

NATIONAL FUEL

December 12, 2016

Hon. Kathleen H. Burgess  
Secretary to the Commission  
New York State Public Service Commission  
Three Empire State Plaza  
Albany, NY 12223-1350

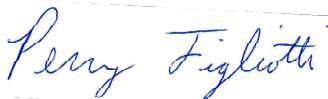
Re: **Case 13-G-0136 – National Fuel Gas Distribution’s Annual Low Income Customer Affordability Assistance Program (LICAAP) and HEAP Residential Assistance Service (HRAS) Program Report**

Dear Secretary Burgess:

Enclosed is the annual report for the LICAAP and HRAS programs for the period October 2015 through September 2016.

If you have any questions concerning the attachment, please do not hesitate to call me at (716) 857-7840 or E-mail me at [FigliottiP@natfuel.com](mailto:FigliottiP@natfuel.com).

Sincerely,

A handwritten signature in blue ink that reads "Perry Figliotti". The signature is written in a cursive style and is enclosed in a dashed rectangular box.

Perry Figliotti  
Senior Manager  
Consumer Business

Attachment

Cc: Kenneth Gossel  
Martin Insogna  
LuAnn Scherer  
Leonard Silverstein

**National Fuel Gas Distribution Corporation**

**Low Income Customer Affordability Assistance Program  
(LICAAP)**

**October 2015 – September 2016**

December 12, 2016

## **LICAAP – History**

A negotiated settlement between National Fuel Gas Distribution Corporation (“National Fuel” or “Company”), the New York Public Service Commission (“PSC”) and other signatory parties in Case 04-G-1047 resulted in the creation of the Low Income Customer Affordability Assistance Program (“LICAAP”). Prior to the current LICAAP program, the Company had developed over a number of years its Expanded Low-Income Residential Assistance (“ELIRA”) rate. Early ELIRA rates included a small monthly (\$8.33) discount. Later enhancements to the ELIRA program increased the annual discount to a level of \$170 per eligible customer (\$14.17 per month). It was anticipated that LICAAP would continue to expand over time and eventually replace the ELIRA program. The funding for both programs was originally set at \$5 million. If, after discounts and expenses, the \$5 million expense cap had not been reached, then the remaining money would be deferred by the Company and used to cover future costs associated with the ELIRA program.

In anticipation of available monies for the LICAAP program, National Fuel collaboratively met with interested parties to continue the design and implementation of the program. A newly designed program was submitted to the Public Service Commission in October 2005, with a proposed implementation date of May 1, 2006 to allow for the program infrastructure to be developed. National Fuel’s LICAAP program is intended to create an affordable bill for the low-income participants in order to encourage them to pay a greater amount toward their utility bill and reduce collection related expenses. This program offers a reduced natural gas rate based on the customer’s household income and size along with the opportunity for arrearage forgiveness with timely payments.

During the program design period, meetings were held to design the LICAAP database for New York and to discuss and work on forms and procedures to implement the program. Much of the New York LICAAP design was based upon National Fuel’s Pennsylvania LIRA program. Required changes were made during the design process to fashion the program to the requirements needed for New York State. This included the inclusion of language set forth in the LICAAP application to make applicants aware that this was the best available arrangement under HEFPA, requiring the customer to pay the current bill only and upon doing so, the arrears would be forgiven on a one-twenty-fourth per month basis.

This program was initially designed to run for a two-year period with any future continuation to be determined by the Commission. Enrollments began in July 2006 and by December 2006 there were almost 2,000 customers enrolled into the LICAAP program. In Case 07-G-0141, National Fuel proposed a surcharge to fund the additional costs that would be incurred for LICAPP expansion and to remove the cap on the number of customers that could participate in LICAAP. That proposal was rejected. Instead, funding for ELIRA and LICAAP was increased to \$6 million and is to be collected from all customers in rates.

