



The Wavecrest Management Team Ltd.  
Wavecrest Management Group LLC

November 10, 2014

Hon. Kathleen H. Burgess  
Secretary  
NYS Public Service Commission  
3 Empire State Plaza  
Albany, NY 12223

**RE: Case 12-E-0409: Petition of Greater Centennial Homes HFDC, Inc. to Submeter Electricity at 102, 103 and 106 West 5th Street, 127, 129, 266, 268 West 4th Street, 254 and 262 South 9th Street, 329, 333, 337, 338, 342, 343, 346, 347, 350, 351, 403, 407, 408, 416 8th Ave. and 257 South 10th Avenue and 69 West 5th Street, Located in the Territory of Consolidated Edison Company of New York, Inc.**

Dear Secretary Burgess:

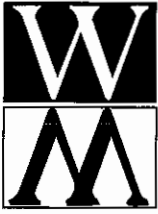
On September 9, 2012, Greater Centennial Homes HFDC, Inc. ("GCH") filed a petition with the New York State Public Service Commission (the "Commission") seeking approval to submeter electricity at the above-referenced multi-unit residential property (the "Development").<sup>1</sup> Since that filing and at the request of Department of Public Service Staff ("Staff"), GCH has supplemented its original petition with additional information.

Following GCH's filing with the Commission, by Notice of Adoption published on January 2, 2013, the Commission amended Part 96 of Title 16 NYCRR: Residential Electric Submetering. Importantly and as discussed in more detail below, the Commission stated in an accompanying *Memorandum and Resolution Adopting Residential Electric Submetering Regulations* (the "*Memorandum*")<sup>2</sup> that "the content filing requirements in §96.5 apply only to new Notices and Petitions to submeter" and "submetering petitions pending approval need not be amended...."

<sup>1</sup> The Wavecrest Management Team Ltd. submits this filing on behalf of GCH as its agent.

<sup>2</sup> Case 11-M-0710: *In the Matter of Reviewing and Amending the Electric Submetering Regulations, 16 NYCRR Part 96*, Memorandum and Resolution Adopting Residential Electric Submetering Regulations (Dec. 18, 2012).

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Recently, Staff requested certain additional information to complete GCH's petition. This information includes:

1. Updated submetering lease rider (Attachment 1),
2. Updated Home Energy Fair Practices ("HEFPA") Plan (Attachment 2),
3. Certification regarding refunds (Attachment 3),
4. Submetering Identification Form (Attachment 4), and
5. Complete description of GCH's refrigerator replacement plan (Attachment 5).

In addition to the information listed above, Staff inquired as to whether an energy audit had been performed as required by the Commission's amended rules when more than 20% of the residents of a property at which submetering is proposed receive "income-based assistance" (16 NYCRR § 96.5 [k]). Here, of the 157 units at the Development, 144 units are provided with certain assistance from the U.S. Department of Housing and Urban Development ("HUD").

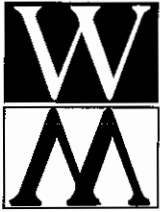
On June 10, 2014, GCH provided Staff with a copy of a completed HUD form 52667, *Allowance for Tenant Furnished Utilities and Other Services*. According to the analysis performed in support of the HUD form, electric charges per square foot for the Development were *below* comparable residential properties with apartments of similar size. If the Commission determines that this report does not constitute an "energy audit" under the Commission's amended rules, GCH respectfully requests that the Commission grant a partial waiver of its rules regarding performance of an energy audit and find that the report filed by GCH is sufficient for purposes of satisfying the filing requirements in Section 96.5. Indeed, such a partial waiver is consistent with the *Memorandum*, which states:

the content filing requirements in §96.5 apply only to new Notices and Petitions to submeter. While submetering petitions pending approval need not be amended, upon adoption of these regulations, such petitions will be reviewed in accordance with these regulations. *If any regulatory requirements contained herein do not or cannot apply to a pending petition, waivers may be sought.*<sup>3</sup>

As noted above, GCH filed its petition on September 9, 2012 – three months *before* the amended Residential Electric Submetering rules were adopted. Accordingly, the content filing requirements in Section 96.5 should not apply. Nevertheless, if the Commission determines that the content requirements of Section 96.5 do apply, GCH is not requesting a complete waiver of the requirement that proof of an energy audit has been performed. Rather, GCH merely requests that the Commission grant a partial waiver finding that the report conducted for purposes of HUD satisfies the filing requirements of Section 96.5 with respect to proof that an energy audit was conducted.

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<sup>3</sup> *Id.* at 10 (emphasis added).



Thank you for your continuing attention in this matter. Please contact me with any questions about this submission or GCH's petition.

Very truly yours,

  
/s/ Frederick J. Camerata

Frederick J. Camerata  
Executive Vice President  
The Wavecrest Management Team Ltd.  
As Agent

Enclosures

cc: John T. McManus, Esq. (*via electronic mail*)

# ATTACHMENT 1

### Rider to Lease: Submetering

**102, 103 and 106 West 5th Street, 127, 129, 266, 268 West 4th Street, 254 and 262 South 9th Street, 329, 333, 337, 338, 342, 343, 346, 347, 350, 351, 403, 407, 408, 416 8th Ave. and 257 South 10th Avenue and 69 West 5th Street**

1. The Tenant acknowledges that while Consolidated Edison Company of New York, Inc. (“Con Edison”) or another local utility and/or energy services company (individually or collectively, the “distribution utility”) will be the provider of electricity to these buildings (collectively, the “Building”) and that Owner will be paying the charges for such electricity directly to this entity or entities (or its successor or successors), the Tenant will be required to pay Owner for the use of electricity at the Apartment on the basis of a separate submetered charge that will be billed to the Tenant by Owner or its third-party billing company on a monthly basis. Tenant also acknowledges that, on \_\_\_\_\_, 2014, in Case 12-E-0409: Petition of Greater Centennial Homes HDFC, Inc. to Submeter Electricity at 102, 103 and 106 West 5th Street, 127, 129, 266, 268 West 4th Street, 254 and 262 South 9th Street, 329, 333, 337, 338, 342, 343, 346, 347, 350, 351, 403, 407, 408, 416 8th Ave. and 257 South 10th Avenue and 69 West 5th Street, Located in the Territory of Consolidated Edison Company of New York, Inc., the New York State Public Service Commission (“PSC”) approved the Owner to submeter electricity to the Building’s residential tenants. In the event of non-payment of electric charges, the Owner shall afford the Tenant all notices and protections available pursuant to the Home Energy Fair Practices Act (“HEFPA”) before any action(s) based on such non-payment, including, but not limited to, termination of service is commenced.
2. The rate calculation used is the Con Edison Service Classification No. 8 (“SC-8”) for multiple dwellings—redistribution. Specifically, the electric consumption in each unit is multiplied by a calculated kilowatt hour (“kWh”) rate. The kWh rate includes, among other things, in accordance with the relevant Con Edison tariff, supply and delivery charges, a fuel adjustment charge, and a systems benefit charge. The kWh rate is multiplied by each unit’s kWh usage to determine that unit’s bill, plus sales tax. All Con Edison rates by classification are available on its website ([www.coned.com](http://www.coned.com)) under Rates and Tariffs. The electric Rates and Tariffs are listed under the heading “P.S.C. No. 10 – Electricity.” In no event will the total rate for a billing period (including any monthly administrative charge) exceed the rates and charges of the distribution utility for delivery and commodity in that billing period to similarly-situated, direct-metered residential customers (*see* 16 NYCRR § 96.1 [i]). The Owner or its third-party electric billing company will read the meters and process a bill based on the Tenant’s actual consumption. The meter reading data and billing calculations is documented and maintained for a 6-year period for each unit (*see* 16 NYCRR § 96.6 [j]).

