

Supplemental Registration Filing

October 22, 2026

Hon. Michelle L. Phillips
Secretary to the Commission
New York State Public Service Commission
Agency Building 3
Albany, NY 12223-1350

Re: Matter 23-01227 - Our Energy Manager, LLC
Supplemental Customer Authorization Samples (Section C)

Dear Secretary Phillips:

On October 5, 2026, Our Energy Manager, LLC submitted its Energy Consultant registration application (DMM Tracking No. 18). In response to Department staff's October 21 request for samples of the customer authorization forms referenced in Section C, we submit the following supplemental materials:

Exhibit C-1: Representative customer-issued Letter of Authorization. This is an anonymized, unexecuted specimen based on a client authorization in our records.

Exhibit C-2: Representative non-residential utility usage-and-billing information release, adapted from a blank form in our records. Utility- or supplier-specific forms are completed as required by the provider.

Exhibit C-3: Clarification of OEM's customer authorization procedure and cross-reference to the sample customer agreement previously filed as Exhibit A.

Exhibit F-1: A representative Energy Procurement marketing sheet used to describe OEM's commercial and industrial advisory services.

OEM obtains customer authorization for access to historical usage and related account information by an executed customer letter or other provider-accepted written release. Our previously filed service agreement establishes the engagement and requirement for the client to provide necessary access permissions; it is not presented as a substitute for a utility's required release.

Exhibits C-1 and C-2 are blank illustrative samples, not executed agreements or authorizations. Exhibit F-1 is submitted for reference as a sample of our business-to-business marketing materials. OEM does not itself supply electricity or natural gas.

Thank you for your review. Please let me know if any further documentation is required.

Sincerely,

Summer Robbins

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