As of September 30, 2016, there were 9,637 customers participating in LICAAP and enrollments are ongoing, albeit at a decreasing rate pursuant to requirements of Case 13-G-0136, which anticipated reducing enrollments. If gas costs were to increase significantly, the Company may

need to suspend additional enrollments into the program since annual funding limitations would likely be exceeded. The overall program costs are directly related to gas costs because increases in gas costs will increase required discounts. However at this time, due to the historically low market price of gas associated with the emergence of significant shale gas supplies, the Company does not anticipate reaching this limit within the next year.

The Company worked with Department of Public Service Staff (“Staff”) and other parties to develop a program that could benefit substantially more customers than the LICAAP program is able to assist provided that adequate funding is available. As a result, the program was modified once again in Case 13-G-0136 whereby the ELIRA portion of the program was eliminated and replaced by the HEAP Residential Assistance Service (HRAS) rate effective June 1, 2014. Customers receiving service under the HRAS rate schedule receive a discount of \$12.50 in their minimum bill charge during January through May. This discount was first available in 2015. The HRAS rate class is populated with customers who receive or received a Basic or Emergency HEAP grant for the current or previous HEAP Plan Year. As the information that follows in this report will identify, the LICAAP program is succeeding in meeting the goal of encouraging low-income customers to make timely payments of their bill.

- National Fuel plans to continue to maintain the LICAAP and HRAS programs in their present form pending the outcome of its rate case (Case 16-G-0257) and clarification from the Commission in Case 14-M-0565.
- Customers can complete a LICAAP application at a National Fuel business office or by mailing in the LICAAP application.
- HEAP and LICAAP information, along with other payment assistance program information, is provided on the Company’s web site at <http://www.nationalfuelgas.com/forhome/NY/PaymentAssistance.aspx>.
- The Company will automatically enroll residential sales or choice customers who receive a HEAP benefit into the HRAS rate.

## NATIONAL FUEL'S LICAAP PROGRAM FEATURES

National Fuel's Low-Income Customer Affordability Assistance Program is designed to offer an eligible household discounted natural gas rates and allow monthly forgiveness of past arrears. Customer eligibility is dependent on HEAP eligibility and being considered payment troubled (past canceled National Fuel payment agreement or past arrearage).

In order to achieve the maximum benefit in the program, a customer must make their (discounted) monthly Budget Plan payments on time and in full each month. Once a payment is made on time and in full, one-twenty fourth (1/24<sup>th</sup>) of the arrears will be forgiven. If a customer conforms to this schedule, they will have all of their current arrears forgiven over that 24-month period. At the same time, a customer is able to experience a discounted monthly Budget Plan. Since program inception, the largest discount received by certain customers was 70%. With decreased gas commodity costs, the maximum discount during the twelve months ended September 2016 was 20% and the maximum discount for September 2016 was 10%.

The following is additional information about the Low Income Customer Affordability Assistance Program (LICAAP) offered by National Fuel:

### **LOWER RATES**

As a LICAAP customer, the gas use will be billed at a reduced rate. The amount of the reduction depends on household income and the number of people living in the household.

### **RESPONSIBILITY FOR ACCOUNT**

An adult who is the customer of record and living at this address must agree to accept responsibility for the gas account. (This does not include children who are dependents and dependents over age 65 as defined by federal tax rules). Responsibility is for all amounts billed under the LICAAP rate. The customer of record must sign and date the application to show they understand and agree with this rule.

### **IDENTIFICATION, PROOF OF INCOME**

Everyone living at this address must provide his or her social security number (adults and children). All adults must prove their income. Copies of income documents for the last 30 days are acceptable proof of income. Changes in household income should be reported to the Company as soon as possible. Also, LICAAP participants must provide proof of income when requested.

### **BUDGET PLAN**

The LICAAP customer's gas account will be placed on our Budget Plan. This plan allows the customer to pay the same amount each month. The amount paid each month is reviewed from time to time in order to make sure that the customer is not paying too much or too little. As a result of these reviews, **the monthly payment amount may change.**

### **LICAAP REINSTATEMENT**

If the LICAAP customer does not pay their bill on time, they will be sent a final disconnection notice. The notice amount must be paid in full or service will be turned off. No extensions or payment arrangements will be offered. If gas service is turned off for non-payment, the customer must do the following to be reinstated into the LICAAP program:

- ❑ Pay the amount shown as “Notice Amount” on the disconnection notice and all unpaid charges since program enrollment.
- ❑ Pay the turn-on fee.