3. If the Tenant has a question about the electric bill or believes it is inaccurate, the following protocol will be followed: please contact the Management Agent by telephone at (718) 412-3710, or by mail at Greater Centennial Homes HDFC, Inc., c/o Wavecrest Management Team Ltd., 87-14 116th Street, Richmond Hill, NY 11418. The Owner shall investigate and respond to the Tenant in writing within fifteen (15) days of the receipt of the complaint. As part of this response, the Tenant shall be advised of the disposition of the complaint and the reason therefore. If the Tenant and the Owner cannot reach an equitable agreement and the Tenant continues to believe the complaint has not been adequately addressed, then the Tenant may file a complaint with the PSC through the Department of Public Service. Alternatively, the Tenant may contact the Department of Public Service at any time concerning submetered service in writing at New York State Department of Public Service, 3 Empire State Plaza, Albany, New York 12223, by telephone at 800-342-3377, in person at the nearest office at 90 Church Street, New York, New York 10007, or via the Internet at [www.dps.ny.gov](http://www.dps.ny.gov).
4. The Tenant will be afforded rights and protections available to residential energy consumers in New York State under HEFPA, including the ability to file a complaint with the PSC. The nearest office of the PSC is at: NYS Public Service Commission, 90 Church Street, New York, NY 10007, 212-417-2234, 800-342-3377, [www.dps.ny.gov](http://www.dps.ny.gov). The Tenant may contact the PSC at any time if you are dissatisfied regarding the Owner's response to your complaint or at any time regarding submetered service.
5. The Tenant may request balanced billing for your electric charges. Balanced billing divides the electric costs into equal monthly payments. Periodically, the balanced billing amounts will be reviewed and adjusted as necessary. At the end of one year, the Tenant shall be responsible to pay for any electric costs in excess of the balanced billing amount paid.
6. If the Tenant has difficulty paying the electric bill, you may contact the Owner by telephone or by letter in order to arrange for a deferred payment agreement, whereby you may be able to pay the balance owed over a period of time. If the Tenant can show financial need, the Owner can work with you to determine the length of the agreement and the amount of each monthly payment.
7. Regardless of your payment history relating to your electric bills, your electricity service will be continued if your health or safety or the health or safety of someone living with you is threatened. When the Owner becomes aware of such hardship, the Owner can refer you to the Department of Social Services. Please notify the Owner if either of the following conditions exist:

**(a) Medical Emergencies.** You must provide a medical certificate from a doctor or local board of health

**(b) Life Support Equipment.** You and/or those living with you suffer from a medical condition requiring electricity service to operate a life-sustaining device. You must provide a medical certificate from a doctor or local board of health.

8. Special protections may be available if the Tenant and/or those living with you are age eighteen (18) or younger or sixty-two (62) and older, blind, or disabled.
9. If the Tenant is age sixty-two (62) or older, you may be eligible for quarterly billing for your electrical charges.
10. The Tenant may designate a third party as an additional contact to receive notices of past due balances for your electrical charges.
11. As a residential customer for electricity, the Tenant also has certain additional rights assured by HEFPA.
12. Any submetering refunds will be credited to a submetered Tenant affected by the Owner's actions that led to such refunds provided that the Owner has such contact information for such Tenant.
13. The Tenant agrees that at all times the use of electricity in the Apartment shall never exceed the capacity of existing feeders to the Building or the risers, wiring or electrical installations serving the Apartment. The Tenant shall not make any alterations, modifications or additions to the electrical installations serving the Apartment.
14. The Owner shall have the right to suspend electric service to the Apartment when necessary by reason of accident or for repairs, alterations, replacements or improvements necessary or desirable in Owner's judgment for as long as may be reasonably required by reason thereof and Owner shall not incur any liability for any damage or loss sustained by the Tenant or any other occupant of the Apartment as a result of such suspension. The Owner shall not in any way be liable or responsible to the Tenant or any other occupant for any loss, damage, cost, or expense that the Tenant or any occupant of the Apartment may incur if either the quantity or character of electric service is changed or is no longer available or suitable for the Tenant's requirements or if the supply or availability of electricity is limited, reduced, interrupted, or suspended by the utility company serving the Building or for any reason or circumstances beyond the Owner's control. Except as may be provided by applicable law, the Tenant shall not be entitled to any rent reduction because of a stoppage, modification, interruption, suspension, limitation, or reduction of electric service to the Apartment.

15. If the Owner (or its agent) fails to deliver a bill to the Tenant for the use of electricity at the Apartment for any given billing period, then such failure shall not prejudice or impair Owner's right to subsequently deliver or cause its agent to deliver such a bill to the Tenant, nor shall any such failure relieve or excuse the Tenant from having to pay to such bill, except as may otherwise be provided by applicable law.

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**Tenant**

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**Owner**

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**Date**

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**Date**



# ATTACHMENT 2

## **NOTIFICATION OF RIGHTS AND PROCEDURES**

As a residential customer for electricity, you have certain rights assured by New York's Home Energy Fair Practices Act ("HEFPA") and the order issued by the New York State Public Service Commission on \_\_\_\_\_, 2014, in Case 12-E-0409: Petition of Greater Centennial Homes HDFC, Inc. to Submeter Electricity at 102, 103 and 106 West 5th Street, 127, 129, 266, 268 West 4th Street, 254 and 262 South 9th Street, 329, 333, 337, 338, 342, 343, 346, 347, 350, 351, 403, 407, 408, 416 8th Ave. and 257 South 10th Avenue and 69 West 5th Street, Located in the Territory of Consolidated Edison Company of New York, Inc. (the "Submetering Order"). This notification is an overview of those rights and certain policies and procedures regarding the service and billing of your electricity.

The buildings located at 102, 103 and 106 West 5th Street, 127, 129, 266, 268 West 4th Street, 254 and 262 South 9th Street, 329, 333, 337, 338, 342, 343, 346, 347, 350, 351, 403, 407, 408, 416 8th Ave. and 257 South 10th Avenue and 69 West 5th Street, New York, New York, are submetered facilities. Greater Centennial Homes HDFC, Inc. (the "Owner") is the owner of these buildings. The administration of submetering is performed by an outside vendor as a third-party billing company under contract with the Owner to invoice residents for their monthly utility usage. Residents receive monthly bills from the Owner or its third-party billing company for their respective electricity usage, which amounts are payable to the Owner.

If you have any questions/complaints concerning your electricity bill, please contact the Owner through the Management Office by telephone at (718) 412-3710 or by mail at Greater Centennial Homes HDFC, Inc., c/o Wavecrest Management Team Ltd., 87-14 116th Street, Richmond Hill, NY 11418. The Owner shall investigate and respond to you in writing within fifteen (15) days of the receipt of the complaint. As part of this response, you shall be advised of

the disposition of the complaint and the reason therefore. Upon receiving this response, or at any time, you can also contact the Public Service Commission in writing at New York State Department of Public Service, 3 Empire State Plaza, Albany, New York 12223, by telephone at (800) 342-3377 or (212) 417-2223, in person at the nearest office at 90 Church Street, New York, New York 10007, or via the Internet at [www.dps.ny.gov](http://www.dps.ny.gov).

