

DATA SECURITY RIDER

This Data Security Rider (“Rider”) is effective as of the ___ day of _____, 2016 between Rochester Gas & Electric Corporation, a New York corporation with an office for business at 18 Link Drive, Kirkwood, New York 13904 (“RG&E” or “Company”), a subsidiary of Avangrid, Inc. (“AVANGRID”), and _____, a _____ Corporation with an office for business at _____ (“Counterparty”). The Company and Counterparty shall be considered jointly as “the Parties” and each individually as a “Party.”

WHEREAS, RG&E desires to engage Counterparty in the Station 43 Substation Non-Wire Alternative Solicitation to provide reliability services (the “Solicitation”);

WHEREAS, the Parties desire to keep their discussions and the nature and scope thereof confidential;

WHEREAS, such discussions will of necessity involve the disclosure by one Party to the other Party of confidential and proprietary information;

WHEREAS, the Parties entered into a Confidentiality Agreement; and

WHEREAS, the Counterparty has requested in connection with the Solicitation that Company provide Counterparty with Personal Data or Company Data as defined below; and

WHEREAS, such Personal Data or Company Data requires additional requires protective measures in addition to those set forth in the Confidentiality Agreement;

NOW, THEREFORE, the Parties agree as follows:

1. This Rider supplements and is hereby incorporated by reference into the Confidentiality Agreement (“Agreement”) previously executed by the Parties.
2. Any conflict or inconsistency between the Agreement and this Rider related to Personal Data or Company Data shall be resolved consistent and in accordance with this Rider.
3. Privacy and Data Security.
 - (a) To the extent that Counterparty is afforded access in any way to “Personal Data” or “Company Data” as defined below, this Rider shall apply with respect to Personal Data and Company Data.
 - (b) The following definitions are relevant to this Rider:
 - (i) “Personal Data” means any information that can be used to identify, locate, or contact an individual, including an employee, customer, or potential customer of Company, including, without limitation: (A) first and last name; (B) home or other physical address; (C) telephone number; (D) email address or online identifier associated with an individual; (E) “Sensitive Data” as defined below; (F) ZIP codes; (G) employment, financial or health

information; or (H) any other information relating to an individual, including cookie information and usage and traffic data or profiles, that is combined with any of the foregoing.

(ii) “Sensitive Data” is that subset of Personal Data, including Social Security number, passport number, driver’s license number, or similar identifier, or credit or debit card number, whose unauthorized disclosure or use could reasonably entail enhanced potential risk for the data subject.

(iii) “Company Data” means any information that relates to the operation or functionality of plants, factories, networks, or grids of the Company or to which the Company have access, including, without limitation, Critical Infrastructure Information and internal financial information.

(iv) “Critical Infrastructure Information” means engineering, vulnerability, or detailed design information about proposed or existing critical infrastructure (physical or virtual) that (A) relates details about the production, generation, transmission, or distribution of energy; (B) could be useful to a person planning an attack on critical infrastructure; (C) is exempt from mandatory disclosure under the Freedom of Information Act; and (D) gives strategic information beyond the location of the critical infrastructure.

(v) “Processing” (including its cognate, “process”) means any operation, action, error, omission, negligent act, or set of operations, actions, errors, omissions, or negligent acts that is performed upon Personal Data or Company Data, whether or not by automatic means, including, without limitation, collection, recording, organization, storage, access, adaptation, alteration, retrieval, consultation, use, disclosure, dissemination, exfiltration, taking, removing, copying, making available, alignment, combination, blocking, deletion, erasure, or destruction.

(vi) “Data Security Breach” means: (A) the loss or misuse (by any means) of Personal Data or Company Data; (B) the inadvertent, unauthorized and/or unlawful Processing, corruption, modification, transfer, sale or rental of Personal Data or Company Data; or (C) any other act or omission that compromises the security, confidentiality, or integrity of Personal Data or Company Data.

