

**Case No. 12-M-0476 et al.**  
**EDI Business/Technical Working Groups**  
**Workpaper - Proposed Change Control Process**  
**11/18/2016**

- I. Proposed Change Request Examples:

## New York EDI Change Request 01

<b>Requester's Name:</b> Kris Redanauer	<b>LDC/ESCO Name:</b> Direct Energy	<b>Phone # :</b>
<b>Date of Request:</b> 10/17/16	<b>Affected EDI Transaction Set #(s):</b> 814D	<b>E-Mail Address:</b>
<b>Requested Implementation Date:</b>		<b>Status:</b>

### Brief Explanation

Governor Cuomo signed legislation that prohibits providers of telephone, cellular telephone, television, internet, energy or water services from imposing a termination or early cancellation fee if a customer has deceased before the end of such contract. Every violation would be punishable by a civil penalty of \$1000. The bill took effect on September 27. For example - if a relative contacts us to cancel we can certainly waive the fee. If they however contact the utility, we have no way of knowing about the deceased customer and would therefore only receive a drop transaction. If we then bill the early termination fee we could be in violation. Perhaps an EDI code would do the trick?

### Detail Explanation (Exactly what change is required? To which Implementation Guides? Why?):

This change establishes a uniform standard for reporting an account closing due to a death. We would like to have new reason code added to the REF\*1P segment (REF\*1P\*DEC) so that the ESCO will know that any early termination fees are to be waived.

### Cost Justification

Benefits	<i>Should be completed by initiating party. Will be added to by others during the evaluation of Change Control. By adding new code in an existing segment, we will be cutting down on the cost of mapping for all parties involved.</i>
Implementation Cost	<i>Will be completed (high level estimate only) if it is agreed Change Control is worth pursuing.</i>
Incremental Ongoing Costs	<i>Will be completed (high level estimate only) if it is agreed Change Control is worth pursuing.</i>

### For Change Control Manager Use Only:

Date of NY Discussion:	Expected Implementation Date:	
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### NY Discussion and Resolution:

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**Workpaper – Termination Fees at Account Closure - 10/21/2016**

<b>Segment:</b>	<b>REF</b>	<b>Reference Identification (Drop Reason and Initiating Party)</b>
<b>Position:</b>	030	
<b>Loop:</b>	LIN	Optional (Must Use)
<b>Level:</b>	Detail	
<b>Usage:</b>	Optional (Must Use)	
<b>Max Use:</b>	1	
<b>Purpose:</b>	To specify identifying information	
<b>Syntax Notes:</b>	<b>1</b> At least one of REF02 or REF03 is required. <b>2</b> If either C04003 or C04004 is present, then the other is required. <b>3</b> If either C04005 or C04006 is present, then the other is required.	
<b>Semantic Notes:</b>	<b>1</b> REF04 contains data relating to the value cited in REF02.	
<b>Notes:</b>	Request: Required Response: Not Used  REF~1P~B38 REF~1P~020 REF~1P~A13~MAIL RETURNED	

**Data Element Summary**

<b>Mand.</b>	<b>Ref. Des.</b>	<b>Data Element</b>	<b>Name</b>	<b>Attributes</b>
	<b>REF01</b>	<b>128</b>	<b>Reference Identification Qualifier</b>	<b>M ID 2/3</b>
			1P	Accessorial Status Code
				Warnings associated with an accept status notification
<b>Must Use</b>	<b>REF02</b>	<b>127</b>	<b>Reference Identification</b>	<b>X AN 1/30</b>
			020	Customer Moved or Account Closed
				Originates with the Utility.
			A13	Other
				See explanation in REF03.
				May originate either with the ESCO or the Utility.
			B38	Dropped
				(ESCO Initiated)
				Customer was dropped by the ESCO.
			CHA	Customer Changed to Another ESCO
				Upon Customer request:
				<ul style="list-style-type: none"> <li>Sent by Utility to incumbent ESCO in response to pending switch to another ESCO.</li> <li>If supported by Utility, sent by the Incumbent ESCO to request cancelation of a pending switch to another ESCO.</li> </ul>
			CHU	Customer Changed to Full Utility Service
				Sent by Utility to Incumbent ESCO in response to customer request to return to full service.
			<u>DEC</u>	<u>Customer Account Closed - Customer Deceased.</u> <u>Originates with the Utility - Account closed due to death of Customer.</u>
<b>Cond.</b>	<b>REF03</b>	<b>352</b>	<b>Description</b>	<b>X AN 1/80</b>
			Additional text information to aid in explaining the reason for a drop.	