The electricity bills that you receive show the amount of kilowatt hours ("kWh") that you used. The bills you receive shall provide, in clear and understandable form and language, the charges for service. In no event will the total monthly charges (including any administrative charges) exceed the utility's (Consolidated Edison Company of New York, Inc.) direct metered residential rate. The Owner may terminate or disconnect service under certain conditions (*i.e.*, nonpayment of electricity bills) pursuant to HEFPA.

You have the right to request messages on bills and notices in Spanish. To make such a request, contact the Owner. Usted tiene el derecho de solicitar informacion en facturas e informativos en Espanol. Para solicitar informacion en Espanol, por favor contacte a un representante marcando.

You may request balanced billing for the payment of electricity charges. This plan shall be designed to reduce fluctuations in customer bills due to seasonal patterns of consumption. Balanced billing divides your electricity costs into twelve (12) equal monthly payments. Periodically, the Owner will review and adjust the balanced billing amount as necessary. At the end of one (1) year, you shall be responsible to pay for any electricity costs in excess of your balanced billing amount paid. You may contact the Owner to discuss the details of this plan, if you are interested.

Your meter is read because it measures and records the actual amount of electricity you use; this enables an accurate bill to be sent to you. Making sure your electricity bills are accurate and correct is important to the Owner and to you. That is why every effort is made to read your meter regularly.

You may qualify for a rate reduction the equivalent of that which is provided by Con Edison to customers who are enrolled in its low-income program pursuant to its tariff (*see* P.S.C. No. 10 – Electricity, Leaf No. 388). If you receive benefits under Supplemental Security Income, Temporary Assistance to Needy Persons/Families, Safety Net Assistance, or Food Stamps, or have received a Home Energy Assistance Program grant in the preceding twelve (12) months, please alert the Owner by telephone or in writing and we will work with you.

If you are having difficulty paying your electricity bill, please contact the Owner by telephone or in writing in order to arrange for a deferred payment agreement, whereby you may be able to pay the balance owed over a period of time. A deferred payment agreement is a written agreement for the payment of outstanding charges over a specific period of time, signed by both the submeterer and customer. If you can show financial need, the Owner can work with you to determine the length of the agreement and the amount of each monthly payment. You may not have to make a down payment, and installment payments may be as little as \$10.00 per month. The Owner will make reasonable efforts to help you find a way to pay your bill.

Regardless of your payment history relating to your electricity bills, your electricity service will be continued if your health or safety or the health or safety of someone living with you is threatened. When the Owner becomes aware of such hardship, the Owner can refer you to the Department of Social Services. Please notify the Owner if either of the following conditions exists:

(a) **Medical Emergencies.** You must provide a medical certificate from a doctor or local board of health.

(b) **Life Support Equipment.** You and/or those living with you suffer from a medical condition requiring electricity service to operate a life-sustaining device. You must provide a medical certificate from a doctor or local board of health.

Special protections may be available if you and/or those living with you are age eighteen (18) or younger or sixty-two (62) and older, blind, or disabled. To ensure that you receive all of the protections for which you are eligible, please contact the Owner and identify yourself.

You can also designate a third party as an additional contact to receive notices of past due balances. Every submeterer shall permit a residential customer to designate a third party to receive all notifications relating to disconnection of service or other credit actions sent to such residential customer, provided that the designated third party agrees in writing to receive such notices. The submeterer shall inform the third party that the authorization to receive such notices does not constitute acceptance of any liability on the third party for service provided to the customer. The submeterer shall promptly notify the residential customer of the refusal or cancellation of such authorization by the third party. If you are interested in Voluntary Third-Party Notice, notify the Owner with the party's contact information and written agreement of the third party to receive copies of all notifications relating to disconnection of service or other credit actions sent to you.

Please review the attached "Special Protections Registration Form" relating to some of the rights discussed above. Although you are not required to do so, please fill it out if you qualify for any special protection described on the form. You may return the completed form to the Owner.

**SPECIAL PROTECTIONS  
REGISTRATION FORM**

Please complete this form if any of the following applies. Return this form to:

Greater Centennial Homes HDFC, Inc.  
c/o Wavecrest Management Team Ltd.  
87-14 116th Street  
Richmond Hill, NY 11418

**ACCOUNT INFORMATION**

(Be sure to complete before mailing)

---

Name

---

Address

Apartment

---

Town/City

Zip

---

Telephone # Daytime

Evening

---

Account Number (as shown on bill)

**I would like to be considered for Special Protections.**

In my household (Check):

- Unit occupant is 62 years of age or over, and any and all persons residing therewith are either 62 years of age or under 18 years of age.
- Unit occupant is blind (Legally or Medically)
- Unit occupant has a permanent disability
- Unit occupant has a Medical Hardship (type):

- 
- Unit occupant has a Life Support Hardship (type):
-

**I receive government assistance.**

- I receive Public Assistance (PA). My case number is:

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- I receive Supplemental Security Income (SSI). Note: SSI benefits are not the same as Social Security Retirement Benefits. My Social Security Number (optional) is:

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**Please send me more information about:**

- Balanced billing

**To Be Completed by Third Party**

Please let me know if this customer's bill is overdue. As a "caregiver," I understand that I am not responsible for payment of this bill.

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Caregiver/Agency

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Address

Apartment

---

Town/City

Zip

---

Telephone # Daytime

Evening

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Designee Signature

## **PROCEDURE TO PURSUE COLLECTION OF UTILITY CHARGES**

### **Step 1: Receive Master Utility Invoice**

The Owner and/or its third-party billing company (individually or collectively, the "Owner") shall process the master invoice received from the utility (Consolidated Edison Company of New York, Inc.) and/or energy services company and note the date it was received.

### **Step 2: Mail Utility Bill to Residents**

Within thirty (30) days after receipt of the master utility invoice, the Owner shall calculate and mail a submetered utility bill to each resident with the due date clearly noted. The due date for payment by each resident without a late payment charge shall be thirty (30) days after the date of the mailing of the resident's utility bill.

### **Step 3: Identify Past Due Accounts**

After the due date of the submetered utility bill, the Owner will review and identify all past due utility accounts. The Owner may contact each resident with a past due utility account by phone, mail, or in-person. Eligible residents will be offered the option to enter into a Deferred Payment Agreement. The Owner will provide the following document to each such eligible resident: *Deferred Billing Agreement Option Form*.

### **Step 4: Negotiation of Deferred Payment Agreement**

If a resident expresses interest in and is eligible for a Deferred Payment Agreement, the Owner must enter into good faith negotiations with the person regarding the terms of a Deferred Payment Agreement. A meeting between the Owner and the resident will be timely scheduled to review the resident's income, assets and monthly financial obligations for the purpose of determining an equitable and fair payment agreement considering the resident's financial circumstances. To that end, a *Deferred Payment Agreement Appointment Letter* will be hand-delivered and/or mailed to the resident. The contents of that letter will include:

- Appointment date and time.
- A listing of all information that must be provided during the meeting.
- A copy of the *Deferred Payment Agreement Worksheet* that will be used to determine the monthly amount that will be paid under the Deferred Payment Agreement. It is important to remember that the *Deferred Payment Agreement Worksheet* is NOT the Deferred Payment Agreement.

During the meeting, the Owner and the resident will:

- Review the resident's income, assets and reasonable monthly expenses.
- Complete the *Deferred Payment Agreement Worksheet* for the purposes of determining an equitable and fair monthly payment amount based on the resident's financial circumstances. The minimum payment will not be less than \$10.00 per month.
- As appropriate, negotiate and complete the Deferred Payment Agreement.



