40

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unctional Organization	Duties and Responsibilities	õ	3	4 <u>.</u> 5	ž	ő					
DEM Brooklyn-Queens	Benchmarking						- 8		16		
DEM Brooklyn-Queens	Complete tessons learned action i e.ns	-			40		\rightarrow		460		
OEM Brooklyn-Queens	Conduct pre event strategy meetings and develop resource recommendations based projected impact.	1	2	!					104		
DEM Brooklyn-Queens	Coordinate emergency petty cash custodial, EZ-pass & Emergency P-cards functions				2	↑ +			24	i	
DEM Brooklyn-Queens	Coordinate Logistical requirements with CFS including inventory levels, field drop protocol, LOCC			-		4			16		
DEM Brooklyn-Queens	Coordinate process reviews and process owner responsibilities					2			8	l i	
DEM Brooklyn-Queens	Coordination with Emergency Management Operational Support	_			4	1			48	1	
OEM Brooklyn-Queens	Corporate task forces (i.e. CERC drill team) participation			1		32			128		
DEM Broaklyn-Queens	Develop and maintain "Key Contacts" report 24 hour availability for ICS Positions	<u> </u>	2			:			104	1	
OEM Brooklyn-Queens	Develop and maintain crewing report weekly for all field crews indicating numbers available and shifts		2			-			104	i	
DEM Brooklyn-Queens	Develop budget input		ļ	<u> </u>		<u> </u>		16	16	Ì	
OEM Brooklyn-Queens	Incident Management Assist Team (IMAT) response for Operations serious level incidents and for any	1	┣──		24				548		
DEM Brooklyn-Queens	Inventory, storage, maintenance, assignment and cost tracking of equipment and supplies	· / ~	<u> </u>	-	24				268		
DEM Brooklyn-Queens	Maintain CAT Team readiness (roster, training, etc)			<u> </u>	2				24	į	
OEM Brooklyn-Queens	Maintain Mutual Assistance coordinator readiness (roster, training, etc)	-		i	2	- <u> </u>		+	24		
DEM Brooklyn-Queens	Meeting Administrative	0.00	2	<u> </u>	4	·			152		
DEM Brooklyn-Queens	Monitor Outage Manager, Feeder Board, etc	0 25							65		
DEM Brooklyn-Queens	Office tasks (copying, filing, etc)	1	<u> </u>						260	1	
DEM Brooklyn-Queens	Post event meetings participation				16				192		
DEM Brooklyn-Queens	Special Projects (i.e. regulatory response)			<u> </u>	48				576		
DEM Brooklyn-Queens	Special requests for data and information (executive, customer ops, public affairs, etc)	-	<u> </u>		4				48		
DEM Brooklyn-Queens	Staff Development			,		32	·-		<u>128</u> 26		
DEM Brooklyn-Queens	Support to the Control Center for Blue Sky events	-	0.5)		1			288		
DEM Brooklyn-Queens	Train response personnel in use of: storm response related applications & processes				24	··			200; 16		
DEM Manhattan	Assist in developing Lessons Learned items				16	4			192,	İ	
DEM Manhattan	Assist in developing of training modules, manuals and instructions (functional specific)				24				288	1	
OEM Manhattan	Assist in the development Emergency response drills		1		24				40	,	
