## STATE OF NEW YORK PUBLIC SERVICE COMMISSION

At a Session of the Public Service Commission held in the City of Albany on January 17, 2007

#### COMMISSIONERS PRESENT:

Patricia L. Acampora, Chairwoman Maureen F. Harris Robert E. Curry, Jr. Cheryl A. Buley

Case 06-M-1078 - Proceeding on Motion of the Commission to Audit the Performance of Consolidated Edison Company of New York, Inc. in Response to Outage Emergencies.

#### ORDER APPROVING CONSULTANT

(Issued and Effective January 17, 2007)

#### BY THE COMMISSION:

#### INTRODUCTION

By Orders dated September 8, 2006 and September 20, 2006, the Commission instituted a proceeding to investigate Consolidated Edison Company of New York, Inc.'s (Con Edison) performance in response to electric outage emergencies and planning for restoration of service. Our concern underlying the call for an audit centered on the recent experience associated with several Con Edison outages:

<sup>&</sup>lt;sup>1</sup> Case 06-M-1078, <u>Con Edison Outage Emergency Response Audit</u>, Order Instituting Proceeding and Directing Audit, and Confirming Order (issued September 8, 2006 and September 20, 2006, respectively).

During the outage emergencies that have occurred this year, questions have arisen about the timeliness of Con Edison's restoration of service and the ability of customers to obtain accurate information about the extent and duration of the outage.<sup>2</sup>

As part of our Order instituting this proceeding, we directed that an independent audit be performed pursuant to Section 66 of the Public Service Law.

The Department of Public Service issued a Request for Proposal (RFP) on October 18, 2006, seeking a consultant to conduct the independent audit. In addition to the RFP, the Department issued a "Guide For Consultants Submitting Proposals Concerning Consolidated Edison Company of New York's Electrical Emergency Outage Program" (Guide) which provided additional detail and instruction concerning the audit requirements.

Pursuant to the RFP and Guide, consulting firms were required to demonstrate, among other things, their experience and the experience of their proposed personnel in emergency outage planning and restoration, the methods and procedures to be employed as part of their review, and their independence from Con Edison.

Seven proposals were received by the November 20, 2006 due date, and were evaluated by a Staff Consultant Selection

Team in accordance with the Guide. The bids ranged from \$575,584 to \$959,070. The average bid was \$738,075. Each proposal was evaluated based on certain selection criteria and five firms were selected for finalist interviews. Separate interviews with the finalists were conducted with the consultants, including the project manager, lead consultants and

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<sup>&</sup>lt;sup>2</sup> Case 06-M-1078, <u>Con Edison Outage Emergency Response Audit</u>, Order Instituting Proceeding and Directing Audit (issued September 8, 2006), p. 3.

others assigned to the project, in December 2006 and January 2007. Finalists were evaluated in the areas of the individual qualifications of the personnel proposed for each subject area, the firm's qualifications and experience, the quality of the approach, methods and project management proposed, and cost.

#### DISCUSSION AND CONCLUSION

Based upon the selection criteria and further evaluation, we will select Vantage Consulting, Inc. (Vantage) to perform the audit. Vantage personnel displayed a clear understanding of the objectives of the audit, had an appreciation for the complexities of the Con Edison electric system, and had experience in electric emergency response programs. Vantage had performed an investigation into outages at Commonwealth Edison and, more recently, had reviewed various aspects of emergency response planning at Indianapolis Power & Light, including an evaluation of the company's call center performance. While the other finalists also displayed a good understanding of the audit objectives, we believe that the Vantage personnel have stronger industry backgrounds.

Therefore, pursuant to Section 66(19) of the Public Service Law, Consolidated Edison Company of New York, Inc. shall enter into a three-party contract, substantively in such form as attached to this Order, for Vantage Consulting, Inc. to conduct an independent audit of Consolidated Edison Company of New York, Inc.'s Electric Emergency Outage Program. The Department of Public Service is designated to execute and supervise the performance of the contract. The costs shall not exceed \$800,800. Consolidated Edison Company of New York, Inc. shall be responsible for the costs of the audit.

## The Commission orders:

- 1. Pursuant to Section 66(19) of the Public Service Law, Consolidated Edison Company of New York, Inc. is directed to enter into a three-party contract, in substantially the form contained in the draft contract, for Vantage Consulting, Inc. to perform an independent audit of Consolidated Edison Company of New York, Inc.'s Electric Emergency Outage Program.
  - 2. This proceeding is continued.

By the Commission,

(SIGNED)

JACLYN A. BRILLING Secretary

# CONTRACT FOR CONSULTANT TO BE RETAINED PURSUANT TO COMMISSION ORDER OF

**SEPTEMBER 8, 2006** 

**CASE 06-M-1078** 

## **AGREEMENT**

**AMONG** 

CONSOLIDATED EDISON COMPANY OF NEW YORK, INC.

**AND** 

VANTAGE CONSULTING, INC.

**AND** 

STATE OF NEW YORK PUBLIC SERVICE COMMISSION

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This Agreement for a Review of Consolidated Edison's Electric Emergency Outage Program ("Agreement") dated this \_\_\_\_\_\_ day of January 2007 in the City and County of Albany, State of New York, by and among Consolidated Edison Company of New York, Inc. (hereinafter the "Utility") with its principal place of business at 4 Irving Place, New York, New York, and Vantage Consulting, Inc. (hereinafter the "Consultant") with its principal place of business at 22814 Overseas Highway, Cudjoe Key, Florida 33042, and the State of New York Public Service Commission (hereinafter the "Commission"), a New York State regulatory agency, with its principal place of business at Three Empire State Plaza, Albany, New York 12223.