If an agreement is reached, the Owner expects that the Deferred Payment Agreement will be signed by both parties during the meeting. Provided that the resident then adheres to the terms of the Deferred Payment Agreement, no further action is needed other than monitoring the resident's compliance with the terms of the Deferred Payment Agreement.

If the resident fails to attend the meeting, the Owner will contact the resident by phone to reschedule the meeting. If the resident is unable to reschedule the meeting, the Owner will attempt to negotiate the terms of a Deferred Payment Agreement during the call. If the terms of a Deferred Payment Agreement are agreed to by phone, the Owner will send the resident the Deferred Payment Agreement for his/her signature.

#### **Step 5: Default of a Deferred Payment Agreement Obligation**

If a resident with a Deferred Payment Agreement misses a payment, certain actions must be taken before the Owner can seek to terminate the resident's electricity. These actions include:

- The day after a Deferred Payment Agreement payment is due but not made, the Owner will hand-deliver or mail a *Deferred Payment Agreement Reminder Notice* to the resident. The resident has twenty (20) days from the date payment was due to make the payment or enter into a Revised Deferred Payment Agreement, if applicable.
- If the resident contacts the Owner within this time period regarding an inability to pay, the Owner will meet with the resident to determine whether the resident can demonstrate a substantial and/or significant change in his/her financial circumstances beyond his/her control.
  - If the resident is able to demonstrate a significant change in his/her financial status, the Owner will negotiate a Revised Deferred Payment Agreement with the resident. As with the original Deferred Payment Agreement, the Owner expects that the Revised Deferred Payment Agreement will be signed by both parties at the meeting.
  - If the resident is unable to demonstrate a significant change in his/her financial status, the Owner should explain that determination and demand payment of the missed payment.
- If, within this twenty (20)-day time period, the Owner does not receive payment or enter into a Revised Deferred Payment Agreement, the Owner may send the resident a demand for the full amount of the outstanding charges and a *Final Termination Notice*.

#### **Step 6: Final Termination Notice with Executed Deferred Payment Agreement**

In the event the Owner and the resident do not enter into a Deferred Payment Agreement, or if a default under Step 5 is not cured, the next step is to issue a *Final Termination Notice*.

**Step 7: Review for Special Procedures**

On the same date that a *Final Termination Notice* is sent to a resident, the Owner will review the status of the resident to determine if he/she qualifies for special procedures under HEFPA. If the resident so qualifies, additional steps must be undertaken before the Owner can complete the HEFPA process and seek to terminate the resident's electricity service.

**Step 8: Termination of Electricity Service**

If, after fifteen (15) days, the resident has failed to pay his/her electricity bill and the Owner has taken the required steps if special protections are applicable, the Owner may terminate such resident's electricity service.

The Owner should advise residents that bills and notices can be prepared in both English and another language, if a resident desires.

## **DEFERRED PAYMENT AGREEMENT PACKAGE**

- A. Deferred Billing Agreement Option Offer Letter**
- B. Deferred Payment Agreement Appointment Letter**
- C. Deferred Payment Agreement**
- D. Payment Past Due Reminder Notice**

**A. DEFERRED BILLING AGREEMENT OPTION OFFER LETTER**

[DATE]

[RESIDENT]

[STREET ADDRESS]

[CITY, STATE, ZIP CODE]

**Re: Deferred Billing Agreement Option Offer**

In accordance with the Home Energy Fair Practices Act, we are required to provide you an opportunity to visit the Management Office and meet with our designated staff member, or to call the Management Office at (718) 412-3710 for the purpose of discussing your potential right to a Deferred Payment Agreement for the outstanding electricity charges on your account. Should you decide to accept this offer, you must return (1) signed copy of this letter to the Management Office on or before five (5) days from the date of this letter indicating your request for an appointment to negotiate a Deferred Payment Agreement with us.

Two copies of this offer are included: one for your signature and return to Greater Centennial Homes HDFC, Inc., c/o Wavecrest Management Team Ltd., 87-14 116th Street, Richmond Hill, NY 11418, and one for your records.

Once we receive your request for an appointment, you will receive an appointment letter confirmation from the Management Office within five (5) days.

**YES,**

**I would like to schedule an appointment to discuss a Deferred Payment Agreement.**

**Resident Signature:** \_\_\_\_\_

**Apt #:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**OR**

**NO,**

**I would not like to schedule an appointment to discuss a Deferred Payment Agreement.**

**Resident Signature: :** \_\_\_\_\_

**Apt #:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## B. DEFERRED PAYMENT AGREEMENT APPOINTMENT LETTER

[DATE]

[RESIDENT]

[STREET ADDRESS]

[CITY, STATE, ZIP CODE]

### Re: Deferred Payment Agreement Appointment

Dear Resident:

You recently requested an appointment to review your eligibility for a Deferred Payment Agreement for your unpaid electricity charges totaling \$ XX.XX.

We have scheduled your appointment at the Management Office for:

**Date:**

**Time:**

**Location:**

It is vital that you attend this appointment so that we can determine your eligibility for a Deferred Payment Agreement. Your failure to attend this appointment will leave us no choice but to issue a *Final Termination Notice*.

We have enclosed the following for your review:

- *Deferred Payment Agreement Worksheet*

In accordance with the Home Energy Fair Practices Act, we hereby provide you the following information with respect to your rights and responsibilities regarding the formation of a Deferred Payment Agreement.

- You must provide the designated staff member with reasonable proof of all the applicable income, asset, and expense information noted on the enclosed list. **The information provided to us is for the sole purpose of determining your eligibility for a Deferred Payment Agreement and/or the development of the Deferred Payment Agreement will be maintained in your resident file with the strictest of confidence and will not be released or shared with any other person.**
- The designated staff member must negotiate with you in good faith to develop a Deferred Payment Agreement that is fair and equitable and considers your financial circumstances.
- Your payment agreement might not require a deposit.

**CONFIDENTIAL: Deferred Payment Agreement Worksheet**

Date: \_\_\_\_\_ Apt #: \_\_\_\_\_

Resident's Name: \_\_\_\_\_

**Monthly Income Calculation**

Income Source:

Employment: Average monthly income from 5 consecutive paystubs	
Child Support Documentation	
Alimony Documentation	
Social Security or SSI Award Letter	
Pension Statements	
Public Assistance	
Unemployment	
All other sources of verifiable income	

Avg. Monthly Income: \_\_\_\_\_

**Asset Calculation:**

Asset Source:

Avg. Checking and Savings Accounts Balance: (4) Consecutive Statements	
Other verifiable assets	
Other verifiable assets	
<b>Total Assets:</b>	

**Applicable Monthly Expense:**

Rent	
Grocery Expense	
Basic Telephone Expense	
Medical Expenses	
Medicare / Medicaid Contributions	
Prescriptions	
Other verifiable medical expenses	
Childcare expenses	
Other verifiable monthly expenses	
<b>Total Expenses:</b>	

Avg. Monthly Income: \_\_\_\_\_

Avg. Expenses: \_\_\_\_\_

Avg. Monthly Disposal Income: \_\_\_\_\_

Down payment may be required

Monthly Payment	_____
Number of Payments	_____
Total Amount Due	_____

**Resident Signature:** \_\_\_\_\_

By my signature above I hereby certify that the documents provided to landlord in the calculations of this worksheet are correct and accurate.

