Distributed Energy Resource Regulation and Oversight

Basic Requirements:

DER Registration Form - disclosing business information, affiliate information, any criminal or regulatory sanctions that may have been imposed on the registrant, formal investigations, any acquisitions, mergers, dissolutions, or bankruptcy, security breaches associated with customer proprietary information.

Copy and proof of acceptance of your registration with the NYS Dept. of State

Sample sales agreements including a customer disclosure state and sample bills

Copies of information and promotional materials used for mass marketing purposes

A list of entities, including contractors and sub-contractors, that market on behalf of your company.

A NYS DPS Office of Consumer Services Service Provider Form

To maintain active status:

Annual March 31st Reporting Requirements for Providers containing information from the previous calendar year including aggregate number of customers served, summary of services provided, information on the number and classification of complaints received, any changes to registration information

Tri-Annual Filing - A Provider is required to update all the information it submitted in its original registration package to the Department every three years, starting from the filing date of its registration package.

How to find the forms?

From the Department of Public Service Home Page –

1. On the home screen, under “What’s Trending” and further under the Electric Heading, second listed link – Distributed Energy Resource Regulation and Oversight (DER)
2. A to Z index, select “D”, select Distributed Energy Resource Regulation and Oversight link
3. All forms are filed under the case number in DMM – 15-M-0180 (any updates/changes to forms will also be filed here and updated on our website)

Included on this page are all the forms available for both CDG and On-Site DG Providers. The sample customer disclosures for leasing, subscriptions, or purchases available on the site must be provided and used for each service offered.

Also available on the DER Oversight webpage are instructions on how to file documents with the Dept. and registering to become a e-filer.

Who to contact for questions?

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