OEM Manhattan	Attend regularly scheduled staff meetings (departmental, CCM, EM, EP, ERG)	1						- 8			
DEM Manhattan	Benchmarking	-			40			- 0	480		
DEM Manhattan	Complete jessons learned action items Conduct pre event strategy meetings and develop resource recommendations based projected impact		1	<u> </u>	40				52		
DEM Manhattan	Coordinate emergency petty cash custodial, EZ-pass & Emergency P-cards functions		<u> </u>		2				24		
DEM Manhattan	Coordinate Energency Petty cash custonal, E2-pass & Emergency P-caros functions Coordinate Logistical requirements with CFS including inventory levels, field drop protocol, LOCC		<u> </u>								
DEM Manhattan						2			8		
DEM Manhattan	Coordinate process reviews and process owner responsibilities					<u> </u>			48		
DEM Manhattan	Corporate task forces (i.e. CERC drill team) participation					32			128	1	
DEM Manhattan	Develop and maintain "Key Contacts" report 24 hour availability for ICS Positions			+		34	<u> </u>		52		
DEM Manhattan	Develop and maintain rewing report weekly for all field crews indicating numbers available and shifts			·		-	<u> </u>	-	52		
OEM Manhattan				·		1		16	16		
OEM Manhattan	Develop budget input Develop protocol for underground related events			2				10	104		
OEM Manhattan	Incident Management Assist Team (IMAT) response for Operations serious level incidents and for any	1		<u> </u>	24				548	1	
OEM Manhattan	Inventory, storage, maintenar.ce assignment and cost tracking of equipment and supplies	L.		1	. 24				96		
OEM Manhattan	Maintain CAT Team readiness (roster, training atc)			1	4				48		
OEM Manhattan	Maintain (A) ream readiness (roster, training, etc)				2	-	<u> </u>		24		
OEM Manhattan		1	2	,	4				152		
OEM Manhattan	Meeting Administrative	0.25	-	<u>د</u>	4	"			65		
OEM Manhattan		0.25	_						260		
DEM Manhattan	Office tasks (copying, filing, etc)				16				192	1	
DEM Manhattan	Post event meetings participation	1		+	36			1	432		
DEM Manhattan	Special Projects (13, regulatory ractions)	'	` -	-			<u> </u>		24		
DEM Manhattan	Staff Development			7		32	-		128		m
DEM Manhattan	Support to the Control Center for Blue Sky events		0.5	;i		- 32	-+	_	26		×
DEM Manhattan	Train response personnel in use of: storm response related applications & processes	1 1		'	24				288		EXHIBIT
DEM Staten Island		-	<u> </u>	-	24	4			<u>∡oo</u>	PAGE 5 OF 9	דו
DEM Staten Island	Assist in developing Lessons Learned items	<u> </u>	1	1	16			<u> </u>	192	- B	
DEM Staten Island	Assist in developing of training modules, manuals and instructions (functional specific)			+					192		Ē
	Assist in the development Emergency response drills		!		16						5
			1								11
DEM Staten Island	Attend regularly scheduled staff meetings (departmental, CCM, EM, EP, ERG)		·	-	2	2 4	<u>↓</u>	8	40 8		ίn.