### C. DEFERRED PAYMENT AGREEMENT

Resident: \_\_\_\_\_

Address: \_\_\_\_\_

Account No.: \_\_\_\_\_

The total amount owed to Greater Centennial Homes HDFC, Inc. (the "Owner") on this account as of **MM/DD/YYYY** is **\$XX.XX**.

Subject to 16 NYCRR § 11.10 (a-b) of the Home Energy Fair Practices Act ("HEFPA"), the Owner is required to offer a payment agreement that you are able to pay considering your financial circumstances. **This agreement should not be signed if you are unable to keep the terms.** Alternate terms may be available if you can demonstrate financial need. Alternate terms may include no down payment and payments as low as \$10 per month above your current bills. **If you sign and return this form, along with a down payment of \$XX.XX, by MM/DD/YYYY, you will be entering into a payment agreement and, by doing so, will avoid termination of electricity service.** You will be required to make timely payments on all current charges in order to remain compliant with the terms of this agreement.

Assistance to pay utility bills may be available to recipients of public assistance or supplemental security income from your local social services office. This agreement may be changed if your financial circumstances change significantly because of conditions beyond your control. If after entering into this agreement, you fail to comply with the terms, the Owner may terminate your electricity service. If you do not sign this agreement or pay the total amount due of \$ **XX.XX** by **MM/DD/YYYY**, the Owner may seek to terminate your electricity service. **If you are unable to pay these terms, if further assistance is needed, or if you wish to discuss this agreement, please contact the Owner through the Management Office by telephone at (718) 412-3710 or by mail at Greater Centennial Homes HDFC, Inc., c/o Wavecrest Management Team Ltd., 87-14 116th Street, Richmond Hill, NY 11418.**

Payment of Outstanding Balance:

**Your current monthly budget amount is: \$ XX.XX (in addition to your current electricity charges). The monthly amount is due on the same date that payment for your most current bill is due.**

If you are not already enrolled in our Budget Billing Program, which allows you to pay for your service in equal monthly installments, and wish to enroll, check the box below and we will start you on this process.

**Yes! I would like Budget Billing:**

Acceptance of Residential Payment Agreement:

This agreement has been accepted by the Owner. If you and the Owner cannot negotiate a payment agreement, or if you need any further assistance, **you may contact the Public Service Commission at (800) 342-3377.**

Return one copy of this agreement signed, along with the down payment of \$XX.XX, by MM/DD/YYYY to the Owner. If this is not done, your electricity service may be terminated.

---

**Resident**

**Date**

---

Greater Centennial Homes HDFC, Inc.

Date



## D. PAST DUE REMINDER NOTICE

RESIDENT:

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ADDRESS:

---

ACCOUNT NO.:

---

On **MM/DD/YYYY**, you signed a Residential Deferred Payment Agreement (“DPA”), which obligated you to make a down payment of **\$XX.XX** by **MM/DD/YYYY** and regular payments of **\$XX.XX** (in addition to your current electricity charges) in order to avoid termination of electricity service. Our records indicate that you have failed to comply with the terms of the DPA. As a result, we are hereby notifying you that you must meet the terms of the existing DPA by making the necessary payment within twenty (20) calendar days of the date payment was due or a Final Termination Notice may be issued to terminate your electricity service.

If you are unable to make payment under the terms of the DPA because your financial circumstances have changed significantly due to events beyond your control, you should immediately contact Greater Centennial Homes HDFC, Inc. (the “Owner”) through the Management Office by telephone at (718) 412-3710 or by mail at Greater Centennial Homes HDFC, Inc., c/o Wavecrest Management Team Ltd., 87-14 116th Street, Richmond Hill, NY 11418. because a new payment agreement may be available. Further, assistance to pay utility bills may be available to recipients of public assistance or supplemental security income from your local social services office.

**The total amount owed to the Owner for this account as of MM/DD/YYYY is: \$XX.XX.**

**NOTIFICATION TO SOCIAL SERVICES OF  
CUSTOMER'S INABILITY TO PAY**

Greater Centennial Homes HDFC, Inc.  
c/o Wavecrest Management Team Ltd.  
87-14 116th Street  
Richmond Hill, NY 11418.

Resident: \_\_\_\_\_

Address: \_\_\_\_\_

Account No.: \_\_\_\_\_

The above resident/customer has been sent a final notice of termination of electricity service. If the total payment due of **\$XX.XX** is not paid by **MM/DD/YYYY**, termination of their electricity service may occur any time after **MM/DD/YYYY**.

**BUDGET BILLING PLAN**

Resident: \_\_\_\_\_

Address: \_\_\_\_\_

Account No.: \_\_\_\_\_

As set forth below, Greater Centennial Homes HDFC, Inc. (the "Owner") agrees to provide services in return for your agreement to make payments according to the terms of this Budget Billing Plan (the "Plan").

The Plan requires that you pay **\$XX.XX** per month for the 12-month period starting with the billing cycle commencing on **MM/DD/YYYY** and ending on **MM/DD/YYYY**.

This monthly payment is based on an estimate of your annual billing, which has been calculated by multiplying the average monthly consumption by the current estimate of commodity prices over the above-referenced 12-month period. Your average monthly consumption is \_\_\_\_\_ kWh, based on your or the premises' last 12 months of actual consumption.

The Plan shall be subject to regular review for conformity with actual billing. The Owner reserves the right to recalculate the monthly payment to reflect either (a) an increase in consumption beyond the average monthly consumption, and/or (b) an increase in commodity prices.

Each month, you will be billed the equal monthly payment and you will be required to pay that amount. Your bill will inform you what your consumption for the period was, as well as the actual charge you would have incurred if you were not on the Plan. If you fail to pay the bill when due, you may be subject to a Final Termination Notice pursuant to the Home Energy Fair Practices Act or other collection remedies.

In the last month of the Plan, the Owner shall true up your account based on a comparison of the billing under the Plan and the amount you would have been charged for the 12-month period if you were not on the Plan. If you owe the Owner a sum of money due to the true up, you will be billed for the amount due. If you have been over billed, you will be issued a credit to be applied to the next plan year.

**Yes! I would like budget billing and agree to the terms of the Plan.**

**Acceptance of Agreement:**

\_\_\_\_\_  
**Resident**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
Greater Centennial Homes HDFC, Inc.

\_\_\_\_\_  
Date

**Return one signed copy to the Owner through the Management Office by mail at Greater Centennial Homes HDFC, Inc., c/o Wavecrest Management Team Ltd., 87-14 116th Street, Richmond Hill, NY 11418, by MM/DD/YYYY.**

**HEFPA QUARTERLY BILLING AGREEMENT**

Resident: \_\_\_\_\_

Address: \_\_\_\_\_

Account No.: \_\_\_\_\_

Under this plan, Greater Centennial Homes HDFC, Inc. (the "Owner") agrees to provide services in return for your agreement to make payments according to the terms of this Quarterly Billing Plan (the "Plan").

You confirm that you are greater than 62 years old, and that your bills in the preceding 12 months, starting on MM/DD/YYYY and ending on MM/DD/YYYY, did not exceed \$150.

Under this Plan, you will receive the first bill on MM/DD/YYYY covering actual charges incurred during the 3-month period MM/DD/YYYY to MM/DD/YYYY, and you will receive quarterly bills thereafter on or before MM/DD/YYYY, MM/DD/YYYY, and MM/DD/YYYY for actual charges incurred during each such preceding 3-month period.