#### **WITNESSETH:**

WHEREAS, pursuant to Section 66 (19) of the Public Service Law, the Utility has been directed by the Commission to enter into a contract with an independent Consultant for a Review of Consolidated Edison's Electric Emergency Outage Program (hereinafter "Review") as defined herein; and,

**WHEREAS**, Section 66(19) of the Public Service Law provides that the Utility being audited enter into a contract with the auditor selected by the Commission; and,

**WHEREAS**, the New York State Department of Public Service (hereinafter the "Department") has been duly designated by the Commission to act as its agent in the execution and completion of this Agreement; and,

**WHEREAS**, the Consultant shall be required to work for, and under the direction of the Department in accordance with the Public Service Law, the Consultant's Proposal, and the terms and conditions of this Agreement; and,

*WHEREAS*, the Consultant submitted a Proposal, in response to a Request for Proposal (RFP), dated November 20, 2006 for a Review of Consolidated Edison's Electric Emergency Outage Program and was selected by the Commission to perform this Review on the basis of said Proposal.

**NOW, THEREFORE,** in consideration of the mutual promises, covenants and agreements hereinafter set forth, the parties hereby agree as follows:

#### ARTICLE I – SCOPE OF WORK

- A. The Consultant shall perform the Review as described in this Agreement, and in the RFP dated October 18, 2006, the Consultant's Proposal and the specifications of the Department's *Guide For Consultants Submitting Proposals Concerning Consolidated Edison Company of New York's Electric Emergency Outage Program* dated October 2006 (hereinafter the " *Guide*") and the approved work plans for the cost as approved by the Commission in its Order issued January 17, 2007. The RFP, the Consultant's Proposal, the *Guide*, and the Final Work Plan are to be considered incorporated by this reference into this Agreement.
- **B.** Without limiting the foregoing, the parties hereto expressly agree to the following terms and conditions:
  - The Consultant agrees that, for a period of three (3) years from the date the Department certifies the Consultant's completion of this Review as defined in Article V, Section C of this Agreement and upon the request of the Department, it shall provide information and advice to the Commission on matters related to this Review and it shall provide a witness or witnesses as requested to testify on matters related to this review, in any proceeding or action to which the Department or the Commission is a party. The parties agree that the Consultant shall be compensated for such work so provided at its then current per diem rates without any surcharge, and such charges shall be in addition to the amounts specified in Article VI, Section A hereof. The Consultant's obligation under this paragraph shall survive any termination of this Agreement.
  - So long as this Agreement is in force and for a period of two (2) years thereafter, the Utility shall not offer employment or solicit, directly or indirectly, any employee of the Consultant who has worked on this study to leave the employment of the Consultant and work for the Utility or any affiliated organization. So long as this Agreement is in force and for a period of one (1) year thereafter, the Consultant shall not offer employment to or solicit, directly or indirectly, any employee of the Utility or any employee of the Department who

- has worked on this Review, to leave their employment and work for the Consultant or any affiliated organization.
- The Consultant agrees that the project team of experienced personnel identified in the attached Proposal will be organized and assigned to the study in such a manner that the Review will be completed in a timely, competent and professional manner. Upon written notice to the Department and the Utility, the Consultant may seek to substitute personnel with similar qualifications for those identified should any of the identified personnel terminate their employment or become unavailable due to reasons beyond Consultant's control. Changes in personnel or allocation of professional staff assigned to the project by the Consultant may be made only after a written request to the Department with a copy to the Utility, and upon the written consent of the Department (with a copy thereof sent simultaneously to the Utility).
- 4) The Consultant, its affiliated companies and any Review subcontractor agree not to perform any work for the Utility or any affiliated organization as defined in Public Service Law Section 110 without the written permission of the Commission during the terms of this contract and not until at least two (2) years after the Department certifies the Consultant's completion of this Review as defined in Article V, Section C of this agreement.
- 5) The Consultant certifies that it, its affiliated companies, and its Review subcontractors have disclosed all existing contracts or agreements with the Utility or its affiliates. Further, the Consultant certifies that the same parties have disclosed to the Commission any work performed for the Utility or its affiliates within the past two (2) years.

## ARTICLE II - CONTRACT ADMINISTRATION

The Department designates Douglas May, Chief, Office of Electricity & Environment, as its Project Manager. All communications related to the Review shall be directed to Mr. May.

The Utility designates Mark J. Drexel as its Project Manager.

The Consultant designates Walter P. Drabinski, BSEE, MBA, as its Project Manager.

The above representatives shall have primary responsibility and authority on behalf of their respective parties to administer the Agreement and to agree upon procedures for coordinating the efforts of the Utility and the Consultant.

Press releases or other public statements concerning the Review shall not be issued by the Consultant or the Utility at any time prior to the Commission's approval of the Consultant's final report other than acknowledging the ongoing nature of this Review. After the Review, the Consultant will confer with the Department prior to issuing any press releases concerning the Review.

## ARTICLE III – SCHEDULING AND COMPLETION OF WORK

The Review shall be performed in accordance with this Agreement, the Consultant's Proposal, the RFP, and the specifications of the *Guide* dated October 2006. The draft report of the Review shall be completed by August 2007. A final written report shall be submitted by October 2007. The Consultant may also be required to make a final presentation to the Department, and when directed by the Department, to the Utility.

The Consultant agrees to conduct this Review with promptness and diligence. The Utility agrees to make every reasonable attempt to schedule and coordinate meetings, interviews, and field trips and to provide requested documents so as to expedite prompt completion of this Review without disruptions to its normal operations. The Consultant agrees to make every reasonable attempt to notify the Utility at least one week in advance of interviews and site visits. The Consultant shall notify the Department and the Utility immediately in writing in the event unforeseen circumstances cause, or are likely to cause delays in the performance schedule agreed to in Article VII that would require schedule adjustments. Schedule adjustments shall be granted in the event that delays are caused by the acts or omissions of the Department or the Utility and which are beyond the control of the Consultant.