### **HEAP BENEFITS**

When the Federal Home Energy Assistance Program (HEAP) is available; the customer must apply for a grant and name National Fuel as the recipient of the funds. If the customer receives regular HEAP, the grant is used to lower the monthly Budget Plan payment amount. It is **not** applied to the account balance.

### **LICAAP REFERRALS**

Referrals to the Low Income Customer Affordability Assistance Program may be made by calling 1-800-365-3234. If the customer meets the LICAAP program eligibility guidelines, a representative will refer the account to the program and an application packet will be sent to the customer’s home. The application and all necessary verification information must be returned in the postage paid return envelope to begin the enrollment process. Enrollment in the LICAAP program is limited and participants are added to the program on a first-come first-serve basis.

## **LICAAP Tariff Provisions**

A summary of the LICAAP tariff is provided in Appendix 1.

Based on the discount provisions of the LICAAP tariff the Company's billing system uses the following service classes and associated discounts for the LICAAP rates:

0% Discount	Service Class 70
10% Discount	Service Class 71
20% Discount	Service Class 72
30% Discount	Service Class 73
40% Discount	Service Class 74
50% Discount	Service Class 75
60% Discount	Service Class 76
70% Discount	Service Class 77
80% Discount	Service Class 78
90% Discount	Service Class 79

## **Account Maintenance**

Once the LICAAP account is established, maintenance is critical to the success of the program. A number of functions, some one-time and others continuous, need to be performed.

### **Arrearage Forgiveness**

A LICAAP customer has the potential to receive complete forgiveness of the balance owing when he or she was accepted into the LICAAP Program. The balance is forgiven over 24 equal installments when the customer makes sufficient payment in a timely manner. Currently, a LICAAP customer has 36 months in which to achieve full debt forgiveness.