On the dates specified above, you will be billed for the actual charges incurred and you will be required to pay the amount stated on the bill. If you fail to pay the bill when it is due, you may be subject to a Final Termination Notice pursuant to the Home Energy Fair Practices Act.

**Yes! I would like Quarterly Billing.**

**Acceptance of Agreement:**

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<b>Resident</b>	<b>Date</b>
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Greater Centennial Homes HDFC, Inc.	Date
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**Return one signed copy to the Owner through the Management Office by mail at Greater Centennial Homes HDFC, Inc., c/o Wavecrest Management Team Ltd., 87-14 116th Street, Richmond Hill, NY 11418, by MM/DD/YYYY.**

**FAILURE TO MAKE PAYMENT NOTICE**

**DATED: \_\_\_\_\_**

---

Resident: \_\_\_\_\_

Address: \_\_\_\_\_

Account No.: \_\_\_\_\_

Dear Resident:

Your account is now XX (XX) days overdue. Please make payment of **\$XX.XX** by **MM/DD/YYYY** or we shall institute termination of your electricity service.

**PLEASE REMIT \$XX.XX BY MM/DD/YYYY TO AVOID INITIATION OF TERMINATION OF YOUR ELECTRICITY SERVICE.**

If you are unable to make payment because your financial circumstances have changed significantly due to events beyond your control, please contact Greater Centennial Homes HDFC, Inc., through the Management Office by telephone at (718) 412-3710 or by mail at Greater Centennial Homes HDFC, Inc., c/o Wavecrest Management Team Ltd., 87-14 116th Street, Richmond Hill, NY 11418. If you or anyone in your household meets any of the following conditions please contact us: medical emergency, dependence on life support equipment, elderly, blind, or disabled.

Sincerely,

**Greater Centennial Homes HDFC, Inc.**

**FINAL TERMINATION NOTICE**

**DATED:** \_\_\_\_\_

---

Resident: \_\_\_\_\_

Address: \_\_\_\_\_

Account No.: \_\_\_\_\_

Dear Resident:

By letter dated **MM/DD/YYYY**, we notified you that your failure to remit the past due amount of **\$XX.XX** by **MM/DD/YYYY** would result in our terminating your electricity service. Our records indicate that we have not received your payment. Please remit **\$XX.XX** or your service will be terminated after **MM/DD/YYYY**.

If you disagree with the amount owed, you may call or write Greater Centennial Homes HDFC, Inc. (the "Owner") through the Management Office by telephone at (718) 412-3710 or by mail at Greater Centennial Homes HDFC, Inc., c/o Wavecrest Management Team Ltd., 87-14 116th Street, Richmond Hill, NY 11418, or you may contact the Public Service Commission at (800) 342-3377.

**THIS IS A FINAL TERMINATION NOTICE. PLEASE BRING THIS NOTICE TO OUR ATTENTION WHEN PAYING THIS BILL.**

**PLEASE REMIT \$XX.XX BY MM/DD/YYYY TO AVOID TERMINATION OF YOUR ELECTRICITY SERVICE.**

If you are unable to make payment because your financial circumstances have changed significantly due to events beyond your control, please contact the Owner. Further, please contact the Owner if you or anyone in your household meets any of the following conditions: medical emergency, dependence on life support equipment, elderly, blind, or disabled.

Sincerely,

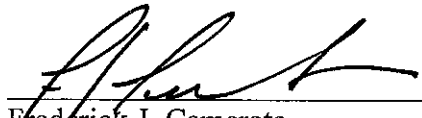
Greater Centennial Homes HDFC, Inc.

# ATTACHMENT 3



**Certification Concerning Content of Leases or Agreements  
Governing the Premises to be Submetered**

The Owner, by the undersigned, hereby certifies that the submetering complaint procedures, HEFPA rights and responsibilities of residents, and a provision stating that submetering refunds, if any, will be credited to submetered residents affected by the submeterer's actions that led to such refunds, provided that the submeterer has such contact information for such resident, shall be included in plain language in all leases or agreements governing the submetered premises.

  
\_\_\_\_\_  
Frederick J. Camerata  
Executive Vice President  
The Wavecrest Management Team Ltd.  
As Agent

# ATTACHMENT 4



**New York State Public Service Commission  
Office of Consumer Services**



**Submetering Identification Form**

Name of Entity: Greater Centennial Homes HDFC, Inc.			Corporate Address: c/o The Wavecrest Management		
City: Richmond Hill	State: NY	Zip: 11418	Web Site:		
Phone: 718-463-1200			Utility Account Number: see attached		
Chief Executive: Rev. Dr. Stephen W. Pogue			Account Holder Name: Greater Centennial HOMes		
Phone:			E-mail:		
DPS Case Number: 12-E-0409					

**Primary Regulatory Complaint Contact**

**Secondary Regulatory Complaint Contact**

Name: Eileen Papain			Name: N/A		
Phone: 718-463-1200 Ext. 3710			Phone:		
Fax: 718-850-2795			Fax:		
E-mail: epapain@twmt.net			E-mail:		
Address: 87-14 116th Street			Address:		
City: Richmond Hill	State: NY	Zip: 11418	City:	State:	Zip:

*We do not send complaints to personal e-mail addresses. A shared e-mail address must be provided or the transmission will default to the fax number listed above. Please enter the e-mail address, if any, to which we should send complaints: \_\_\_\_\_*

Name of Property: Greater Centennial Homes			Address: 102, 103 and 106 West 5th Street, 127, 129, 266, 268 West 4th Street, 254 and 262 South 9th Street, 329, 333, 337, 338, 342, 343, 346, 347, 350, 351, 403, 407, 408, 416 8th Ave. and 257 South 10th Avenue and 69 West 5th Street		
City: Mount Vernon	State: NY	Zip: 10550			
Electric Heat? Y / N No			Electric Hot Water? Y / N No		
# Units Occupied by: Sr. Citizens _ Disabled _			Total # of Units 157 (including 1 superintendent unit)		
Rent Stabilized	# Rent Controlled	# Rent-Regulated 144	# Market Rate 12		
Rental: Y/N Yes	Condo: Y/N No	Co-Op: Y/N No			
# Low Income	# Section 8 144 units	# Landlord Assist Program	# Other		
Submeter / Billing Agent: Quadlogic Controls Corporation			Address: 33-00 Northern Blvd., 2nd Floor		
City: Long Island City	State: NY	Zip: 11101			
Contact Name: Mendel Lipszyjc		Contact Phone: 212-930-9300	Contact Fax: 212-930-9393		

**Please return this form within 5 days to:**

Hon. Kathleen H. Burgess, Secretary to the Commission  
 NYS Public Service Commission  
 3 Empire State Plaza  
 Albany, NY 12223-1350  
 E-mail: secretary@dps.ny.gov

(Rev. 8/12/13)

**Changes in contact information should be submitted within 5 days of any personnel change.**

**Greater Centennial Homes**

Address	Coned Acct #
347 S 8th Avenue	522701018900003
408 S 8th Avenue	522701021000007
69 West 5th Street	522701017703002
127 West 4th Street	522501011400005
403 S 9th Avenue	522701017701006
416 S 8th Avenue	522701020900009
102 West 5th Street	522701017704000
266 S 9th Avenue	522203014800006
254 S 9th Avenue	522203024600016
346 S 8th Avenue	522701017100001
257 S 10th Avenue	522303009200004
338 S 8th Avenue	522701017200009
337 S 8th Avenue	522701018800005
262 S 9th Avenue	522203014700008
329 S 8th Avenue	522701018700007
103 West 5th Street	522701017702004

# ATTACHMENT 5

## DESCRIPTION OF REFRIGERATOR REPLACEMENT PLAN

The Development was substantially rehabilitated between 2008 and 2010. As the attached list also shows, many of the units already have Energy Star rated refrigerators. The remaining units, which do not have Energy Star rated appliances, have refrigerators that are less than 10 years old. **As a result, the Development fully complies with 16 NYCRR § 96.5 (h)'s requirement that "the refrigerators in all rental dwelling units are no more than ten years old or meet the most recently adopted federal energy efficiency standards for such appliances."**

Additionally, there is a plan in place to replace any refrigerator(s) prior to it reaching 10 years old. The planned replacement date for each refrigerator is contained in the attached list. Refrigerators will be replaced prior to the scheduled replacement date, if necessary. All of these replacement refrigerators will be Energy Star rated.