(vii) “Technical and Organizational Security Measures” means security measures, consistent with the type of Personal Data or Company Data being Processed and the services being provided by Counterparty, to protect Personal Data or Company Data, which measures shall implement industry accepted protections which may include physical, electronic and procedural safeguards to protect the Personal Data or Company Data supplied to Counterparty against any Data Security Breach, and any security requirements, obligations, specifications or event reporting procedures set forth in the Acceptable Use Requirements. As part of such security measures, Counterparty shall provide a reasonably secure environment for all Personal Data and Company Data and any hardware and software (including servers, network, and data components) to be provided or used by Counterparty as part of its performance under this Rider on which Personal Data and Company Data is contained to the extent the same are located on Counterparty’s premises.

(viii) “Losses” shall mean all losses, liabilities, damages, and claims and all related or resulting costs and expenses (including, without limitation, reasonable attorneys’ fees and

disbursements and costs of investigation, litigation, settlement, judgment, interest and penalties).

(c) Personal Data and Company Data shall at all times remain the sole property of Company, and nothing in this Rider will be interpreted or construed as granting Counterparty any license or other right under any patent, copyright, trademark, trade secret, or other proprietary right to Personal Data and Company Data.

(d) Counterparty shall Process Personal Data and Company Data only on the instruction of Company and in accordance with this Rider and the previously executed Confidentiality Agreement and privacy and security laws applicable to Counterparty's services or Counterparty's possession or Processing of Personal Data and/or Company. Company hereby instructs Counterparty, and Counterparty hereby agrees, to Process Personal Data or Company Data as necessary to perform Counterparty's obligations under this Rider and for no other purpose.

(e) Counterparty shall not create or maintain data which are derivative of Personal Data or Company Data except for the purpose of performing its obligations under this Rider and as authorized by Company.

(f) As a condition to starting work, Counterparty's employees shall acknowledge in writing their agreement to comply with the terms of the Company's Acceptable Use Requirements set forth hereto, as such Acceptable Use Requirements may be modified or supplemented from time-to-time upon notice from the Company.

(g) At any and all times during which Counterparty is Processing Personal Data or Company Data, Counterparty shall:

(i) Comply with all applicable privacy and security laws to which it is subject, and not, by act or omission, place Company in violation of any privacy or security law known by Counterparty to be applicable to Company;

(ii) Have in place appropriate and reasonable Technical and Organizational Security Measures to protect the security of Personal Data and Company Data and prevent a Data Security Breach, including, without limitation, a breach resulting from or arising out of

Counterparty's internal use, Processing or other transmission of Personal Data and Company Data, whether between or among Counterparty's subsidiaries and affiliates or any other person or entity acting on behalf of Counterparty;

(iii) Safely secure or encrypt all Sensitive Data and Company Data during storage or transmission;

(iv) Except as may be necessary in connection with providing Support Services (and provided that immediately upon the need for such Personal Data and Company Data ceasing, such Personal Data is immediately destroyed or erased), not use or maintain any Personal Data or Company Data on a laptop, hard drive, USB key, flash drive, removable memory card, smartphone, or other portable device or unit;

(v) Notify Company no later than one (1) day from the date of obtaining actual knowledge of any Data Security Breach and, at Counterparty's cost and expense, assist and cooperate with Company concerning any disclosures to affected parties and other remedial measures as requested by Company or required under applicable law;

(vi) Not permit any officer, director, employee, agent, other representative, subsidiary, affiliate, independent contractor, or any other person or entity acting on behalf of Counterparty to Process Personal Data or Company Data unless such Processing is in compliance with the Agreement and this Rider and is necessary in order to carry out Counterparty's obligations under the Agreement and this Rider;

(vii) Establish policies and procedures to provide all reasonable and prompt assistance to Company in responding to any and all requests, complaints, or other communications received from any individual who is or may be the subject of any Personal Data or Company Data Processed by Counterparty to the extent such request, complaint or other communication relates to Counterparty's Processing of such Personal Data.

(viii) Establish policies and procedures to provide all reasonable and prompt assistance to Company in responding to any and all requests, complaints, or other communications received from any individual, government, government agency, regulatory authority, or other entity that is or may have an interest in the Personal Data or Company Data, exfiltration of Personal Data or Company Data, disclosure of Personal Data or Company Data, or misuse of Personal Data or Company Data to the extent such request, complaint or other communication relates to Counterparty's Processing of such Personal Data or Company Data.

