Village of Spencerport

August 29, 2016

Hon. Kathleen H. Burgess
Secretary of the Commission
New York State Department of Public Service
Empire State Plaza
Agency Building 3
Albany, New York 12223-1350

RE: Case 09-M-0311, Village of Spencerport

Dear Ms. Burgess,

Below and attached are our responses to the questions recently posed in a letter from your Accounting Office. We have been asked to:

1. Provide a schedule showing:
    a. Deferral balance at June 30, 2015: *$137,044.53 (Includes prepayment of $13,355.11 made in FYE June 2015 for future FY)*
    b. The amounts paid to New York State for both the General Assessment and the TSA, by month: *TOTAL $30,430.19. Note that the February amounts are prepayments for the upcoming fiscal year.*
    c. The amounts collected from customers through both base rates and the TSA surcharge by month: *In Base Rate: $0.00 (Column c), in PPAC Surcharge for TSA: $120,000 (Column d), TOTAL $120,000.00.*
    d. The uncollectible amounts associated with the TSA collections by month: *TOTAL $0.00*
    e. The monthly calculation of carrying charges on the deferred balance: *Included in d. above*
    f. The balance at June 30, 2016: *$47,474.72*

    Response: The schedule is attached (2016 Assessment Audit.xlsx and in pdf format).

2. Provide support for the uncollectible rate used in the deferral balance calculation (i.e., the rate order or other source).
    The "2016 & 2017 Assessment" pdf shows the revised assessment amount.

3. Provide support for the carrying cost rate used in the deferral balance calculations (i.e., the rate order or other source).
    Response: The "2016 & 2017 Assessment" pdf shows the revised assessment amount.

4. Provide supporting documentation for the calculation of estimated Energy Service Company (ESCO) revenue, if applicable.

Response: Not applicable

5. Provide any internal audit reports the company has performed related to the 18-a assessment.
   Response: PPAC Reconciliation and Spencerport 18-a Cost Re-coup, copies attached.

6. Provide all supporting work papers and calculations used to determine rates used to collect the TSA for the current assessment period (July 1, 2016 through June 30, 2017).
   Response: Attached is our document which defines what amounts of our monthly PPAC charge are attributable to each year's TSC recovery and which to the TSC catchup for prior years. This is a living document intended to manage the large dollar amount of the recovery to an amount not to exceed $10,000 per month in order to minimize the impact on rate payers, as defined in the tariff, Leaf 16, "Annual Reconciliation". PPAC reconciliations and future TSC assessments will be added to the worksheet as they come up to cover all recoveries in one document. This document is used monthly and reviewed periodically as charges accrue. The PPAC reconciliation was finalized during our audit on August19[th].

   Copies of the PPAC for March through June are also attached, showing the application of the recovery as a portion of the PPAC for each month.

7. Provide the name and contact information for the individual responsible for providing the above information.
   Danielle Kruger, Treasurer
   Village of Spencerport, 27 West Avenue, Spencerport, NY 14559
   Email: treasurer@vil.spencerport.ny.us
   Phone: (585) 352-4771

Please contact me if you have any questions or need further information.

Sincerely,

Danielle Kruger

Attachments:
2016 Assessment Audit – Revised.xlsx
2016 Assessment Audit – Revised.pdf
2016 & 2017 Assessment.pdf
June 2015 through May 2016 Statement of PPA.pdf
PPAC-16 Spencerport PSC16 - FINAL.pdf (PPAC Reconciliation)
Spencerport 18-a Cost Re-coup.pdf