#### <u>ARTICLE IV – COMPENSATION</u>

Subject to the limitations of this Agreement and the budget approved by the Commission and the certification by the Department in accordance with Article V, Section B herein, the Utility shall compensate the Consultant for all work and services performed by the Consultant or its approved subcontractors under this Agreement on the following basis:

- A. The Utility shall compensate the Consultant for the necessary and reasonable time spent by each of its professional and support staff at the rates set forth in the attached Consultant's Proposal, as approved by the Department, subject to the provisions and limitations of Article VI herein. The Consultant agrees that the rates set forth therein do not exceed the current standard rates charged to its clients.
- В. The Utility shall also reimburse the Consultant the actual costs for expenses described in the approved Proposal, directly related to the Review and certified as reasonable, necessary and correct by the Department. Covered expenses could include costs of materials and supplies used in the performance of the Review; necessary and economical travel and subsistence costs while performing work on the Review; reproductions directly connected with the Review; communications (i.e., postage, local and long distance telephone toll charges); and the rental of vehicles or equipment reasonable and necessary for the performance of the Review. The Consultant shall take every reasonable step to ensure that the expenses for air travel are the most advantageous possible consistent with efficient scheduling, including coach seating and, where possible, discount fares. The Consultant shall make the same efforts regarding hotel accommodations, meal expenses, commensurate with minimum reasonable meal costs in the geographic area, and other miscellaneous costs subject to the limitations in the Guide. Incidental Review-related costs not stated above shall require prior approval of the Department, and the Department shall notify the Utility in writing of any such additional approved costs. The parties agree that the reasonableness of all incidental costs shall be subject to the review and approval of the Department as part of the verification process otherwise required hereby, which approval shall not be unreasonably withheld.

## ARTICLE V - TERMS OF PAYMENT

The compensation provided for in Article IV, and as limited by Article VI, shall be paid by the Utility to the Consultant in accordance with the following terms and conditions:

A. <u>Compensation</u>. The Consultant will submit detailed monthly invoices to the Department and the Utility. Each invoice shall contain a detailed accounting of the hours worked within each task area by each employee of the Consultant for each day worked, and of other direct and indirect expenses broken down by cost element (e.g., lodging, meals,

transportation, photocopying, postage, etc.) including dates, time periods, and quantities. The Department shall verify and may approve in whole or in part each invoice for payment. The Consultant shall maintain detailed books, records and accounts, including without limitation, time sheets, expense vouchers, lodging receipts and invoices for any claimed expenses in excess of \$24.99. Such books, records, accounts, receipts and supporting documentation related to work performed and billed hereunder shall be preserved and made available within the State of New York to the Department for audit, upon reasonable request, for a period of two (2) years following the completion of the Review. In the event of a dispute as to any amounts invoiced, all records with respect to such amounts shall be preserved by the Consultant until the dispute is finally resolved. The provisions of Article V(A) shall survive the termination of the contract.

- **B.** Payment. The Department shall complete the certification review of the invoices within twenty (20) days of receipt. The basis for the Department's certification shall be a finding that the expenses are reasonable, necessary and correct, and billed in accordance with the provisions of this Agreement. In the event there are items contested by the Department, the uncontested balance will be certified within the above mentioned period. The Utility shall pay within twenty-five (25) days of its receipt of the Department's written certification that amount of any invoice that has been certified for payment by the Department subject to the retention of professional fees set forth below. Any and all payments by the Utility hereunder, or certifications by the Department, will be without prejudice to the Department's right to conduct a further audit and protest or challenge at a later point in time such invoices and payments made. If examination discloses that the Utility has paid for hours which have not in fact been worked, for services not in fact rendered or for incidental costs not expended in accordance with the Agreement, the Consultant shall promptly refund to the Utility an amount equal to any such excesses, plus reasonable interest.
- C. Retention of Partial Payment. There shall be retained by the Utility from each invoice, ten (10) percent of the charges for professional fees, which amount shall not be payable until the Review and final report are completed, the completion is certified by the Department, and each and every obligation of the Consultant is completed to the satisfaction of the Department. Additionally, pending Department approval of the Consultant's work plan, an

additional five (5) percent of professional fees will be retained. With the approval of the work plan the incremental five (5) percent of professional fees which were withheld will be released and subsequently ten (10) percent of professional fees will continue to be retained until the Department determines that all deliverables have been provided to the Department. Furthermore, until such time as the Consultant has completed its draft report and delivered it to the Department and the Utility for review, no more than seventy-five (75) percent of the budgeted professional fees will be paid to the Consultant.

**D.** <u>Certification</u>. Each invoice shall contain the following certification executed by the Consultant's Project Manager: "I certify that the above charges are correct and just, are billed in accordance with the Agreement, have not previously been billed except as indicated and that payment therefor has heretofore not been received."