	<u>Invoice #</u>	<u>Date</u>	<u>Address</u>	<u>Apt #</u>	<u>Acct #</u>	<u>Energy Star Yes (No)</u>	<u>Exp.Date</u>
1			69 West 5th St.	A	170-002	*	2016
2	119264	10/1/2009	69 West 5th St.	B	170-004	YES	N/A
3			69 West 5th St.	C	170-006	*	2016
4			69 West 5th St.	D	170-008	*	2016
5			69 West 5th St.	E	170-010	*	2016
6			69 West 5th St.	F	170-012	*	2016
7			69 West 5th St.	G	170-014	*	2016
8			102 West 5th St.	A	170-016	*	2016
9	113761	4/1/2008	102 West 5th St.	B	170-018	NO	3/30/2018
10	128416	3/22/2012	102 West 5th St.	C	170-020	YES	N/A
11	134077	6/21/2013	102 West 5th St.	D	170-022	YES	N/A
12			102 West 5th St.	E	170-024	*	2016
13	118264	7/1/2009	102 West 5th St.	F	170-026	NO	6/29/2019
14	110978	6/12/2007	103 West 5th St.	A	170-028	NO	6/9/2017
15	108135	7/13/2006	103 West 5th St.	B	170-030	NO	7/10/2016
16	111032	6/18/2007	103 West 5th St.	C	170-032	NO	6/15/2017
17	128827	4/30/2012	103 West 5th St.	D	170-034	YES	N/A
18	128917	5/8/2012	103 West 5th St.	E	170-036	YES	N/A
19	128916	5/8/2012	103 West 5th St.	F	170-038	YES	N/A
20	111031	6/18/2007	103 West 5th St.	G	170-040	NO	6/15/2017
21	117999	6/1/2009	106 West 5th St.	A	170-042	NO	5/30/2019
22	117998	6/1/2009	106 West 5th St.	B	170-044	NO	5/30/2019
23			106 West 5th St.	C	170-046	*	2016
24			106 West 5th St.	D	170-048	*	2016
25	117997	6/1/2009	106 West 5th St.	E	170-050	NO	5/30/2019
26	116093	11/14/2008	106 West 5th St.	F	170-052	NO	11/12/2018
27			127 West 4th St.	A	170-054	*	2016
28	112213	10/15/2007	127 West 4th St.	B	170-056	NO	10/12/2017
29	116099	11/17/2008	127 West 4th St.	C	170-058	NO	11/15/2018
30	111641	8/15/2007	127 West 4th St.	D	170-060	NO	8/12/2017
31			127 West 4th St.	E	170-062	*	2016
32			127 West 4th St.	F	170-064	*	2016
33			129 West 4th St.	A	170-066	*	2016
34	116097	11/14/2008	129 West 4th St.	B	170-068	NO	11/12/2018
35	128994	5/14/2012	129 West 4th St.	C	170-070	YES	N/A
36	116098	11/17/2008	129 West 4th St.	D	170-072	NO	11/15/2018
37	116281	12/2/2008	129 West 4th St.	E	170-074	NO	11/30/2018
38	116100	11/17/2008	129 West 4th St.	F	170-076	NO	11/15/2018
39	128826	4/30/2012	254 South 9th Ave.	A	170-078	YES	N/A
40	135063	9/3/2013	254 South 9th Ave.	B	170-080	YES	N/A
41	118263	7/1/2009	254 South 9th Ave.	C	170-082	NO	6/29/2019
42	114762	7/9/2008	254 South 9th Ave.	D	170-084	NO	7/7/2018
43	126314	9/13/2011	254 South 9th Ave.	E	170-086	YES	N/A
44			254 South 9th Ave.	F	170-088	*	2016
45	123479	12/1/2010	254 South 9th Ave.	G	170-090	YES	N/A
46			257 South 10th Ave.	A	170-092	*	2016
47	113759	4/1/2008	257 South 10th Ave.	B	170-094	NO	3/30/2018
48			257 South 10th Ave.	C	170-096	*	2016
49			257 South 10th Ave.	D	170-098	*	2016
50	139954	11/3/2014	257 South 10th avenue	E	170-100	YES	N/A
51	116095	11/14/2008	257 South 10th Ave.	F	170-102	NO	11/12/2018
52	118692	8/7/2009	257 South 10th Ave.	G	170-104	NO	8/5/2019
53			262 South 9th Ave.	A	170-106	*	2016