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		_	Weekly	ee.	later output	₹ E	i <u>N</u> ta	
Functional Organization	Duties and Responsibilities	Daily	ş	à	ž č	S.	TOTAL	
EOEM Staten Island	Conduct pre event strategy meetings and develop resource recommendations based projected impact		1				521	j
EOEM Staten Island	Coordinate emergency petty cash custodial, EZ-pass & Emergency P-cards functions				2		24	i
EOEM Staten Island	Coordinate Logistical requirements with CFS including inventory levels, field drop protocol, LOCC				2	1	- 8	
EOEM Staten Island	Coordinate process reviews and process owner responsibilities				2	1	8	1
EOEM Staten Island	Coordination with Energency Management Operational Support				4		48	ļ
EOEM Staten Island	Corporate task forces (i e. CERC dr.il team) participation		_		32		128	
EOEM Staten Island	Develop and maintain "Key Contacts" report 24 hour availability for ICS Positions			_		— <u>†</u> –	52	
EOEM Staten Island	Develop and maintain crewing report weekly for all field crews indicating numbers available and shifts		1		<u> </u>	-	52	r i
EOEM Staten Island	Develop budget input	 			1		16 16	[
EOEM Staten Island	Incident Management Assist Team (IMAT) response for Operations serious level incidents and for any	1			12	<u> </u>	404	
EOEM Staten Island	Inventory, storage, maintenance, assignment and cost tracking of equipment and supplies	<u>⊢ '</u>			8		96	
EOEM Staten Island	Maintain CAT Team readiness (roster, training, etc)	<u>├</u> ;	- -		-2			
EOEM Staten Island	Maintain OAT Fearing eachess (loster, training, etc)	<u> </u>			2		24	
EOEM Staten Island	Meeting Administrative		2		4		152	
EOEM Staten sland	Monitor Outage Manager, Feeder Board, etc	0.25			-		65	į
EOEM Staten Island	Office tasks (copying, filing, etc)	0.25					260	1
EOEM Staten Island	Post event meetings participation	├' -			8		96	1
EOEM Staten Island	Special Projects (i.e. regulatory response)	-			24		288	
EOEM Staten Island	Special requests for data and information (executive, customer ops, public affairs, etc)				2		24	
EQEM Staten Island	Staff Development	!			16		64	
EOEM Staten Island	Support to the Control Center for Blue Sky events	 	0.5				26	
EOEM Staten Island	Train response personnel in use of storm response related applications & processes	<u>∔}-</u>	0.0		2			
Executive & Staff	Answering / covering the phones (secretary)	3!	<u> </u>		-4		780	
Executive & Staff		4					1040	ļ
Executive & Staff	Organize, coordinate and support the daily operations of the office (secretary)	- 4						
Executive & Staff	Participate in development, coordination and conducting of annual CERC exercise and monthly schedule				1			
Executive & Staff	Respond to emergency incidents throughout the year for 4IP MARS Team (secretary)					i		
	Organizational oversight & liaison activities	8					2080	
GCOEM - Gas & Central Operations Emergency Management	Admin activities (Director)	0 25					<u>65</u>	
GCOEM - Gas & Central Operations Emergency Management*	Admin activities (Director) Develop, monitor and evaluate department budget and annual business plan						40 40	
GCOEM - Gas & Central Operations Emergency Management*	Admin activities (Director) Participate and represent EP in the 2009 rate case.		_				40 40	
	External Stakeholder Liaison Activities	' (
GCOEM - Gas & Centrel Operations Emergency Management*			24				1248	
GCOEM - Gas & Central Operations Emergency Management	Incident Management Assist Team (IMAT) response for Operations serious level incidents and for any	Ļ			16		192	
GCOEM - Gas & Central Operations Emergency Management*	Industry Affairs (conferences, etc) / Benchmarking (Director)	<u>!</u>			8 20		40 216	
GCOEM - Gas & Central Operations Emergency Management*	Meeting Administrative		8		8		512	
GCOEM Gas Operations	Assist in developing of training modules, manuals and instructions (functional specific)	<u>. </u>			24		288	
GCOEM Gas Operations	Assist in the development of the annual focused Emergency response drills schedule	<u> </u>					4 4	
GCOEM Gas Operations	Assist in the development of the annual focused Emergency response drills schedule	<u> </u>			24		288	
GCOEM Gas Operations	Complete lessons learned action items				8		96	
GCOEM Gas Operations	Conduct pre event strategy meetings and develop resource recommendations based projected impact	· '	2				104	
GCOEM Gas Operations	Coordinate Logistical requirements with CFS including inventory levels, field drop protocol, LOCC		_ [4 4	
GCOEM Gas Operations	Coordinate process reviews and process owner responsibilities	i			8		32	
GCOEM Gas Operations	Coordination with local stakeholders, their participation in drills and expansion of joint planning				16	1	64	
GCOEM Gas Operations	Develop budget input					ļ	8 8	ļ
GCOEM Gas Operations	Develop new Emergency Response plans emerging from the on going risk assessment that follow CI-260-		1				16 16	
GCOEM Gas Operations	Ensurer implementation of the Company's safety, health and environmental programs are incorporated in						4 4	
GCOEM Gas Operations	Incident Management Assist Team (IMAT) resconse for Operations serious level incidents and for any				32		384	
GCOEM Gas Operations	Inventory, storage, maintenance, assignment and cost tracking of equipment and supplies				24		288	
GCOEM Gas Operations	Maintain "Koy Costants" separt 24 hour availability for LCS Positions		0.5				200	1