## <u>ARTICLE VI – COST CONTROL AND LIMITATION</u>

- **A.** <u>Limits</u>. The Consultant's compensation for professional fees shall not exceed \$800,800 and its reimbursement for incidental and other expenses provided for under Article IV Section B, shall not exceed 15.5% of its professional fees, or \$103,800 except upon the written consent of the Department as provided in this Agreement. Costs for the printing of the final report and providing testimony regarding the Review, if requested by the Department, shall be in addition to the above limits.
- B. Adjustment of Compensation. The Consultant's compensation shall not exceed the amounts set forth above except upon the prior written consent of the Department and upon notice to the Utility. If the Utility disagrees with the Department's determination, it shall have the right to submit the matter to the Commission for resolution pursuant to Article XII of this Agreement. The Consultant shall exercise close control over costs. The Consultant agrees to use its best efforts to perform the work under this Agreement as described in the Consultant's Proposal and other directions of the Department consistent with the RFP, and to complete the Review within the associated compensation and time limitations (as specified in Article VII). The Consultant shall notify the Department in writing at any time it has reason to believe that the performance of the Review hereunder will require any deviation from the RFP and the Consultant's Proposal. In the event the Consultant has reason to believe that the compensation

limits set forth herein will require amendment, it shall promptly notify the Department in writing and the Department shall promptly notify the Utility in writing before any action is taken. The Department will review all requested changes and, after consultation with the Utility, will determine whether to grant approval of any or all changes. In the event of disapproval, the Consultant agrees to perform the Review in accordance with the RFP and the Consultant's Proposal for the agreed-upon price.

C. Acceptance of Final Payment as Release. The acceptance by the Consultant of final payment hereunder shall operate as a general release to the Utility and the Department of all of the Consultant's liens or claims arising in connection with this Agreement. No payment, final or otherwise, shall operate to release the Consultant from any of its obligations under this Agreement.

#### ARTICLE VII - WORK PLANS & REPORTS

- **A.** <u>Draft Work Plan</u> The Consultant agrees to confer with the Department in the development of a draft work plan. The draft work plan should outline in additional detail the scope and methods to be employed by the Consultant during the course of the engagement as well as a detailed schedule (including milestones) for the remainder of the review.
- **B.** <u>Final Work Plan</u> The Consultant agrees to modify the draft, as appropriate after giving due consideration to comments by the Department, and submit a final work plan to the Department for approval. Approval of the work plan by the Department will authorize the Consultant to execute the tasks as stated therein.
- C. <u>General Reports</u> The Consultant agrees to submit all the reports described herein, in the Department's RFP and the *Guide*.
- **D.** <u>Progress Reports</u> The Consultant agrees to submit to the Department by the tenth business day following each month's end, a written monthly progress report consisting of the following:
  - A narrative briefly describing progress in relation to the project schedule as contained in the final work plan and an explanation for any discrepancies between the schedule and actual progress.
  - 2) A list of interviews and site visits completed in the previous month.

- 3) A monthly report of staff-days expended by activity in each task area.
- 4) A report (log) showing data requested, the date requested and date received.
- Any matters of significance (as they are identified) that would, if adopted, improve the Utility's electric emergency outage response.
- E. <u>Draft Report</u> The Consultant shall prepare a draft report as set forth in the RFP. Copies of the draft report will be provided to the Department at the Department's place of business. Upon directive by the Department, the Consultant will also provide a copy of the initial draft report to the Utility. Within ten (10) business days or such additional period as established by the Department after said submission, the Utility will submit to the Department and the Consultant a written statement confirming that it has reviewed the draft report for factual accuracy and describing the nature of identified factual errors, if any, and providing comments on the draft report. If necessary, the parties will meet to review its contents and to provide the Consultant with their comments, facts or other input. The Consultant, in consultation with the Department, shall give consideration to such comments, facts or other input in producing revised draft reports, as necessary.
- **F.** <u>Final Report</u> The final report will be presented to the Department. The Utility will have an opportunity to submit its comments on the final report to the Department.

## ARTICLE VIII - FORCE MAJEURE

The parties hereto shall not be considered in default in the performance of their obligations under this Agreement if said performance is prevented or delayed by any cause beyond the reasonable control of the party. Such instances, including, but not limited to, acts of God, acts of governmental authority, floods, strikes, explosions and riots, shall not relieve any party of liability if the party fails to use due diligence and take appropriate actions to remedy the situation. In the event a force majeure prevents or delays a party's performance, it shall promptly inform the other parties of same in writing.

## ARTICLE IX - INSPECTION/RIGHT TO AUDIT

A. <u>Inspection and Audit</u>. The Department shall have the right to inspect, upon ten (10) days notice, the Consultant's books and records as they relate to the Consultant's

performance under this Agreement. The Consultant shall provide proper facilities for such inspections and audits and shall provide access to the work in progress. The fact that inspections or audits are made shall in no way relieve or release the Consultant from the obligation to perform and complete the Review in accordance with this Agreement. The Consultant's obligation under this article shall be continual and shall not be affected by any Department certification for payment or by actual payment by the Utility. Any examination of the books and records or the work in progress shall be performed by the Department at its expense.

**B.** <u>Subcontractor's Books and Records.</u> The Consultant agrees to insert the substance of this Article, including this section, in all subcontracts, thereby giving the right to the Department to audit, at its expense, the books and records pertaining to any such subcontract. The books and records required of the subcontractor shall be as detailed as those required of the Consultant herein.

## ARTICLE X - SUBCONTRACTING AND ASSIGNMENT

The Consultant is prohibited from assigning or subcontracting this Agreement, or any part hereof, or any monies due or to become due hereunder, without the express written consent of the Department. The Department shall consult with the Utility before consenting to any assignment or subcontract. Any assignment or subcontract made without the Department's consent shall be void. All subcontracts set forth in the Consultant's Proposal attached hereto shall incorporate the provision of this agreement and be deemed approved concurrent with approval of this contract. The Consultant certifies that all subcontractors including those set forth in the Consultant's Proposal are and will be so bound. No permitted assignment or subcontract shall release the Consultant from any obligations hereunder or affect any rights or remedies of the Department or the Utility.

## **ARTICLE XI – CHANGES**

Changes to the Consultant's approved work plan performed under this Agreement shall be made only upon the written approval of the Department, the consent of the Consultant and notification to the Utility. If the Department requests a change in the work plan performed under this Agreement, the Consultant shall promptly submit to the Department a detailed explanation for the change along with a written estimate of any required price and schedule adjustments

necessitated by such change. Any changes which are approved by the Department and accepted by the Consultant will be reported to the Utility pursuant to Article VI, Section B and included as a supplement to this Agreement.