	<u>Invoice #</u>	<u>Date</u>	<u>Address</u>	<u>Apt #</u>	<u>Acct #</u>	<u>Energy Star Yes (No)</u>	<u>Exp.Date</u>
54			262 South 9th Ave.	B	170-108	*	2016
55			262 South 9th Ave.	C	170-110	*	2016
56			262 South 9th Ave.	D	170-112	*	2016
57	118265	7/1/2009	262 South 9th Ave.	E	170-114	NO	6/29/2019
58			262 South 9th Ave.	F	170-116	*	2016
59	134244	7/25/2013	262 South 9th Ave.	G	170-118	YES	N/A
60	116280	12/2/2008	266 South 9th Ave.	A	170-120	NO	11/30/2018
61	111639	8/15/2007	266 West 4th St.	B	170-122	NO	8/12/2017
62	109433	11/27/2006	266 West 4th St.	C	170-124	NO	11/24/2016
63	139953	11/3/2014	266 South 9th Avenue	D	170-126	YES	N/A
64			266 South 9th Ave.	E	170-128	*	2016
65	134362	7/16/2013	266 South 9th Ave.	F	170-130	YES	N/A
66			268 South 9th Ave.	A	170-132	*	2016
67			268 South 9th Ave.	B	170-134	*	2016
68			268 South 9th Ave.	C	170-136	*	2016
69	125670	7/25/2011	268 South 9th Ave.	D	170-138	YES	N/A
70	108133	7/13/2006	268 West 4th St.	E	170-140	NO	7/10/2016
71			268 West 4th St.	F	170-142	*	2016
72			329 South 8th Ave.	A	170-144	*	2016
73	108567	8/18/2006	329 South 8th Ave.	B	170-146	NO	8/15/2016
74			329 South 8th Ave.	C	170-148	*	2016
75	118906	9/1/2009	329 South 8th Ave.	D	170-150	YES	N/A
76			329 South 8th Ave.	E	170-152	*	2016
77			329 South 8th Ave.	F	170-154	*	2016
78	108132	7/13/2006	333 South 8th Ave.	A	170-156	NO	7/10/2016
79	112545	11/16/2007	333 South 8th Ave.	B	170-158	NO	11/13/2017
80			333 South 8th Ave.	C	170-160	*	2016
81			333 South 8th Ave.	D	170-162	*	2016
82	118384	7/15/2009	333 South 8th Ave.	E	170-164	NO	7/13/2019
83			333 South 8th Ave.	F	170-166	*	2016
84	108564	8/18/2006	337 South 8th Ave.	A	170-168	NO	8/15/2016
85			337 South 8th Ave.	B	170-170	*	2016
86	116103	11/17/2008	337 South 8th Ave.	C	170-172	NO	11/15/2018
87			337 South 8th Ave.	D	170-174	*	2016
88			337 South 8th Ave.	E	170-176	*	2016
89			337 South 8th Ave.	F	170-178	*	2016
90	118690	8/7/2009	338 South 8th Ave.	A	170-180	NO	8/5/2019
91			338 South 8th Ave.	B	170-182	*	2016
92	139331	9/10/2014	338 South 8th Street	C	170-184	YES	N/A
93	126315	9/13/2011	338 South 8th Ave.	D	170-186	YES	N/A
94			338 South 8th Ave.	E	170-188	*	2016
95	113020	1/11/2008	338 South 8th Ave.	F	170-190	NO	1/8/2018
96			342 South 8th Ave.	A	170-192	*	2016
97			342 South 8th Ave.	B	170-194	*	2016
98			342 South 8th Ave.	C	170-196	*	2016
99	135686	10/22/2013	342 South 8th Ave.	D	170-198	YES	N/A
100			342 South 8th Ave.	E	170-200	*	2016
101			342 South 8th Ave.	F	170-202	*	2016
102	128995	5/14/2012	346 South 8h Ave.	A	170-204	YES	N/A
103	125719	8/1/2011	343 South 8t Ave.	B	170-206	YES	N/A
104	108837	9/19/2006	343 South 8t Ave.	C	170-208	NO	9/16/2016
105	108130	7/13/2006	343 South 8t Ave.	D	170-210	NO	7/10/2016
106	128415	3/22/2012	343 South 8th St.	E	170-212	YES	N/A



	<u>Invoice #</u>	<u>Date</u>	<u>Address</u>	<u>Apt #</u>	<u>Acct #</u>	<u>Energy Star Yes (No)</u>	<u>Exp. Date</u>
107	108562	8/18/2006	343 South 8t Ave.	F	170-214	NO	8/15/2016
108			346 South 8th Ave.	A	170-216	*	2016
109	128823	4/30/2012	346 South 8h Ave.	B	170-218	YES	N/A
110			346 South 8th Ave.	C	170-220	*	2016
111	129158	5/30/2012	346 South 8h Ave.	D	170-222	YES	N/A
112	108836	9/19/2006	346 South 8th Ave.	E	170-224	NO	9/16/2016
113	116278	12/2/2008	346 South 8th Ave.	F	170-226	NO	11/30/2018
114			347 South 8th Ave.	A	170-228	*	2016
115			347 South 8th Ave.	B	170-230	*	2016
116	113417	2/22/2008	347 South 8th Ave.	C	170-232	NO	2/19/2018
117	119261	10/1/2009	347 South 8th Ave.	D	170-234	YES	N/A
118			347 South 8th Ave.	E	170-236	*	2016
119			347 South 8th Ave.	F	170-238	*	2016
120	128996	5/14/2012	350 South 8th Ave.	A	170-240	YES	N/A
121	129160	5/30/2012	350 South 8th Ave.	B	170-242	YES	N/A
122			350 South 8th Ave.	C	170-244	*	2016
123	111637	8/15/2007	350 South 8th Ave.	D	170-246	NO	8/12/2017
124			350 South 8th Ave.	E	170-248	*	2016
125	111638	8/15/2007	350 South 8th Ave.	F	170-250	NO	8/12/2017
126	128908	5/8/2012	351 South 8th Ave.	A	170-252	YES	N/A
127	131184	10/9/2012	351 South 8th Ave.	B	170-254	YES	N/A
128			351 South 8th Ave.	C	170-256	*	2016
129	119263	10/1/2009	351 South 8th Ave.	D	170-258	YES	N/A
130			351 South 8th Ave.	E	170-260	*	2016
131	139333	9/10/2014	351 South 8th Avenue	F	170-262	YES	N/A
132	118266	7/1/2009	403 South 9th Ave.	A	170-264	NO	6/29/2019
133			403 South 9th Ave.	B	170-266	*	2016
134			403 South 9th Ave.	C	170-268	*	2016
135	112212	10/15/2007	403 South 9th Ave.	D	170-270	NO	10/12/2017
136			403 South 9th Ave.	E	170-272	*	2016
137	126313	9/13/2011	403 South 9th Ave.	F	170-274	YES	N/A
138	112209	10/15/2007	407 South 9h Ave.	A	170-276	NO	10/12/2017
139	118691	8/7/2009	407 South 9h Ave.	B	170-278	NO	8/5/2019
140			407 South 9h Ave.	C	170-280	*	2016
141			407 South 9h Ave.	D	170-282	*	2016
142	113760	4/1/2008	407 South 9h Ave.	E	170-284	NO	3/30/2018
143			407 South 9h Ave.	F	170-286	*	2016
144			408 South 8th Ave.	A	170-288	*	2016
145			408 South 8th Ave.	B	170-290	*	2016
146			408 South 8th Ave.	C	170-292	*	2016
147	113049	1/15/2008	408 South 8th Ave.	D	170-294	NO	1/12/2018
148	113214	2/1/2008	403 South 8th Ave.	E	170-296	NO	1/29/2018
149	134076	6/21/2013	408-F South 8th Ave.	F	170-298	YES	N/A
150	116101	11/17/2008	408 South 8th Ave.	G	170-300	NO	11/15/2018
151	129157	5/30/2012	416 Souh 8th Ave.	A	170-302	YES	N/A
152	120401	2/1/2010	416 South 8th Ave.	B	170-304	YES	N/A
153	129159	5/30/2012	416 Souh 8th Ave.	C	170-306	YES	N/A
154			416 South 8th Ave.	D	170-308	*	2016
155	119521	10/22/2009	416 South 8th Ave.	E	170-310	YES	N/A
156			416 South 8th Ave.	F	170-312	*	2016
157	129295	6/11/2012	416 Souh 8th Ave.	G	170-314	YES	N/A

Lifespan of Refrigerators = 10Yrs

Greater Centennial Homes  
Purchase of New Refrigerators

	<u>Invoice #</u>	<u>Date</u>	<u>Address</u>	<u>Apt #</u>	<u>Acct #</u>	<u>Energy Star Yes (No)</u>	<u>Exp.Date</u>
158	134435	7/22/2013	103 West 5th St.	Basement	BASEMENT	YES	N/A
159	116102	11/17/2008	103 West 5th St.	Cmmnty Rm	MMUNITY ROO	NO	11/15/2018
160		11/3/2014	416 South 8th Ave.	Cmmnty Rm	MMUNITY ROO	YES	N/A
161	109527	12/5/2006	237 South 8th Ave.	D	N/A	NO	12/2/2016
162	108134	7/13/2006	103 West 5th St.	N/A	N/A	NO	7/10/2016
163	118383	7/15/2009	103 West 5th St.	Offices	OFFICE	NO	7/13/2019

\* Prior To Year 2006