(ix) Not transfer any Personal Data or Company Data across a country border, unless directed to do so in writing by Company, and Counterparty agrees that Company are solely responsible for determining that any transfer of Personal Data or Company Data across a country border under this Contract complies with the applicable data protection laws and this Contract.

(h) At the time of the signing of this Rider, and at the time of any request of the Company, Counterparty shall provide evidence that it has established and maintains Technical and Organizational Security Measures governing the Processing of Personal Data and Company Data appropriate to the Processing and the nature of the Personal Data and Company Data to be

protected. To the extent Counterparty maintains Personal Data and Company Data at its location, Company shall have the right to conduct onsite inspections and/or audits (with no advance notice to Counterparty) of Counterparty's information security protocols, and Counterparty agrees to cooperate with Company regarding such inspections or audits; provided, any such inspections or audits shall be conducted during normal business hours and in a manner so as to minimize any disruptions to Counterparty's operations. Counterparty will promptly correct any deficiencies in the Technical and Organizational Security Measures identified by Company to Counterparty.

(i) Counterparty shall return, delete, or destroy, or cause or arrange for the return, deletion, or destruction of, all Personal Data and Company Data subject to this Rider, including all originals and copies of such Personal Data and Company Data in any medium and any materials derived from or incorporating such Personal Data and Company Data, upon the expiration or earlier termination of this Rider, or when there is no longer any legitimate business need (as determined by Company) to retain such Personal Data and Company Data, or otherwise on the instruction of Company, but in no event later than ten (10) days from the date of such expiration, earlier termination, expiration of the legitimate business need, or instruction. If applicable law prevents or precludes the return or destruction of any Personal Data or Company Data, Counterparty shall notify Company of such reason for not returning or destroying such Personal Data and Company Data and shall not Process such Personal Data and Company Data thereafter without Company's express prior written consent. Counterparty's obligations under this Rider to protect the security of Personal Data and Company Data shall survive termination of this Rider.

(j) To the extent Counterparty is provided regular access to Personal Data, Company Data, or Cardholder Data, Counterparty represents that the security measures it takes in performance of its obligations under this Rider are, and will at all times remain, at the level of Privacy & IT Security Best Practices (as defined by ISO 27001/27002).

(k) In addition to any other insurance required to be provided by Counterparty hereunder, Counterparty shall also provide the Cyber-Insurance coverage meeting the requirements specified in Schedule A, attached hereto and made part hereof. Counterparty shall also comply with the terms and conditions in Schedule A as they relate to any insurance required to be provided by Counterparty pursuant to this Rider.

(l) Notwithstanding anything in the Agreement or this Rider to the contrary, Counterparty shall indemnify, defend and hold Company harmless from and against all Losses suffered or sustained by the Company, their affiliates, and their respective employees, officers, representatives, or contractors, or by any third party or entity, caused by, resulting from, or attributable to Counterparty's breach or violation of any of the terms and conditions of this Rider. Counterparty's obligation to indemnify, defend, and hold Company harmless shall survive termination or expiration of this Rider.

(m) Failure by Counterparty to comply with any requirement of this section shall constitute a material breach of the Agreement and this Rider.

By: _____

Date: _____

Name: _____

Title: _____

Schedule A to Data Security Rider

Cyber-Insurance Requirements

(a) Counterparty shall during the term of this Rider have and maintain the following insurance coverage:

(i) Cyber Errors and Omissions Policy providing coverage, on a per occurrence basis, for acts, errors, omissions, and negligence of employees and contractors giving rise to potential liability, financial and other losses relating to data security and privacy, including cost of defense and settlement, in an amount of at least \$10 million dollars, which policy shall include coverage for all costs or risks associated with:

- (1) violations of data privacy or data security laws and regulations; and
- (2) cyber risks, including denial-of-service attacks, risks associated with malware and malicious code, whether designed to interrupt a network or provide access to private or confidential information; and
- (3) and other risks specific to the work performed by Vendor as shall be identified by Company.

(ii) Such coverage shall be furnished by an insurance company with an A.M. Best Financial Strength Rating of A- or better, and which is otherwise reasonably acceptable to Company.