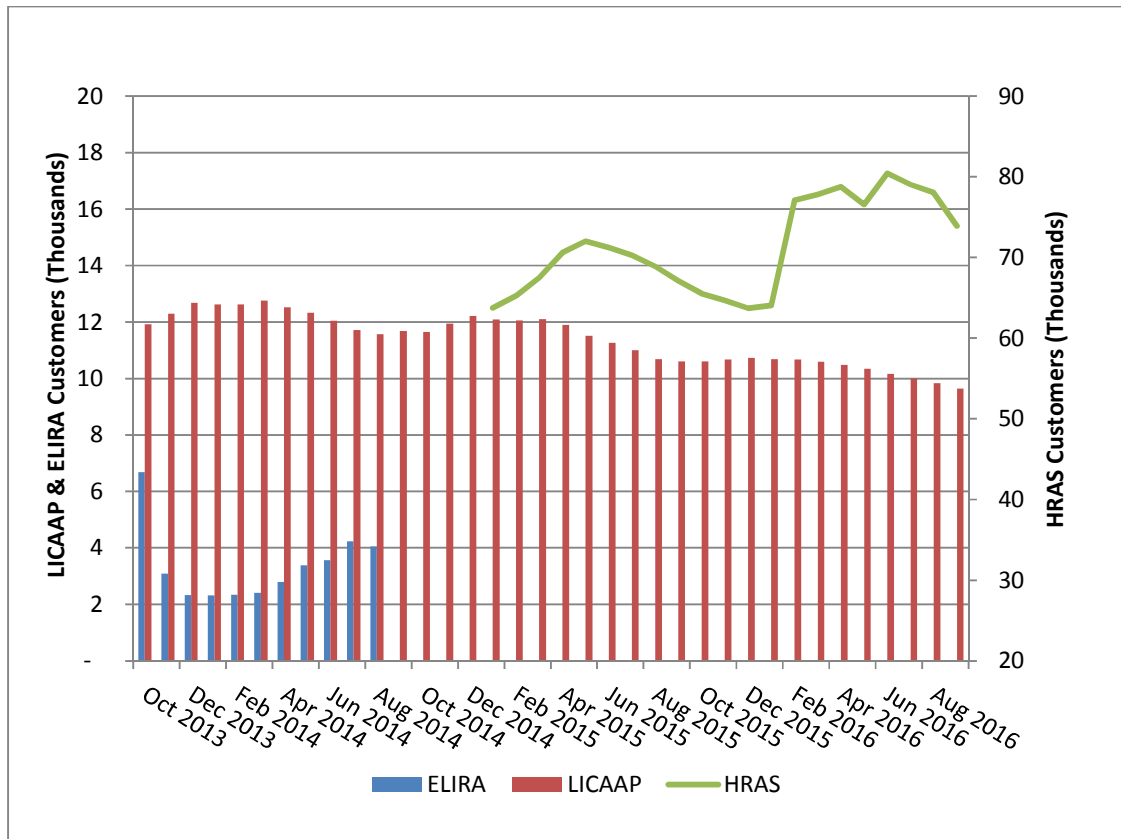
### **LICAAP & HRAS Performance**

As of September 30, 2016 the Company had 9,637 customers enrolled in its LICAAP program. The ELIRA program was closed effective June 1, 2014. The net decrease to the LICAAP enrollment for the period October 2015 – September 2016 was 964 accounts or -9.1%. The addition of new customers into the LICAAP program was impacted by the re-verification efforts during the past year with over 2,500 accounts being removed from the program for no longer complying with the LICAAP program requirements or account closing.

National Fuel as part of its settlement with Department of Public Service Staff and other parties agreed to close the ELIRA program and replace it with the HRAS rate class for qualifying Service Class 1 (residential sales service and choice) customers that receive a Basic or Emergency Home Energy Assistance Program (HEAP) grant. A monthly process has been implemented to automatically enroll customers that receive a HEAP grant for the current HEAP Plan Year into HRAS. In addition, existing HRAS accounts are reviewed prior to the start of

each HEAP Plan Year to verify that they did receive a HEAP grant during the previous Plan Year. There were 73,929 HRAS customers as of September 30, 2016.

The graph below provides a summary of enrollments for ELIRA, HRAS, and LICAAP customers from October 2013 through September 2016.



The table below summarizes the total costs of the LIRA/LICAAP program from October 2015 through September 2016.

Summary of Low Income Program Costs	
HRAS Discounts	\$4,721,462
LICAAP Discounts	1,583,099
Arrearage Forgiveness (Write-Off)	1,631,953
Administration	118,554
<b>Total</b>	<b>\$8,055,068</b>

Experience has shown LICAAP to be the preferred customer assistance program for low-income customers. The LICAAP customer is rewarded for making monthly payments on time and in full, and has the ability to achieve full debt forgiveness. The program has helped to promote



good payment practices and has empowered many participants to gain control over their natural gas bills.

The percentage of LICAAP customers paying on time is 57.5% compared to last year's rate of 51.6%. This is likely due to the continued difficult economic conditions and the payment history of some of the new accounts being enrolled into LICAAP in recent years. The Company believes a successful low income rate program should not only provide discounted rates to customers solely for the purpose of providing lower rates, but that, in return for such discounts, the payment practices of such customers should improve. Such a program provides benefits for participating as well as nonparticipating customers.

In addition to the program benefits, current LICAAP customers last year received almost \$3.2 million in Regular HEAP benefits. Regular (Basic) HEAP grants are rolled into the customer's budget billing to make the monthly payments that much more affordable. LICAAP customers also received over \$611,000 in Emergency HEAP grants as well as almost \$8,700 through National Fuel's sponsored Neighbor-for-Neighbor Heat Fund.

National Fuel did file an Implementation Plan in compliance with Case-14-M-0565 to implement the Statewide Low Income Program (SLIP) if the Company is not allowed to retain its LICAAP and HRAS programs. The Company will make the necessary changes to its low income programs based upon upcoming Commission decisions.

