

Office of the Supervisor



Frank DeMayo
Supervisor

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June 21, 2021

Honorable Michelle L. Phillips, Secretary
New York State Public Service Commission
3 Empire State Plaza
Albany NY 12223

RE: MATTER 20-01676
Moratorium on Utility Service Terminations and Disconnections of Residential and
Small Business Customers during the COVID-19 State of Emergency

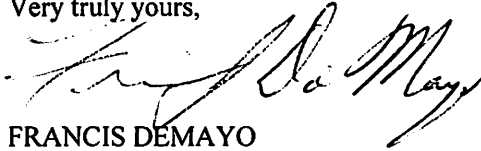
Dear Secretary Phillips:

In accordance with the Department of Public Service Guidance, submitted herewith for filing on behalf of all of the Town of Liberty Water Districts ("District") are: (a) the District's overall plan for implementing the May 11, 2021 amendments to Public Service Law section 89-1 ("PSL Amendments"); and (b) the notice to customers pursuant to Public Service Law section 89-1(5).

1. The Town has reviewed and will follow the PSL Amendments and accompanying Department of Public Service Guidance dated May 24, 2021
2. The Town will not terminate or disconnect any residential municipal water for the nonpayment of bills, taxes or fees for the duration of the COVID-19 State of Emergency or at any time when the customer is in compliance with the terms of the deferred payment agreement, or July 1, 2022, whichever is earlier
3. In the event the Town has terminated or discontinued any residential municipal water and termination or discontinuance was made during the pendency of the COVID-19 State of Emergency, the Town will restore service within 48 hours
4. Pursuant to Public Service Law section 89-1(5), the Town will provide written notice to District customers of the PSL Amendments on COVID-19 customer protections, along with (a) Residential Customers Payment Deferral Agreement Request Form, and (b) Small Business Customers Payment Deferral Agreement Request Form, each of which includes a COVID-19 self-certification. A copy of which are enclosed and the foregoing will also be posted on the Town's website and at the Town of Liberty Government Center
5. The Town will accept a residential customer's and small business customer's self-certification that the customer has experienced a change in financial circumstances due to the COVID-19 State of Emergency
6. Those residential customers and small business customers who sign the self-certification will not be disconnected or terminated for non-payment until after the disconnection protection period ends, which will be 180 days from the date upon which the current COVID-19 State of Emergency is terminated, or July 1, 2022, whichever is earlier

7. The Town's residential customers will be provided with the right to enter into a Deferred Payment Agreement to prevent future termination with no money down, no late fees or penalties
8. The Town will file a final report detailing the number of affected households using PSL Amendment protections, the number of Deferred Payment Agreements for the period May 24, 2011 to December 31, 2021 and the number of disconnections for non-payment from May 24, 2021 to December 31, 2021, with DPS within thirty (30) days of the expiration date of the PSL and GBL Amendments of July 1, 2022.

Very truly yours,

A handwritten signature in black ink, appearing to read "Francis Demayo", written in a cursive style.

FRANCIS DEMAYO

Supervisor

Town of Liberty Water Districts

Residential Customers

Payment Deferral Agreement Request Form

Residential customers and non-residential customers whose account serves residential premises who have experienced financial hardship during the COVID-19 pandemic are entitled to request deferral of water bill payments without incurring late fees or penalties, as per recent amendments to Public Service Law. Accordingly, the Town of Liberty is offering such customer the opportunity to enter into a Deferred Payment Agreement.

Please note the Town will not terminate or disconnect a water service at any time for non-payment of a water bill, taxes or charges.

Account Number: _____

Property Owner: _____

Service Location: _____

Billing Address: _____

Contact Information

Home Phone: _____

Cell Phone: _____

Email Address: _____

By my signature below, I attest that due to the COVID-19 State of Emergency, which began on or after March 7, 2020, I have experienced a change in financial circumstances.

I am hereby requesting the Town of Liberty enter into a Deferred Payment Agreement with me.

Owner Signature

Date

Print Name

Please mail this form to Town of Liberty Water Department, 120 North Main Street, Liberty NY 12754 or e-mail to w.s.dept@townofliberty.org

OFFICE USE ONLY:

Date Received: _____

Town of Liberty Water Districts

Small Business Customers

Payment Deferral Agreement Request Form

Qualified Small Business customers (see CERTIFICATION below) who have experienced financial hardship during the COVID-19 pandemic are entitled to request deferral of water bill payments without incurring late fees or penalties, as per recent amendments to Public Service Law. Accordingly, the Town of Liberty is offering such customer the opportunity to enter into a Deferred Payment Agreement.

Please note the Town will not terminate or disconnect a water service at any time for non-payment of a water bill, taxes or charges.

Account Number: _____

Property Owner: _____

Service Location: _____

Billing Address: _____

Contact Information

Home Phone: _____ Cell Phone: _____

Email Address: _____

I attest that due to the COVID-19 State of Emergency, which began on or after March 7, 2020, the business I own or am an Officer of has experienced a change in financial circumstances.

In addition, I hereby make the following CERTIFICATION:

- (i) the business currently has twenty-five (25) or fewer employees;
 - (ii) the business is not a publicly held company, or a subsidiary thereof; and,
 - (iii) the business is not a seasonal, short-term, or temporary customer of the Town of Liberty
- (NOTE: Notwithstanding the above, businesses otherwise meeting the above criteria may not be entitled to a deferral if such business is (i) a "high usage customer as defined by the NYS Public Service Commission or (ii) a customer the Town of Liberty can demonstrate has the resources to pay the bill.)

I am hereby requesting the Town of Liberty enter into a Deferred Payment Agreement with the small business named below.

Name of Business

Owner Signature

Date

Print Name and Title

Please mail this form to Town of Liberty Water Department, 120 North Main Street, Liberty NY 12754 or e-mail to w.s.dept@townofliberty.org

OFFICE USE ONLY:

Date Received: _____