(iii) The Cyber E&O Policy shall be endorsed to name Company, its affiliates and their respective employees, officers, agents, and representatives as additional insured(s).

(b) Counterparty warrants that the scope of all coverage furnished to the Company as additional insured pursuant to this Rider shall be identical to that furnished to the Counterparty as named insured, other than responsibility to pay the policy deductible, self-insured retention, or retrospective premium, and shall include coverage for any indemnification and hold harmless agreements made by the Counterparty pursuant to the Rider.

(c) All insurance coverage(s) provided by Counterparty pursuant to this Rider shall be primary and non-contributing with respect to any other insurance or self-insurance which may be maintained by the Counterparty. Each policy of insurance required to be provided by Counterparty pursuant to this Rider shall contain a "separation of insureds" clause, providing that insurance provided by the policy shall apply separately and independently for each insured, as if the contracts insured each party separately.

(d) The Counterparty (as named insured) shall pay any deductible, self-insured retention, or retrospective premium with respect to any claim or occurrence made under any of the insurance policies or coverage to be provided by the Counterparty pursuant to the Rider. Counterparty's failure to pay the applicable deductible, self-insured retention, or retrospective premium shall constitute a material breach of the Agreement and Rider, with damages equal to at least the amount of insurance lost or not provided due to such breach.

Acceptable Use Requirements

Requirements

1.0 Electronic Resources

- 1.1 Third Party Workers shall be responsible for the appropriate use and security of information (data) when using any AVANGRID or RG&E electronic resource.
 - a. Appropriate use shall include using authorized AVANGRID or RG&E electronic resources as intended by AVANGRID or RG&E in accordance with duties and responsibilities.
 - b. Using AVANGRID or RG&E electronic resources in violation of these requirements, or any negligent or unlawful activity shall be considered inappropriate use.
- 1.2 Within each AVANGRID business area and/or department the determining authority and responsibility for issuance of an electronic resource shall rest with the Business Area Leader, department/ hiring manager and, in some instances, the Information Technology department (ex: laptops).
- 1.3 Third Party Workers shall be prohibited from introducing any unauthorized electronic resources or software into the AVANGRID or RG&E environment, including without limitation any electronic resources or software that could disrupt any operations or compromise security.
- 1.4 Third Party Workers shall not store AVANGRID or RG&E owned information/data on devices that are not issued by AVANGRID or RG&E unless explicitly and contractually agreed by both parties.
- 1.5 AVANGRID or RG&E electronic resources shall be protected from misuse, including, but not limited to: theft, unauthorized access, fraudulent manipulation and alteration of data, attempts to circumvent security controls, and any activity that could compromise the confidentiality, integrity, or availability of information (data).
- 1.6 Third Party Workers shall immediately report lost, compromised, or stolen electronic AVANGRID or RG&E resources to the IT Service Desk and their AVANGRID or RG&E department manager.
- 1.7 Any AVANGRID or RG&E electronic resources assigned to or in the possession of a Third Party Worker shall be returned to a designated individual within his/her AVANGRID or RG&E department when it is determined by department management that the use of those resources is no longer necessary or upon completion of the engagement for which this device was provided.
- 1.8 Authorized Third Party Workers may remotely access the AVANGRID or RG&E IT managed corporate network utilizing only approved hardware, software and access control standards.
 - a. Remote access requests shall be approved by management and are restricted to computing resources that authorized users require to perform their job responsibilities.
- 1.9 Third Party Workers shall not share or disclose their AVANGRID or RG&E credentials (log on ids and/or passwords) with others.

2.0 Electronic Messaging

- 2.1 Conducting AVANGRID or RG&E business that results in the storage of AVANGRID or RG&E owned information/data on personal or non-AVANGRID or non-RG&E controlled environments, including devices maintained by a third-party with whom AVANGRID or RG&E does not have a contractual agreement shall be prohibited.
- 2.2 All information created, sent, or received via AVANGRID's or RG&E's e-mail system(s), network(s), internet or intranet, including all e-mail messages and electronic files shall be the property of AVANGRID or RG&E.
- 2.3 Third Party Workers shall:

- a. Use caution to ensure that the correct e-mail address is used for the intended recipient(s) (e.g., with the use of auto fill, reply all, etc.).
- b. Forging, misrepresenting, obscuring, suppressing, or replacing a user identity on any AVANGRID or RG&E electronic communication to mislead the recipient about the identity of the sender shall be prohibited.