## APPENDIX 1 – LICAAP Tariff Summary

Received: 05/22/2014

Status: EFFECTIVE  
Effective Date: 06/01/2014

PSC NO: 8 GAS  
NATIONAL FUEL GAS DISTRIBUTION CORPORATION  
INITIAL EFFECTIVE DATE: 6/1/14  
ISSUED IN COMPLIANCE WITH ORDER IN CASE NO. 13-G-0136 DATED 5/8/14.

LEAF: 156.5  
REVISION: 6  
SUPERSEDING REVISION: 5

### SERVICE CLASSIFICATION No. 2B

#### LOW INCOME CUSTOMER AFFORDABILITY ASSISTANCE PROGRAM (LICAAP)

#### AVAILABILITY OF SERVICE

Service under this rate schedule shall be available to qualified residential Customers. Qualified residential Customers shall be the residential heating Customers who have a gross household income less than or equal to 60% of the New York State median income, are payment troubled and execute a LICAAP Service Agreement with the Company. The Customer must apply for HEAP and designate the Company as the recipient. In its processing of applications, the Company will attempt to achieve a geographic and demographic diversity.

The Customer must provide satisfactory verification to prove income eligibility with the initial application. In addition, the Customer must provide an estimation of his or her essential expenses. The Customer must also agree to have his or her income verified every 12 months and advise the Company if his or her income changes.

Subject to the limitation that the annual LICAAP program expenditures will not exceed the annual \$6 million program funding limitation approved by the Commission in Case 07-G-0141, the Company will make reasonable efforts to enroll on to this rate schedule on average, 120 incremental customers per month.

#### MONTHLY RATE

The Customer shall be charged the rates below less any additional discounts for which the Customer may qualify for based on the Customer's income and household size. Additional discounts by income and household size will be filed monthly in the Statement of LICAAP Discounts.

The basis of the discount percentage shall be as provided in the Company's description of the Additional LICAAP Discount Calculation filed with the Commission pursuant to the Joint Proposal in Case 04-G-1047.

#### MONTHLY DELIVERY SERVICE RATES

##### Base Rates

First 400 cu.ft. or less	Pursuant to Monthly Statement of LICAAP Minimum Charge
Next 4,600 cu.ft. per 100 cu. ft.	.372554
All Over 5,000 cu. ft. per 100 cu. Ft	.100813

Issued by A. M. Cellino, President, 6363 Main Street, Williamsville NY 14221  
(Name of Officer, Title, Address)

Received: 04/28/2006

Status: EFFECTIVE  
Effective Date: 05/01/2006

PSC NO: 8 GAS

LEAF: 156.6

NATIONAL FUEL GAS DISTRIBUTION CORPORATION  
INITIAL EFFECTIVE DATE: 5/01/06  
ISSUED IN COMPLIANCE WITH ORDER IN CASE NO. 04-G-1047 DATED 4/26/06.

REVISION: 0  
SUPERSEDING REVISION:

SERVICE CLASSIFICATION No. 2B

LOW INCOME CUSTOMER AFFORDABILITY ASSISTANCE PROGRAM (LICAAP) – Continued

ARREARAGE FORGIVENESS

When the Customer enters the program and is placed on this rate, any arrearage of that Customer is suspended and placed in a hold account. These arrearages will be forgiven at a rate of 1/24 per month for each month the bill is paid in full and on time, during the first two years on this rate.

DISCONNECTION FOR NONPAYMENT

If a LICAAP Customer is delinquent, to avoid disconnection of service the LICAAP Customer must pay the specified notice amount prior to any scheduled disconnection date.