## **ARTICLE XII - DISPUTES**

Any disputes between the Utility and the Consultant in the performance of this Agreement shall be submitted to the Department for resolution. In the event the Utility or the Consultant desires to dispute the Department's resolution, it may appeal the decision to the Commission. Pending the outcome of any such appeal, the Utility agrees to perform all of its other, uncontested obligations hereunder pending the resolution of the dispute. The Consultant agrees to continue its work under this Agreement notwithstanding the existence of a dispute or the fact that a dispute is resolved in a manner not satisfactory to the Consultant. In the event of a dispute, the Consultant, the Utility, and the Commission shall retain all legal rights, remedies and authorities otherwise available under law.

## ARTICLE XIII - STANDARD OF WORK/INDEPENDENT CONTRACTOR

The Consultant shall perform the Review in a thorough and professional manner and shall be responsible to the Department for any failure to meet that standard. The Consultant agrees that in its performance of this Agreement, it and its subcontractors shall be independent contractors and neither the Consultant nor any of the persons or firms employed by it shall be deemed, for the purpose of Utility and Department liability, to be the agents, representatives or employees of the Utility or the Department.

## ARTICLE XIV - OWNERSHIP AND USE OF REPORTS, CONFIDENTIALITY

A. Ownership and Use. All reports, data, drawings, plans, specifications, and other materials purchased or produced hereunder by the Consultant and not containing trade secret or security-sensitive information shall be retained by Consultant for six (6) years after completion of the Review and then disposed of at the direction of the Commission. The Commission and the Department shall have the right to use any of these materials in the furtherance of regulatory responsibilities of the Department and the Commission in accordance with applicable provisions of law, and the Utility shall also have access to these materials during the same six-year period. Information obtained from the Utility that is not otherwise publicly available may not be

published, disclosed or otherwise used by the Consultant for any purpose without the written authorization of the Commission or the Utility.

**B.** Confidential Information. Consultant agrees that it will execute a nondisclosure agreement with the Utility, the form of which is annexed hereto as an Appendix and shall be an integral part of this contract. All information and data made available to the Consultant by the Utility to enable the Consultant to perform the Review shall be made available, upon request, for review by the Department and shall be held available for inspection at the Utility's offices. Upon the Department's request to the Utility, copies of such information and data will be supplied to the Department. With respect to any such information or data requested by the Department, the Utility may request confidential treatment pursuant to 16NYCRR Section 6.3 and Section 89(5) of the Public Officers Law. The Department may utilize any information or data furnished by the Utility consistent with the above provisions of this Agreement and applicable provisions of law and administrative regulations.

Prior to final payment, the Consultant will certify that no copies of documents designated by the Utility as proprietary, confidential, or determined by the Commission to be trade secret have been made or retained whether by reproduction, by electronics, by photograph or by any other means.

The personal notes of the Consultant shall be regarded as confidential and shall not be subject to disclosure except to the Department, or subject to release except as may directed by the Department or otherwise be required by law. Such notes must either be kept on site at the Utility or at the Consultant's office. The work papers supporting the report must be delivered to and maintained by the Utility for no fewer than six (6) years after the completion of the report and be made available for review by the Department if requested.

The Consultant and the Utility shall not release or disclose any draft, work papers, finding, conclusion or recommendation made by the Consultant, except as may be required by law; if either the Consultant, the Department or the Utility alleges a legal requirement to disclose, it must provide written notice to the other parties. The Consultant's final report may include both public and confidential portions as described in the RFP.

The above provisions relating to confidentiality shall not apply to information which is (a) at the time of disclosure generally available to the public, or (b) contained in the Consultant's final public report after it has been released by the Commission.

## <u>ARTICLE XV – TERMINATION</u>

The Department may terminate this Agreement in whole or in part, with or without cause, upon fifteen (15) days written notice to the Consultant and may terminate the Agreement immediately for cause, by written or oral notice to the Consultant. If oral notice of termination for cause is given to the Consultant, written confirmation of the basis for termination shall be provided to the Consultant and the Utility. Upon receipt of said notice, the Consultant shall stop all work specified in the notice and being performed hereunder; shall place no further orders or subcontracts for materials, services, or facilities, except as may be necessary for completion of any unterminated portion of the work; shall terminate all orders and subcontracts to the extent that they relate to the notice of termination, and shall take such action as the Department may direct for the protection, preservation, and disposition of property, the title to which the Department has or may acquire under this Agreement. Upon the written consent of both the Department and the Utility, Consultant shall assign to the Department, in a manner and to the extent directed by the Department, all right, title, and interest of the Consultant under the orders and subcontracts so terminated. The Utility shall, subject to the Department's approval, settle or pay all claims arising from terminated orders and subcontracts. The Utility shall, subject to the Department's approval, pay the Consultant all reasonable fees and expenses which are reimbursable under this Agreement and not paid prior to the effective date of the notice of termination. The Utility shall also pay to the Consultant upon certification by the Department any reasonable costs attributable to the cancellation of this Agreement. The Consultant shall make every reasonable effort to keep such costs and expenses to a minimum. After receipt of the Department's notice of termination, the Consultant shall submit its termination settlement claim promptly but in no event later than ninety (90) days from the effective date of termination. The Consultant shall not be entitled, in any event, to be paid monies in respect to costs, whether direct or indirect, fees, lost profits or otherwise for work not actually performed prior to the effective date of termination. Termination shall not relieve any party of any obligation that arose

or may arise out of work performed prior to termination, and any obligation that survives this Agreement.