Meeting Administrative i.e. Coordination with Emergency Management Operational Support,

Participate in the dissemination of the Communication Plan i.e. stakeholders meeting participation

Provide feedback from customers on Customer Operations and Public Affairs Initiatives Response to special requests for data and information (executive, customer ops, public affairs, etc)

Review and revise annually existing Operations Procedures and Emergency Response Plans for content

Maintain crewing report weekly for all field crews indicating numbers available and shifts

Maintain "Key Contacts" report 24 hour availability for ICS Positions

Participate in the Benchmarking / best practices process

Monitor system health applications Office tasks (copyles: filing, etc)

Post event meetings participation

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GCOEM Gas Operations

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EXHIBIT (EMP-5) PAGE 6 OF 9

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Functional Organization	Duties and Responsibilities	Darly	Weekly	G. Letty	Monthly	Quarterly	Sem-Annua	Annual	TOTAL		
GCOEM Gas Operations	Review annually ICS organization charts to ensure organizational clarity				i			4	4		
GCOEM Gas Operations	Review annually with Emergency Management Risk manager operational risks process			i				4	4	1	
GCOEM Gas Operations	Revise, distribute and communicate ICS basic position guides for all staffed positions named in the EP	_						16	16	1	
GCOEM Gas Operations	Special Projects (i e. regulatory response)					8			32		
GCOEM Gas Operations	Staff Development	_				8			32		
GCOEM Gas Operations	Track (using System Emergency Assignments - SEA) ICS & Operations EP Plan training levels for all				8				96	E E	
GCOEM Gas Operations	Track open items in an Action Tracking system for the above exercises and actual events. Ensure Action	Ĺ			4				48		
GCOEM Gas Operations	Train response personnel in use of smortharty response related applications & processes				16			1	192		
	Work with Operetions management to identify risks that require improvements to emergency mitigation,										
GCOEM Gas Operations	preparedness, response utilizing events, industry experience, system analysis and lessons learned					8			32		
GCOEM Gas Operations	Working with the ERG and Emergency Management, develop end conduct at least two response exercises per year at an upgraded or serious scenario level in accordance with CI-260-4 for Operations					-	16		32		
GCOEM Gas Operations	Working with the ERG, hold drill & actual event lessons learned			·		8			32	ĺ	1
GCOEM Gas Operations	Working with the ERG, meet with external response organizations to identify opportunities for		4						208		
GCOEM Gas Operations	Working with the ERG, respond to Upgraded and above incidents at least once per querter to assess ICS	-				4			16		
GCOEM Steam Operations	Assist in developing of training modules, manuals and instructions (functional specific)				24				288		
GCOEM Steam Operations	Assist in the development of the annual focused Emergency response drills schedule			ł	24				288	1	
GCOEM Steam Operations	Assist in the development of the annual focused Emergency response drills schedule	1						4	4		
GCOEM Steam Operations	Complete lessons learned action items	[^			8				96)	[
GCOEM Steam Operations	Conduct pre event strategy meetings and develop resource recommendations based projected impact.		2	2		i			104		
GCOEM Steam Operations	Coordinate Logistical requirements with CFS including inventory levels, field drop protocol, LOCC					ļ		4	4		
GCOEM Steam Operations	Coordinate process reviews and process owner responsibilities					8			32		
GCOEM Steam Operations	Coordination with local stakeholders, their participation in drills and expansion of joint planning		_	Ī		16			64	Í	