- c. Not send spam via e-mail, text messages, pages, instant messages, voice mail or other forms of electronic communication.
 - d. Posting to a public newsgroup, bulletin board, blog, listserv with an AVANGRID or RG&E e-mail or IP address is strictly prohibited.
 - e. Avoid Representing or appearing to represent the opinions of AVANGRID or RG&E is prohibited unless appropriately authorized to do so.
- 2.4 AVANGRID or RG&E's electronic messaging is intended to support legitimate business requirements. Limited use of AVANGRID's or RG&E's electronic messaging facilities for personal purposes shall be regarded as acceptable provided that:
- a. Messages are not used for private business or other commercial purposes, including the sale or purchase of goods or services, or engaging with other clients.
 - b. Use does not interfere with the normal performance of workers' duties,
 - c. There is no breach of the prohibitions identified in these requirements,
 - d. Messaging does not violate applicable laws, regulations, the Code of Ethics, or AVANGRID or RG&E policies.
- 2.5 AVANGRID's or RG&E's electronic messaging shall not be used for transmitting, retrieving or storing any messages, files or attachments which constitute:
- a. Harassing or unwanted messages (including insults and 'jokes'), including offensive messages which relate to gender, race, sexual orientation, religion, disability or other similar subject matter.
 - b. Defamatory messages which adversely affect the reputation of a person or company.
 - c. Messages that violate copyright, trademark, or other intellectual property rights of another party.
 - d. Obscene materials of an offensive or sexual nature.
 - e. Offensive material that might reasonably be expected to cause distress or other personal offense to the recipient.
 - f. Messages in violation of applicable laws, regulations, the Code of Ethics, or AVANGRID or RG&E policies.
- 2.6 Third Party Workers shall not disclose their passwords to others or permit others to use their e-mail accounts.
- 2.7 Third Party Workers shall never assume the privacy or confidentiality of electronic messages.
- a. This includes information (data) protected by local, national or international security and privacy regulations and standards as well as data protected by confidentiality agreements.
 - b. Third Party Workers shall restrict transmission of such protected information to the extent feasible and utilize security procedures made available by AVANGRID or RG&E, and in accordance with contractual agreements.

3.0 Wireless Communications

- 3.1 All wireless infrastructure devices that reside at AVANGRID or RG&E sites and connect to an AVANGRID/RG&E network, or provides access to sensitive or confidential information shall:
- a. Be installed, supported and maintained by AVANGRID or its designee
 - b. Use AVANGRID or RG&E approved authentication protocols, infrastructure, and encryption protocols
 - c. Maintain a hardware address that can be registered and tracked
- 3.2 Under no circumstances are unauthorized wireless communication devices allowed to directly connect to the internal AVANGRID corporate network.
- 3.3 Internet access through wireless technology (hotspots) not belonging to AVANGRID shall only be used if contractually agreed by AVANGRID and the Third Party Worker.

4.0 BYOD (Bring Your Own Device)

- 4.1 AVANGRID does not support the use of personally owned devices (POD)¹ by Third Party Workers to perform business functions, except:
- a. Short term engagements for professional services or consulting services where Third Party Workers will use third party owned equipment in the performance of contractually agreed upon duties, tasks and deliverables.

5.0 End Point Data Storage Devices

- 5.1 AVANGRID does not recommend the use of third party or user -owned End Point Data Storage Devices (EPSD) due to security risks. In the event that an EPSD is required, the AVANGRID Corporate Security Office shall distribute an approved device upon receipt of an approved ITSM request (Rider A – Acceptable Use End Point Storage Device)
- a. It is expected that Third Party Workers engaged in professional services or consulting services shall utilize contractually agreed methods for file storage and sharing as their primary/preferred means for file storage.
 - b. EPSD applies to the storage of data on devices that can be connected either by a USB drive, data cable or by wireless connection direct to any computing equipment within AVANGRID, e.g. USB sticks, drives, thumb nails, pen drives, flash drives.