All subcontracts and agreements that the Consultant enters into to accomplish the work under the terms of this Agreement shall obligate such subcontractors to comply with the provisions set forth above.

## **ARTICLE XVI - INDEMNIFICATION**

The Consultant hereby agrees to defend, indemnify and hold harmless the Utility, its agents, employees, officers, directors, successors and assigns, the Department and the Commission, against all liabilities, claims, damages, causes of action, judgments, costs and expenses, including reasonable attorney's fees, arising out of or in any way resulting from the Consultant's performance under this Agreement, including but not limited to personal injury or property damage, including injury or damage to the person or property of the Department, the Utility or the Consultant, its agents, employees, or subcontractors, and caused in whole or in part by any negligent or wrongful act or omission or due to statutory liability of the Consultant, its agents, employees, or subcontractors, and whether or not caused in whole or in part by any negligent or wrongful act or omission by the Utility or the Department. Notwithstanding the foregoing, the Consultant is not required to indemnify or hold harmless the Utility, the Department, or any third party for the Utility or the Department, for the Utility's, Department's or third party's negligent or wrongful acts or omissions. The Consultant's liability for damages, direct or consequential, resulting from any breach of contract shall be limited to the amount the Utility is obligated to pay the Consultant under this Agreement.

The Consultant, at its own expense, shall maintain liability insurance covering injury to or death of persons (\$2,000,000 general aggregate, \$1,000,000 per occurrence combined single limit), damage to property (\$2,000,000 general aggregate, \$1,000,000 each occurrence combined single limit), automobile (\$1,000,000 per occurrence single limit) and contractual liability, to insure the risks assumed by the Consultant under this Agreement, and workers' compensation insurance in accordance with the statutory requirements of the State of New York. The Utility, the Department, and the Commission shall be additional named insureds under the above liability policies and the Consultant shall furnish each with a certificate of insurance.

The obligations of the Consultant under this Article survive the termination of this Agreement.

## ARTICLE XVII - COMPLIANCE WITH LAW

The Consultant shall familiarize itself and comply with all applicable laws, ordinances, rules and regulations of all federal, state and municipal governments or the legally constituted agencies thereof.

## **ARTICLE XVIII - NOTICES**

All written notices and other communications between the parties shall be sufficient in all respects if sent via first class mail, respectively, to:

Consolidated Edison New York, Inc.

Contact: Bruce J. Walker, Director, Electric Operations.

Address: 4 Irving Place, New York, NY 10003

Phone: (914) 925-6422

E-mail Address: walkerb@coned.com

Vantage Consulting, Inc. 22814 Overseas Highway Cudjoe Key, FL 33042 (305) 744-3440 wdrabinski@vantageconsulting.com

#### Douglas May

Consolidated Edison Audit Project Manager Office of Electricity & Environment NYS Department of Public Service Three Empire State Plaza Albany, New York 12223-1350 doug\_may@dps.state.ny.us

Each party may, upon written notice, change the name of the person and/or the address to which such notices may be directed.

## **ARTICLE XIX - INTEGRATION**

This Agreement and the documents referenced herein constitute the entire Agreement between the parties. No changes, alterations, or modifications shall be effective unless in writing, signed by the duly authorized representatives of the parties and approved as provided in Article XI, herein.

## **ARTICLE XX - UTILITY FURNISHED FACILITIES**

The Utility shall furnish, as reasonably needed and free of charge, suitable working space, locking office and file facilities, computer printer, fax machine, photo copying machine and telephone facilities to the Consultant at the Utility's offices. While in or on the Utility's property the Consultant agrees to: a) abide by the Utility's operating and safety rules and procedures, b) plan, arrange and conduct its work such that, to the extent possible, there will be minimum interference with or interruption of the continuous operation of the Utility's business, and c) maintain the Utility's working and office areas in a neat and professional manner.

## ARTICLE XXI - COLLUSIVE BIDDING

The Consultant certifies that to the best of its knowledge and belief:

- **A.** The prices in its Proposal attached hereto were arrived at independently without collusion, consultation, communications or agreement with any bidder or with any competitor for the purpose of restricting competition.
- **B.** Unless otherwise required by law, the prices so quoted and which form part of this Agreement were not based on prices quoted by any other bidder or competitor and were not disclosed by the Consultant to any other bidder, directly or indirectly, prior to the opening of bids.
- **C.** No attempt was made by the Consultant to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

## **ARTICLE XXII - GRATUITIES**

The Consultant, on behalf of itself and its subcontractors, agents, servants and employees, warrants that no gratuity, payment, gift, service or item of value has been or will be offered to the Utility or Department employee or to any family member or designee, associate or agent of the Utility or Department employee. The tendering of any such gratuity, payment, gift, service or item of value to the Utility or Department employee or to any other family member or other designee, associate or agent of the Utility or Department employee, is an act of default and shall give rise to an immediate right of termination of this Agreement by the Department. In addition, the Consultant will be liable to the Commission for any damages, direct, indirect or consequential, as a result of the tendering of any such gratuity, payment, gift, service or item of

value to the Utility or Department employee or to any other family member or other designee, associate or agent of the Utility or Department employee, whether such tendering is caused by the Consultant, its subcontractors, agents, servants or employees.

The Utility, on behalf of itself and its subcontractors, agents, servants and employees, warrants that no gratuity, payment, gift, service or item of value has been or will be offered to the Consultant or its subcontractors, agents, servants and employees, or any family member or designee, associate or agent of the Consultant. The tendering of any such gratuity, payment, gift, service or item of value to a Consultant or any other family member or other designee, associate or agent of any Consultant, is an act of default and shall give rise to an immediate right of termination by the Department of this Agreement. In addition, the Utility will be liable to the Commission for any damages, direct, indirect or consequential, as a result of the tendering of any such gratuity, payment, gift, service or item of value to a Consultant or to any other family member or other designee, associate or agent of any Consultant, whether such tendering is caused by the Consultant, its subcontractors, their agents, servants or employees.