GCOEM Steam Operations	Develop budget input							8	8		
	Develop new Emergency Response plans emerging from the on going risk assessment that follow CI-260-	ĺ		Í			_				
	4 incident levels including Operations incident levels, staffing plans for each incident level & equipment			i			i		i		
GCOEM Steam Operations	resource levels for each incident level							16	16		
GCOEM Steam Operations	Ensures implementation of the Company's safety, health and environmental programs are incorporated in							4	4.	i i	
GCOEM Steam Operations	Incident Management Assist Team (IMAT) response for Operations serious level incidents and for any				32.				384		
GCOEM Steam Operations	Inventory, storage, maintenance, assignment and cost tracking of equipment and supplies				24				288		
GCOEM Steam Operations	Maintain "Key Contacts" report 24 hour availability for ICS Positions		05						26	1	
GCOEM Steam Operations	Maintain crewing report weekly for all field crews indicating numbers available and shifts		05	<u>ال</u>					26	į.	
GCOEM Steam Operations	Meeting Administrative i.e. Coordination with Emergency Management Operational Support				8	4			112	ļ	
GCOEM Steam Operations		0 25¦					1		65	į.	
GCOEM Steam Operations	Office tasks (copying, filing, etc)	ì			1				12		
GCOEM Steam Operations	Participate in the dissemination of the Communication Plan i.e. stakeholders meeting participation				2				24		
GCOEM Steam Operations	Participate in the Benchmarking / best practices process					8			32		
GCOEM Steam Operations	Post event meetings participation		_			4			16		
GCOEM Steam Operations	Provide feedback from customers on Customer Operations and Public Affairs Initiatives					4			15		
GCOEM Steam Operations	Response to special requests for data and information (executive, customer ops, public affairs, etc)	+		<u> </u>	05	i			6		
GCOEM Steam Operations	Review and revise annually existing Operations Procedures and Emergency Response Plans for content			<u> </u>		-+		4	4		
GCOEM Steam Operations	Review annually ICS organization charts to ensure organizational clarity							4	4		
GCOEM Steam Operations	Review annually with Emergency Management Risk manager operational risks process			<u> </u>			· · ·	4	4		
GCOEM Steam Operations	Revise, distribute and communicate ICS based position guides for all staffed positions named in the EP							16	16		
GCOEM Steam Operations	Special Projects (i.e. regulatory response)			-		8			32		
GCOEM Steam Operations	Staff Development	_ ļ		<u> </u>	~ ~	8			32 96		
GCOEM Steam Operations	Track (using System Emergency Assignments - SEA) ICS & Operations EP Plan training levels for all	_ +			8	ĺ			96		
GCOEM Steam Operations	Track open items in an Action, tracking system for the above exercises and actual events. Ensure Action								!		
GCOEM Steam Operations	Tracking open items are assigned and closed Jul			<u> </u>	4		— İ—		48	EXHIBI	
GCOEM Steam Operations	Train response personnel in use of: emergency response related applications & processes				16			_	192	E E	
GCOEM Steam Operations	Work with Operations management to identify risks that require improvements to emergency mitigation,			+		8			32	File	
	Working with the ERG and Emergency Management, develop and conduct at least two response						_16	_	32	PAGE	
GCOEM Steam Operations	Working with the ERG, hold drill & actual event lessons learned					3			32	E .	
GCOEM Steam Operations	Working with the ERG, meet with enternal response organizations to identify opportunities for	+		4		i		1	208	E 7 OF 9	
CODEN Steam Operation	Working with the ERG, respond to Upgraded and above incidents at least once per quarter to assess ICS	1		1		. i	i	ľ			
GCOEM Steam Operations		[4		!	16	9 5	
GCOEM Substations Operations	Assist in developing of training modules, manuals and instructions (functional specific)	1		1	24		i	ì	288	i	