Once a LICAAP Customer is disconnected for non-payment, the LICAAP participant may obtain reinstatement to LICAAP if the applicant meets the following requirements:

- (1) Pay the entire arrearage that occurred while a LICAAP program participant;
- (2) Pay a reconnection charge; and
- (3) If the applicant had a pre-program arrearage in his or her name, the applicant must agree to:
  - (a) Pay a down payment towards arrearages equal to one month’s budget amount plus the monthly arrangement amount;
  - (b) negotiate a payment arrangement including the budget amount plus a monthly amount sufficient to amortize any remaining unforgiven pre-LICAAP arrearage;
  - (c) the duration of the arrangement will consider the size of the unpaid LICAAP balance, the ability of the ratepayer to pay, the payment history of the ratepayer, and the length of time over which the balance accumulated. Absent extraordinary circumstances, arrangement duration will not exceed the following guidelines:

Income Level	Maximum Time Period
Tier #1 (0 - 20% of State median)	48 Months
Tier #2 (21% - 40% of State median)	36 Months
Tier #3 (41% - 60% of State median)	24 Months

Issued by R. J. Tanski, President, 6363 Main Street, Williamsville NY 14221  
(Name of Officer, Title, Address)

Received: 04/28/2006

Status: EFFECTIVE  
Effective Date: 05/01/2006

PSC NO: 8 GAS

LEAF: 156.7

NATIONAL FUEL GAS DISTRIBUTION CORPORATION

REVISION: 0

INITIAL EFFECTIVE DATE: 5/01/06

SUPERSEDING REVISION:

ISSUED IN COMPLIANCE WITH ORDER IN CASE NO. 04-G-1047 DATED 4/26/06.

SERVICE CLASSIFICATION No. 2B

LOW INCOME CUSTOMER AFFORDABILITY ASSISTANCE PROGRAM (LICAAP) – Continued

DISCONNECTION FOR NONPAYMENT – Continued

Failure to make monthly arrangement payments after service is restored will result in disconnection proceedings as authorized under the Home Energy Fair Practices Act (HEFPA). All arrangement amounts past due under the LICAAP program must be paid to avoid disconnection. There will be no limit on the number of times a customer can reapply for LICAAP following disconnection unless the program is filled.

RULES AND REGULATIONS

The rules and regulations set forth in this tariff shall govern, where applicable, gas service under this rate schedule.

Issued by R J. Tanski, President, 6363 Main Street, Williamsville NY 14221  
(Name of Officer, Title, Address)

The LICAAP Program includes separate discounted rates. Eligibility for each rate is based upon the aggregate income level of the household and the number of people in the household.  
The following table shows how the discounts are applied:

**Household Matrix Table as of September 2016**

Sep 2016														
Annual Income	Household Size													
Less Than	1	2	3	4	5	6	7	8	9	10	11	12	13	14
\$ 1,000	0%	0%	0%	10%	10%	10%	10%	20%	20%	20%	20%	20%	20%	20%
\$ 2,000	0%	0%	0%	10%	10%	10%	10%	20%	20%	20%	20%	20%	20%	20%
\$ 3,000	0%	0%	0%	10%	10%	10%	10%	20%	20%	20%	20%	20%	20%	20%
\$ 4,000	0%	0%	0%	10%	10%	10%	10%	20%	20%	20%	20%	20%	20%	20%
\$ 5,000	0%	0%	0%	10%	10%	10%	10%	20%	20%	20%	20%	20%	20%	20%
\$ 6,000	0%	0%	0%	10%	10%	10%	10%	20%	20%	20%	20%	20%	20%	20%
\$ 7,000	0%	0%	0%	0%	10%	10%	10%	10%	10%	10%	10%	10%	10%	10%
\$ 8,000	0%	0%	0%	0%	0%	0%	0%	10%	10%	10%	10%	10%	10%	10%
\$ 9,000	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
\$10,000	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
\$11,000	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
\$12,000	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
\$13,000	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
\$14,000	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
\$15,000	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
\$16,000	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
\$17,000	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
\$18,000	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
\$19,000	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
\$20,000	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
\$21,000	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
\$22,000	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
\$23,000	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
\$24,000	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
\$25,000	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
\$26,000	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
\$27,000	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
\$28,000	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
\$29,000	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
\$30,000	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%