6.0 Clear Desk & Screen

- 6.1 Third Party Workers shall take steps to ensure a clear desk, screen and workplace by:
- a. Locking away business critical and/or sensitive information, e.g. on paper or on electronic storage media, when not required (or not in use), and when the office (or work space) is unoccupied.
 - b. Shredding business critical and/or sensitive documentation when no longer needed, consistent with the Company's record retention policies.
 - c. Logging off or protecting computing resources (desktops, laptops, terminals, etc.) with a screen and/or keyboard locking mechanism, controlled by a password, token or similar user authentication mechanism when unattended and when not in use.
 - d. Using photocopiers and other reproduction technology (e.g. scanners, digital cameras) only as necessary and authorized to do so.
 - e. Removing materials containing business critical, sensitive or classified information from printers, fax machines, copier rooms, and conference/meeting rooms immediately.

7.0 Monitoring

- 7.1 AVANGRID/RG&E reserves the right to use monitoring controls, including software, to ensure compliance with this Acceptable Use Requirements document. AVANGRID/RG&E may record and/or monitor one or more Third Party Workers' AVANGRID/RG&E's owned computer and/or internet activity for any reason and without prior notice.
- 7.2 Under no circumstances is personal or third party computing equipment allowed to directly connect to the internal AVANGRID-IT managed corporate network, either by wired connection or via approved wireless protocol. AVANGRID IT reserves the right to monitor and remove unauthorized connections without prior notice.

¹ PODs are information and communications technology devices (e.g. smart phones, lap tops) owned by employees or by third parties (such as suppliers, consultants and maintenance contractors).

8.0 Return of Electronic Resources

8.1 Voluntary Termination

- a. Third Party Workers shall return all AVANGRID/RG&E electronic resources assigned to them or in their possession, to a designated individual, within twenty-four (24) hours of notice of termination or before their documented last day of work. AVANGRID/RG&E business management shall make that determination. This includes return of facility access badges.

8.2 Involuntary Termination

- a. Third Party Workers shall return all electronic resources assigned to them or in their possession immediately upon notice of termination. This includes return of facility access badges.

9.0 Compliance & Reporting

9.1 A violation of the AVANGRID Acceptable Use Requirements by a temporary Third Party Worker, contractor or consultant may result in termination of their contract or assignment with AVANGRID/RG&E.

9.2 Suspected requirements violations, system intrusions, virus outbreaks and other conditions which might jeopardize AVANGRID/RG&E’s information or computing resources shall be immediately reported to the IT Service Desk.

Acknowledgement Statement - Third Party Worker On-Boarding

By signing and dating this document I agree that I have had the opportunity to review these requirements and ask any questions regarding its content. I understand the contents of these requirements. I hereby acknowledge that I am responsible for complying with these requirements in addition to all other rules, policies, and procedures established by AVANGRID/RG&E.

Name: _____

Company Name: _____

Signature: _____

Date: _____

Or: Online Acknowledgement:

Acceptable Use Requirements – Procedural Guidance

The intent of this procedural guidance is to document requirements as it pertains to the Acceptable Use of AVANGRID/RG&E's Electronic Resources, Electronic Messaging, and the Internet/Intranet by Third Party Workers.

All Third Party Workers shall be required to read and acknowledge their understanding of the AVANGRID Acceptable Use Requirements.

Definitions

Acceptable Use: For purposes of these requirements document, acceptable use is the corporate organizational rules governing the use of electronic resources, electronic messaging, and Internet/Intranet usage.

Electronic Resources: computing and telecommunications devices that can execute programs or store data; examples of which may include, but are not limited to: computers, mobile computing devices, smartphones, portable wireless network access devices and storage devices (USB or otherwise connected).

Electronic Messaging: includes email, IM, audio-video conferencing and any other one-to-one, one-to-many, or many-to-many personal communications. (AVANGRID/RG&E e-mail system, network, or Internet/Intranet access).

Third Party Worker: means contract employees, employees of suppliers or contractors, employees of consultants, or any other third party worker.

Questions pertaining to the contents of the AVANGRID Acceptable Use Requirements shall be directed, in writing, to the CSO at: Corporate.SecurityUSA@Iberdrolausa.com. Responses shall be made in writing.