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unctional Organization	Duties and Responsibilities	10	Š	3	5	밀	ei l	Ē	TOTAL	
COEM Substations Operations	Assist in the development of the annual focused Emergency response drills schedule		<u> </u>	<u> </u>	24		C)	<u>-</u>	288	
COEM Substations Operations		1		ł	24			1 1		;·
	Assist in the development of the annual focused Emergency response drills schedule	+	-h	— -		<u> </u>		4	4	1
COEM Substations Operations	Complete lessons learned action items			ļ	88		<u> </u>	<u></u>	96	
COEM Substations Operations	Conduct pre-event strategy meetings and develop resource recommendations based projected impact.		2	I	-	1	·	1	104	'
	Coordinate Logistical requirements with CFS including inventory levels, field drop protocol, LOCC		1	Í				i		
COEM Substations Operations	procedures.			1				4	4.	1
COEM Substations Operations	Coordinate process reviews and process owner responsibilities	-		<u>+</u>		8			32	
COEM Substations Operations	Coordination with local stakeholders, their participation in drills and expansion of joint planning	-	;			16			64	
COEM Substations Operations	Develop budget input	+	<u> </u>					8		
				ļ		— I				
COEM Substations Operations	Develop new Emergency Response plans emerging from the on going risk assessment that follow CI-260						_	16	16	1
COEM Substations Operations	Ensures implementation of the Company's safety, health and environmental programs are incorporated in							<u> </u>	4	1
COEM Substations Operations	Incident Management Assist Team (IMAT) response for Operations serious level incidents and for any	1	<u> </u>	L	32				384	
COEM Substations Operations	Inventory, storage, maintenance, assignment and cost tracking of equipment and supplies	1			24				288	Ì
COEM Substations Operations	Maintain "Key Contacts" report 24 hour availability for ICS Positions		05						26	
COEM Substations Operations	Maintain crewing report weekly for all field crews indicating numbers available and shifts		0.5			1			26	{
COEM Substations Operations	Meeting Administrative i.e. Coordination with Emergency Management Operational Support,	1	+	1	8	4	 I	(112	i
COEM Substations Operations	Monitor system health applications	0.25		i i		- 1	<u> </u>	<u>├</u> ─┼	65	1
COEM Substations Operations	Office tasks (copying, filing, etc)			1	1	÷		├ ──┼	12	
COEM Substations Operations		-	, —.	<u> </u>		<u> </u>	-	├		
	Participate in the dissemination of the Communication Plan i.e. stakeholders meeting participation		i –		2			+ - +	24	
COEM Substations Operations	Perticipate in the Benchmarking / best practices process		_	<u> </u>		, 8		-	32	1
COEM Substations Operations	Post event meetings participation	<u> </u>		<u> </u>		4			16	(
COEM Substations Operations	Provide feedback from customers on Customer Operations and Public Affairs Initiatives			ł	_	4			16	
COEM Substations Operations	Response to special requests for data and information (executive, customer ops, public affairs, etc)				05			i	6	
COEM Substations Operations	Review and revise annually existing Operations Procedures and Emergency Response Plans for content		1	1				4	4	
COEM Substations Operations	Review annually ICS organization charts to ensure organizational clarity	<u> </u>						4	4	
COEM Substations Operations	Review annually with Emergency Management Risk manager operational risks process	1	+					4	4	
COEM Substations Operations	Revise, distribute and communicate ICS based position guides for all staffed positions named in the EP		<u></u>					16	16	L.
COEM Substations Operations		+	<u>.</u>	-		<u> </u>				
	Special Projects (i.e. regulatory response)			/ 		B		<u> </u>	32	
COEM Substations Operations	Staff Development		1			8		1	32	1
COEM Substations Operations	Track (using System Emergency Assignments - SEA) ICS & Operations EP Plan training levels for all		i		8			ı	96	1