## New York EDI Change Request 02

<b>Requester's Name:</b>	<b>LDC/TPS Name:</b>	<b>Phone # :</b>
<b>Date of Request:</b> 11/4/16	<b>Affected EDI Transaction Set #(s):</b> 867HU	<b>E-Mail Address:</b>
<b>Requested Implementation Date:</b>		<b>Status:</b>

**Brief Explanation** (This will be copied into the description in the Change Control Summary Spreadsheet):  
**Proposed Addition of Bill Cycle Code to 867HU**

### Brief Explanation

Proposed Addition of Bill Cycle Code to 867HU

**Detail Explanation** (Exactly what change is required? To which Implementation Guides? Why?):

For a large commercial account, the 867HU is requested prior to contracting. Having the REFBF segment included on the 867, this will help allow for a more accurate pricing for a customer who is billed quarterly versus a customer who is billed monthly.

### Cost Justification

Benefits	<i>Should be completed by initiating party. Will be added to by others during the evaluation of Change Control.</i>
Implementation Cost	<i>Will be completed (high level estimate only) if it is agreed Change Control is worth pursuing.</i>
Incremental Ongoing Costs	<i>Will be completed (high level estimate only) if it is agreed Change Control is worth pursuing.</i>

### For Change Control Manager Use Only:

Date of NJ Discussion:	Expected Implementation Date:	
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### NY Discussion and Resolution:

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**Proposed Addition of Bill Cycle Code to 867HU**  
**11/4/2016**

NY 867 Consumption History/Gas Profile *Question: Should this be applicable to the gas profiles too?*

**Segment:** **REF** Reference Identification (Bill Cycle Code) *Comment: This is the segment name used in the 814E.*

**Position:** 030

**Loop:** LIN Optional (Must Use)

**Level:** Detail

**Usage:** Optional (Dependent)

**Max Use:** 1

**Purpose:** To specify identifying information

**Syntax Notes:** 1 At least one of REF02 or REF03 is required.  
 2 If either C04003 or C04004 is present, then the other is required.  
 3 If either C04005 or C04006 is present, then the other is required.

**Semantic Notes:** 1 REF04 contains data relating to the value cited in REF02.

**Notes:** Required *Question: This is required for the 814E; can/should it be required for 867?*

REF~BF~18

REF~BF~17~MON

**Data Element Summary**

	<u>Ref.</u> <u>Des.</u>	<u>Data</u> <u>Element</u>	<u>Name</u>	<u>Attributes</u>
<b>Mand.</b>	<b>REF01</b>	<b>128</b>	<b>Reference Identification Qualifier</b>	<b>M ID 2/3</b>
			BF Billing Center Identification	
			Billing cycle. Cycle number indicating when this customer is scheduled for billing.	
<b>Must Use</b>	<b>REF02</b>	<b>127</b>	<b>Reference Identification</b>	<b>X AN 1/30</b>
			A 2 digit code indicating when a scheduled bill is prepared for the customer. Some companies may bill on a cycle other than the read cycle. In this case this code could be used to retrieve the scheduled billing date from the utility's web site. <i>Comment: I think everyone uses REF*BF and REF*65 interchangeably, with NYSEG/RGE putting a prefix (N/R) on the REF*65. Both fields end up mapping to the published Meter Reading Schedules and the schedules are all 2 digit numbers, so the BF segment seems like the right one to use but the description on the 65 segment is slightly more descriptive. At the end of the day it is probably best to just have them match, as opposed to writing up a completely new description.</i>	
<b>Cond.</b>	<b>REF03</b>	<b>352</b>	<b>Description</b>	<b>O AN 1/80</b>
			When present, indicates the frequency with which the account is billed by the utility. This element should be sent in an <del>accept</del> <a href="#">Historical Usage/Gas Profile response transaction to an enrollment request</a> when information regarding the bill cycle codes on the web site or the data sent in REF02 is insufficient to describe both when and how frequently the account <del>being enrolled</del> is scheduled to be billed. <i>Comment: Redlines are relative to 814E text. Question: This element is in the 814E but should it be excluded in the 867? Billing frequency is neat information, but it's probably not super important during the historical usage business process. I suppose you could argue that a meter that is getting billed every quarter probably has higher credit exposure which is valid information for suppliers to have. Also, as above, should this apply to gas profiles?</i>	
			BIM Bimonthly	
			MON Monthly	
			QTR Quarterly	

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II. Proposed web page to track processing of NY EDI Change Requests:

New York EDI Change Control Log						Updated: 3/24/2016
ID #	Requestor	Company	Date Requested	Trans Set(s)	Description	Status
01	K. Redanauer	Direct Energy	10/17/2016	814	Adding a new code (DEC) to the REF1P segment to notify ESCO of drop due to death of account holder.	Open.
02			11/4/2016	867HU	Adding the REFBF segment to the 867HU	Open