## **ARTICLE XXIII - CONFLICTING DOCUMENTS**

To the extent that any other document referenced herein or attached hereto conflicts with this Agreement, any dispute will be resolved by giving precedence and control to the documents in the following order: (1) this Agreement, (2) the Consultant's Proposal, (3) the RFP, and (4) the *Guide*. This Agreement may be executed in counterparts, each of which shall be deemed an original, and all of which together constitute but one and the same Agreement.

## <u>ARTICLE XXIV – LIMITATION OF AGREEMENT</u>

Except as expressly provided herein, this Agreement shall not constitute a waiver by the Utility, the Department or the Commission of any statutory or other legal rights, obligations or duties to which the parties may otherwise be entitled or by which they may be bound.

<u>ARTICLE XXV - EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE</u>

The Consultant shall comply with all federal, state, and municipal laws and regulations

relating to discrimination against employees or applicants for employment based on race, creed,

sex, color or national origin, including but not limited to federal and New York State regulations.

The Consultant agrees to fully comply with the provisions of all laws, rules and

regulations and policies referenced in the preceding paragraph and any amendments thereto. In

addition, all subcontracts and agreements that are entered into by the Consultant under this

Agreement shall obligate such subcontractor to comply with the provisions set forth above. The

Consultant and all subcontractors shall, upon request, submit to the Department and the Utility

such compliance reports as may be reasonably required by the Department or the Utility to show

that the Consultant and each of its subcontractors have complied with these foregoing provisions.

The Department or the Utility may take appropriate action as a result of any breach of the

foregoing, including, but not limited to, immediate termination.

ARTICLE XXVI - SITUS/BINDING EFFECT

This Agreement may be executed in counterpart originals and shall be deemed to have

been executed in the City and County of Albany, State of New York. It shall, in all respects, be

construed and governed in accordance with the laws of the State of New York and shall be

binding upon the parties hereto, their successors and assigns when their respective counterpart

has been executed.

IN WITNESS WHEREOF, the parties hereto have entered into this Agreement as of the date

first above written.

Consolidated Edison New York Inc.

BY:

TITLE:

DATE:

Consultant

BY:

TITLE:

DATE:

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State of New York
Department of Public Service

BY: TITLE:

STATE OF NEW YORK	)	
COUNTY OF	) ss: )	(Consultant)
On this	day of	, 2007 before me personally appeared to me known, who, being by me duly sworn did depose
		; that he is the of, the
Corporation described in instrument on the Corporati	the forego	oing instrument and has the authority to execute the
		NOTARY PUBLIC
STATE OF NEW YORK	)	
COUNTY OF	) ss: )	(Utility)
to me known, who, bei	ng by me	007 before me personally appeared, duly sworn did depose and say that he resides at; that he is the of, the Utility described in and which executed the
		d his name thereto by with the authority of said Utility.
		NOTARY PUBLIC
STATE OF NEW YORK	) ) ss:	
COUNTY OF ALBANY	)	(Department)
to be the individual describ	ed in and	007 before me personally came Douglas May to me known who executed the foregoing instrument and acknowledged chalf of the New York State Department of Public Service.
		NOTARY PUBLIC

#### <u>APPENDIX</u>

## **NONDISCLOSURE AGREEMENT**

NONDISCLOSURE AGREEMENT, dated as of \_\_\_\_\_\_\_, by and between Consolidated Edison New York Inc. ("Utility") and **Vantage Consulting, Inc.** ("Consultant").

#### WITNESSETH:

WHEREAS, the New York State Public Service Commission ("Commission"), has directed that an audit of Consolidated Edison's Electric Emergency Outage Program should be performed ("Review"); and

WHEREAS, this Nondisclosure Agreement ("Nondisclosure Agreement") has been annexed to and made a part of the agreement among the Utility, the Consultant, and the Commission, dated as of \_\_\_\_\_ ("Review Agreement"); and

WHEREAS, Consultant has been retained at the direction of the Commission to conduct the Review in accordance with the pertinent terms and conditions within the Commission's RFP and within the Proposal; and

WHEREAS, Utility confirmed that it would cooperate with both the spirit and letter of the Review in recognition of the public interest; and

WHEREAS, it is contemplated that, in the course of conducting the Review the Consultant will request that Utility provide, disclose, or make available information or material including information or material which may contain trade secrets or be confidential in nature (Confidential Information; and

WHEREAS, Utility desires to evidence its commitment to cooperate in providing or making available to Consultant such information or material as Consultant may reasonably request in furtherance of the Review and the parties desire to provide by this Nondisclosure Agreement for the protection of all of the information and material provided to Consultant by Utility.

NOW THEREFORE, in consideration of the mutual agreements and promises and covenants contained herein, and of the mutual benefits to be gained by the performance thereof and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties do hereby agree as follows:

- 1. Utility agrees to furnish, or to make available for inspection, documents, and materials that are reasonably required by Consultant to discharge its study responsibilities on the terms and conditions set forth in this Nondisclosure Agreement. Such information will be made available for review and inspection by Consultant by prearranged appointment at the Utility's offices, during the regular business hours of the Utility. The Utility shall not impose unreasonable times or locations for reviewing data.
- 2. Except as provided in paragraph 3 below, one copy of items designated by Utility as confidential, proprietary, or trade secret will be made upon request of Consultant who has signed the Nondisclosure Agreement, such copy to be made by Utility personnel, who will affix a stamp or otherwise identify the information as confidential, proprietary, security-sensitive, or trade secret. The Consultant who requested said copy shall sign a list enumerating all items of confidential, proprietary, or trade secret information which has been copied and acknowledging that such copies have been received. The Consultant will provide a copy of this list to the Department. No other or further duplication of the copies shall be made by the Consultant. Consultant may take limited notes regarding such confidential, proprietary, or trade secret information as may be necessary in connection with Consultant's Review. Such notes shall be treated the same as the confidential, proprietary, or trade secret information from which the notes were made.