COEM Substations Operations	Track open items in an Action Tracking system for the above exercises and actual events. Ensure Action				4				48	1
COEM Substations Operations	Train response personnel in use of: emergency response related applications & processes				16				192	
COEM Substations Operations	Work with Operations management to identify risks that require improvements to emergency mitigation,		-			8		r(-	32	1
COEM Substations Operations	Working with the ERG and Emergency Management, develop and conduct at least two response	· [16	·	32.	
COEM Substations Operations	Working with the ERG, hold dnill & actual event lessons learned	+		i		8		i 	32	
COEM Substations Operations			/ .			- 0	-	++	208	
	Working with the ERG, meet with external response organizations to identify opportunities for		4					╡──┼੶		İ
COEM Substations Operations	Working with the ERG, respond to Upgraded and above incidents at least once per quarter to assess ICS		1			4			16	
COEM System & Transmission Operations	Assist in developing of training modules, manuals and instructions (functional specific)				24				288	
COEM System & Transmission Operations	Assist in the development of the annual focused Emergency response drills schedule				24			<u>í</u>	288	1
COEM System & Transmission Operations	Assist in the development of the annual focused Emergency response drills schedule	í		<u> </u>	_	i	1	4	1	
COEM System & Transmission Operations	Complete lessons learned action items		1	[8	1			96	
COEM System & Transmission Operations	Conduct pre-event strategy meetings and develop resource recommendations based projected impact		2	l					104	1
COEM System & Transmission Operations	Coordinate Logistical requirements with CFS including inventory levels, field drop protocol, LOCC	1	- -	1				4	4	
COEM System & Transmission Operations	Coordinate process reviews and process owner responsibilities	1		+		- 8			32	
COEM System & Transmission Operations	Coordinate process reviews and process owner responsionities	+	+	<u>.</u>	_			┼──-┾		
			-			16	<u> </u>		64	ĺ.
COEM System & Transmission Operations	Develop budget input	1		<u>i</u>				8	8	ļ
COEM System & Transmission Operations	Develop new Emergency Response plants er arging from the on going risk assessment that follow CI-260			<u> </u>				16	16	
COEM System & Transmission Operations	Ensures implementation of the Company's safety, health and environmental programs are incorporated in	·[·				4	4	
COEM System & Transmission Operations	Incident Management Assist Team (IMAT) response for Operations serious level incidents and for any	1			32			;	384	4
COEM System & Transmission Operations	Inventory, storage, maintenance, assignment and cost tracking of equipment and supplies	-1			24			7 1	288	ŀ
COEM System & Transmission Operations	Maintain "Key Contacts" report 24 hour availability for ICS Positions	<u> </u>	05			1		. 	26	m
COEM System & Transmission Operations	Maintain crewing report weekly for all field crews indicating numbers available and shifts	+	05			1	1	┼╌━━╉╸	26	×
COEM System & Transmission Operations	Meeting Administrative i.e. Coordination with Emergency Management Operational Support.	1	+ • •					;		EXHIBIT P
		+			8	. 4			112	
COEM System & Transmission Operations	Monitor system health applications	0.25	가	<u> </u>		<u> </u>	l	·	65 12:	× ⊓
COEM System & Transmission Operations	Office tasks (copying, filing, etc)	1		·	1			·	12:	
COEM System & Transmission Operations	Participate in the dissemination of the Communication Plan i.e. stakeholders meeting participation	ł			2		i	1	24	° ₽
COEM System & Transmission Operations	Participate in the Benchmarking / best practices process		1		_	8		ļ j	32	17(EMP-5) PAGE_8_0F_9
COEM System & Transmission Operations	Post event meetings participation	1	1	1	_	4		1 1	16	5 0