- 3. The Utility shall take reasonable and necessary steps to ensure that any Confidential Information of such a highly sensitive nature that disclosure of such information would expose the Utility or any of its affiliates to an unreasonable risk of harm does not leave its premises. The Utility shall clearly mark the information "Confidential", and shall maintain a current list of such information provided to the Consultant, which shall be signed by the Consultant to acknowledge its disclosure by the Utility to the Consultant. This in no way should be interpreted to mean that the Consultant may not access such document or other information. The Utility will make appropriate and efficient alternative arrangements to allow the Consultant access to this information.
- 4. All data or business information ("information") of whatever nature or kind and in whatever form the information (tangible or intangible) is provided, made available or disclosed to the Consultant by Utility or by any of its directors, officers, agents or employees or by any of its affiliates or independent contractors or their directors, officers, agents or employees in connection with or related to the Review shall be considered confidential, shall be held in strictest confidence, shall be used only for the purpose of performing the Review, and shall not without the prior written consent of Utility be distributed, disclosed, or disseminated in any way except to Consultant's employees, its subcontractors or their employees with a definable need to know or use such information. The Utility shall maintain a current list of such information provided to the Consultant, which shall be signed by the Consultant to acknowledge its disclosure by the Utility to the Consultant. Consultant shall not copy or otherwise duplicate information that has been specifically designated by Utility as proprietary, confidential, or trade secret. In addition, before any employee of Consultant or any employee of Consultant's subcontractors receives or has access to information, each such employee shall sign a form (Attachment A) acknowledging that his or her possession and use of the information is subject to this Nondisclosure Agreement. All original forms shall be delivered from the Consultant to the Utility.
- 5. Consultant shall take particular care to safeguard the proprietary nature of information, including all information described in paragraphs 2 and 3, above, and shall notify its

employees, or any subcontractors and their employees, by instruction or by appropriate legend on information of the nondisclosure requirement of this Nondisclosure Agreement.

- 6. Consultant recognizes that the information which is furnished hereunder, all information described in paragraphs 2 and 3, above, may contain unique, valuable, and special business information or trade secrets of Utility and acknowledges and understands that: (a) many operational or planning documents are prepared strictly for the internal use of Utility; and disclosure of the content could jeopardize the security of Utility operations; (b) disclosure or compromise of such material would have a negative effect on the ability of Utility management to freely produce written planning documents; (c) there is competition in the utility business; (d) information relating to such competitive endeavors may have been developed at significant expense and be original and confidential to Utility; and (e) disclosure of any Information may cause irreparable harm to Utility, with respect to both ongoing and future business operations. Accordingly, it is expressly acknowledged and agreed that the remedy at law for any breach of the covenants contained in this Nondisclosure Agreement may be inadequate. In recognition of that concern, Consultant agrees that Utility shall be entitled to injunctive relief, without bond, upon the finding by a court of competent jurisdiction of a breach of any of the provisions of this Nondisclosure Agreement by Consultant, which relief shall be in addition to, and not in derogation of, any other remedies that may be available to Utility as a result of any such breach.
- 7. This Nondisclosure Agreement shall become effective as of the effective date of the Review Agreement. The obligation to protect Information, including all information described in paragraphs 2, 3 and 4, above, shall survive the conclusion or termination of the Review or of any proceedings related thereto.
- 8. In furtherance of protecting the information furnished pursuant to the Review, all requests by Consultants for information shall be directed solely to:

Consolidated Edison Company of New York, Inc. Mark J. Drexel, Department Manager Electric Operations Emergency Management Dept. 4 Irving Place, New York, NY 10003 (914) 924-6415 drexelj@coned.com (or his designated alternate)

- 9. Upon the conclusion of the Review and the acceptance by the Commission of the Consultant's Final Report of the Review, Consultant shall promptly return to Utility all Utility-designated confidential, proprietary and trade secret information provided to it, including any and all copies thereof, and any and all notes in the Consultant's possession containing such information, and certify in writing that it has done so.
- 10. Any subcontractors employed, retained or affiliated by Consultant in connection with the Review shall be similarly required to evidence their concurrence to the terms and conditions of this Nondisclosure Agreement prior to the disclosure to such subcontractors of any such Information. Such concurrence shall be in writing on the attached form (Attachment A).
- 11. Notwithstanding the above, disclosure of Information to the Department, Commission or its agent is governed by the Review Agreement.

\* \* \* \* \* \*

This Nondisclosure Agreement has been executed by officers who represent that they are duly authorized to sign on behalf of their company and bind the company to the provisions of this Nondisclosure Agreement.

OF NEW YORK, INC.	CONSULTANT
SIGNATURE:	SIGNATURE:
TYPED NAME:	TYPED NAME:
TITLE:	TITLE:
DATE:	DATE:

## ATTACHMENT A

## **ACKNOWLEDGEMENT**

I affirm that I have read	d the Nondisclosure Agreement dated as of
, between Vantage Cons	culting, Inc. and Consolidated Edison Company of
New York, Inc. in connection with the Rev	riew of Consolidated Edison's Electric Emergency
Outage Program directed by the New York	State Public Service Commission, and I agree to
comply with and be bound by the terms of that	nt Nondisclosure Agreement.
	Signature
	Typed Name
	Title
	Employer or Firm
	Address
	Address
	Telephone Number
Dated:	