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Functional Organization	Duties and Responsibilities
GCOEM System & Transmission Operations	Response to special requests for data and information (executive, customer ops, public affairs, etc.) 0.5
GCOEM System & Transmission Operations	Review and revise annually existing Operations Procedures and Emergency Response Plans for content
GCDEM System & Transmission Operations	Review annually the Vegetation Marcane and if applicable) to assess impact on tree related
GCOEM System & Transmission Operations	Review annually ICS organization charts to ensure organizational clarity
GCOEM System & Transmission Operations	Review annually with Emergency Management Risk manager operational risks process 4: 4
GCOEM System & Transmission Operations	Revise, distribute and communicate ICS based position guides for all staffed positions named in the EP 16 16 16
GCOEM System & Transmission Operations	Special Projects (i.e. regulatory response) 8 32
GCOEM System & Transmission Operations	Staff Development 8 32
GCOEM System & Transmission Operations	Track (using System Emergency Assignments - SEA) ICS & Operations EP Plan training levels for all 8 96
GCOEM System & Transmission Operations	Track open items in an Action Tracking system for the above exercises and actual events. Ensure Action 4 48
GCOEM System & Transmission Operations	Train response personnel in use of emergency response related applications & processes 16 192
GCOEM System & Transmission Operations	Work with Operations management to identify risks that require improvements to emergency mitigation.
GCOEM System & Transmission Operations	Working with the ERG and Emergency Management, develop and conduct at least two response
GCOEM System & Transmission Operations	Working with the ERG, hold drill & actual event lessons learned
GCOEM System & Transmission Operations	Working with the ERG, meet with external response organizations to identify opportunities for 4
GCOEM System & Transmission Operations	Working with the ERG, respond to Upgraded and above incidents at least once per quarter to assess ICS j 4 16
OREM - Orange & Rockland	Assist in developing Lessons Learned items 8 32
CREM - Orange & Rockland	Assist in developing of training modules, manuals and instructions (functional specific) 16 192,
OREM - Orange & Rockland	Assist in the development Emergency response drills 24 288
OREM - Orange & Rockland	Attend regularly scheduled staff meetings (departmental, CCM, EM, EP, ERG)
OREM - Orange & Rockland	Benchmarking BI B
OREM - Orange & Rockland	Complete lessons learned action items 36 432
OREM - Orange & Rockland	Conduct pre event strategy meetings and develop resource recommendations based projected impact 2 104
OREM - Orange & Rockland	Coordinate Logistical requirements with CFS including inventory levels, field drop protocol, LOCC 2 8
OREM - Orange & Rockland	Coordinate process reviews and process owner responsibilities 2 8
OREM - Orange & Rockland	Coordination with Emergency Management Operational Support 4 48
OREM - Orange & Rockland	Corporate task forces (i.e. CERC drill team) participation 32 128
OREM - Orange & Rockland	Develop and maintain "Key Contacts" report 24 hour availability for ICS Positions 2 104
OREM - Orange & Rockland	Develop and maintain crewing report weekly for all field crews indicating numbers available and shifts 2 104
OREM - Orange & Rockland	
OREM - Orange & Rockland	Incident Management Assist Team (IMAT) response for Operations serious level incidents and for any 2 16 712
OREM - Orange & Rockland	Inventory, storage, maintenance, assignment and cost tracking of equipment and supplies 24 288
OREM - Orange & Rockland	Mantain Mutual Assistance coordinator readiness (rost fraining, etc) 4 4
OREM - Orange & Rockland	
OREM - Orange & Rockland	Meeting Administrative 2 4 152 Monitor Outage Manager, Feeder Board, etc 0.25 65 1 Office tasks (copying, filing, etc) 1 260 1 Post even (coetings patieingtion 10 102 7
OREM - Orange & Rockland	Office tasks (copying, filing, etc)
OREM - Orange & Rockland	Post even' reletings participation
OREM - Orange & Rockland	Provident recordings participation
OREM - Orange & Rockland	Special Projects (i.e. regulatory response) 38 432 m 4
OREM - Orange & Rockland	
OREM - Orange & Rockland	Staff Development 32 128
OREM - Orange & Rockland	Support to the Control Center for Blue Sky events
	Train response personnet in use of storm response related applications & processes 24 288

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